



Draft Suggested Format for Baseline Reports for BHA Emergency Awards

1. Executive Summary

Please provide a brief overview of your baseline report limited to 1-2 pages. This should include the objectives of the study and an overview of key findings. The full report should not exceed 10 pages, excluding the required annexes.

2. Introduction

Describe the award's scope and planned interventions. Please describe the locations and timing of baseline data collection.

3. Methodology

Provide an overview of the quantitative and qualitative methodology, including a description of sampling (sample frame, sampling strategy, and sample size) as applicable. Describe limitations and mitigating measures taken. If you are using endline data from your previous award as your baseline, please indicate that here. (In contexts where a partner has back-to-back awards working with the same population, it may be appropriate to use endline data from the previous award as baseline values for some indicators if the activity targets the same geographic location with similar interventions). Note that additional details on the methodology will be included in the baseline study protocol, which is a required annex.

4. Detailed Findings

Describe the prevailing conditions of the beneficiary population(s) including community and/or household characteristics. Describe key findings by sector and sub-sector. Highlight notable differences in baseline values between different segments of the target population by location, age, sex, disability or IDP status, composition of household (i.e. Female & Male Adults; Female Adult No Male Adult; Male Adult No Female Adult; Children No Adult) or other relevant disaggregates.

5. Programmatic Implications

Please describe any adaptations that you will make to your planned activities as a result of the baseline findings, newly identified humanitarian needs or gaps and/or other relevant findings. Highlight any updates to indicator targets from the original application.

6. Conclusion

7. Required Annexes

- a. Indicator Tracking Table
- b. Indicator Estimates Table



Annex B Indicator Estimates Table

The report should include tables with the following information for each applicable indicator:

Indicator	Level of reporting	Baseline Indicator value	Confidence Interval at 95% level of significance	Endline (EL) indicator value	Confidence interval at 95% level of significance	# of sampling unit interviewed	in EL, test of difference
Food Consumption Score (FCS) (mean or % in "Acceptable" category)	Overall and disaggregates		± xxx		± xxx		
Reduced Coping Strategies Index (rCSI) (mean)							
Household Hunger Scale (HHS) (% mod/severe)							
Acute Malnutrition							