

2022 Observed Holidays

New Year's Day

Friday, December 31, 2021

Martin Luther King, Jr. Day

Monday, January 17

President's Day

Monday, February 21

Spring Holiday

Friday, April 15

Memorial Day

Monday, May 30

Juneteenth

Monday, June 20

Independence Day

Monday, July 4

Labor Day

Monday, September 5

Election Day

Tuesday, November 8

Veterans Day

Friday, November 11

Thanksgiving Holidays

Thursday, November 24

Friday, November 25

Winter Holidays

Friday, December 23

Monday, December 26

New Year's Day 2023

Monday, January 2, 2023

2022 Payroll Dates

Pay Periods

Pay Dates

December 18 — December 31

January 7

January 1 — January 14

January 21

January 15 — January 28

February 4

January 29 — February 11

February 18

February 12 — February 25

March 4

February 26 — March 11

March 18

March 12 — March 25

April 1

March 26 — April 8

April 15

April 9 — April 22

April 29

April 23 — May 6

May 13

May 7 — May 20

May 27

May 21 — June 3

June 10

June 4 — June 17

June 24

June 18 — July 1

July 8

July 2 — July 15

July 22

July 16 — July 29

August 5

July 30 — August 12

August 19

August 13 — August 26

September 2

August 27 — September 9

September 16

September 10 — September 23

September 30

September 24 — October 7

October 14

October 8 — October 21

October 28

October 22 — November 4

November 11

November 5 — November 18

November 23

November 19 — December 2

December 9

December 3 — December 16

December 23



City of Richmond

2022 Holidays, Pay Dates, Benefits & General Information



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Benefits Information
By Position Type & Appointment Status

Permanent Positions

Probationary Appointment:

Holidays
Vacation Leave (prorated if part time)
Sick Leave (prorated if part time)
Civil Leave
Military Leave
Bereavement Leave
Life Insurance (mandatory — full time employees only)
All Voluntary Benefits (if employed 20 or more hours per week)
Shared Leave (after 12 consecutive months of employment)

Tenured Appointment:

Holidays
Vacation Leave (prorated if part time)
Sick Leave (prorated if part time)
Civil Leave
Military Leave
Life Insurance (mandatory — full time employees only)
Shared Leave (after 12 consecutive months of employment)
Bereavement Leave
Educational Leave
Grievance Rights
Family Medical Leave (after 1250 hours of Service)
All Voluntary Benefits (if employed 20 or more hours per week)

Benefits Information
By Position Type & Appointment Status

Temporary Positions

Holidays
Sick Leave (prorated if part time)
Civil Leave
Military Leave
Bereavement Leave

Note: Pool employees do not qualify for benefits

Voluntary Benefits

Available to all full time and part time employees in permanent positions, working 20 or more hours per week.

Health Insurance
Dental Insurance
Legal Insurance Program
Cancer Expense Plan
Personal Accident Expense
Personal Hospital Indemnity
Personal Short Term Disability
Healthcare Flexible Spending Account
Dependent Flexible Spending Account
Deferred Compensation Program
Deferred Compensation Loan Program
Optional Life Insurance*

* Available to full time employees only.

Voluntary Benefits for All Positions

Credit Union Membership
Employee Assistance Program (EAP)



Human Resources
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