



CITY OF RICHMOND

Intracity Correspondence

DATE: August 7, 2020

TO: All DEC Personnel

FROM: Tory Maye, Deputy Director of Operations
Department of Emergency Communications

**SUBJECT: DEC PERSONNEL MEMO #20-07 NEW HIRES/
PROMOTION/REASSIGNMENTS & SEPARATION**

NEW HIRES:

GIS Manager Roman Gibbons, Position #87M00000134, Code 8151 is assigned to the **Radio Shop**. His supervisor is **Technology Manager, John Holtz, Code 8053**.

Technology Coordinator Patrick Trimble, Position #87M000000135, Code 3428 is assigned to the **Radio Shop**. His supervisor is **Technology Manager, John Holtz, Code 8053**.

PROMOTION:

Technical Support Representative Derek Clarke, Position #87M00000119, Code 8111 is promoted to **Technology Coordinator**. He is assigned to the **Radio Shop**. His supervisor is **Program Operations Supervisor, Joseph Sanders Code 8006**.

REASSIGNMENTS:

Emergency Communications Officer James Crosby, Position #87M00000048, Code 8149 will be reassigned from the **Training Unit** to **C Platoon**. His new supervisor is **ECAS Ulrica Smallwood, Code 3803**. Effective date is August 1, 2020.

Emergency Communications Officer Alexis Paxson-Morgan, Position #87M00000035, Code 8150 will be reassigned from the **Training Unit** to **C Platoon**. Her new supervisor is **ECAS Ulrica Smallwood, Code 3803**. Effective date is August 1, 2020.

Emergency Communications Officer Isabella Benu, Position #87M00000061, Code 8152 will be reassigned from the **Training Unit** to **D Platoon**. Effective date is August 12, 2020.

SEPARATION:

Lashonda Byrd, Position #87M00000066

August 7, 2020