



CITY OF RICHMOND

Intracity Correspondence

DATE: October 2, 2020

TO: All DEC Personnel

FROM: Tory Maye, Deputy Director of Operations
Department of Emergency Communications

**SUBJECT: DEC PERSONNEL MEMO #20 - 11 SKILL SET
RELEASES/REASSIGNMENT/SEPARATION**

SKILL SET RELEASES:

Emergency Communications Officer Michael Sweeney, Position #87M00000021, Code 8077 has cleared **Fire Radio** on **September 21, 2020**.

Emergency Communications Officer Chiquitta Branch, Position #87M00000074, Code 8086 has cleared **Fire Radio** on **September 24, 2020**.

Emergency Communications Officer Curtis Shepherd, Position #87M00000004, Code 8082 has cleared **Fire Radio** on **September 28, 2020**.

REASSIGNMENT:

Emergency Communications Officer Dana Richio, Position #87M00000064, Code 8091 will be reassigned from **B Platoon** to **A Platoon**. Her new supervisor is ECAS Leon Corbin, Code 3374. Effective date is September 26, 2020.

SEPARATION:

Isabella Benu, Position #87M00000061

September 21, 2020