

**U.S. CUSTOMS AND BORDER PROTECTION  
NEW YORK FIELD OPERATIONS  
PORT OF NEW YORK/NEWARK**

**INFORMATIONAL PIPELINE NO. 24-011-NWK**

**TO:** All Vessel Agents in the Port of New York/Newark

**SUBJECT:** Electronic Payment Option (EPO) for Maritime Fees

**DATE:** **12 January 2024**

**REFERENCES:** *New York/Newark Informational Pipeline No. 24-004-NWK – Procedures for Vessel Entrance and Clearances – dated 10/24/2023*

**BACKGROUND:**

Currently, the Port of New York / Newark Entrance and Clearance Desk only accepts vessel agent submissions of cash and checks at 1210 Corbin St., Elizabeth N.J. during regular business hours (8:00AM to 11:00PM, daily). Entrances and clearances will not be approved until payment is received.

**PROCEDURES:**

Effective January 16, 2024, the Office of Finance (OF) Revenue Modernization Division (RevMod) will be deploying an electronic payment option (EPO) enhancement to the Mobile Collections & Receipt (MCR) application. This will enable all vessel agents, vessel operators, Captains, and other relevant parties to pay via credit/debit card for all existing maritime fees available in MCR, in addition to cash and check. A “Quick Reference Guide for Vessel Agent Payments Online” is attached to this informational pipeline distribution email.

For questions regarding this Informational Pipeline, please contact Deputy Chief Officer Stephen Long at (201)- 443-0383 or [stephen.long@cbp.dhs.gov](mailto:stephen.long@cbp.dhs.gov).

TenaVel T. Thomas  
Port Director  
Port of New York/Newark

# Mobile Collections and Receipt (MCR); Payers Online Payment Option Quick Reference Guide (QRG)

**Background:** Vessel Agents (payers) have the ability to pay maritime fees online through the eCBP payment portal.

Please refer questions regarding this document to the MCR Support Team:  
[REVMODSERVICEDESK@cbp.dhs.gov](mailto:REVMODSERVICEDESK@cbp.dhs.gov)

## How vessel agents (payers) pay for maritime fees online

When online payment option is selected, the assigned email address will receive an email with the online payment request from [DoNotReply\\_ePAYMCR@cbp.dhs.gov](mailto:DoNotReply_ePAYMCR@cbp.dhs.gov) to pay online:

DoNotReply\_ePAYMCR@cbp.dhs.gov

To: [REVMODSERVICEDESK@cbp.dhs.gov](mailto:REVMODSERVICEDESK@cbp.dhs.gov)

Thu 8/17/2023 2:41 PM

MCR368\_1002.pdf 137 KB

Enclosed, please find a copy of the online payment request issued by U.S. Customs and Border Protection (CBP) at the Long Beach, CA port of entry issued on Thursday, Aug 17, 2023.

Review the attached payment request for accuracy prior to submitting payment. Payment must be received prior to vessel clearance.

**Pay Now** **Select Pay Now**

In lieu of selecting Pay Now - copy and paste the following url in a browser: <https://e.cbp.dhs.gov/maritime/#/home>

If any questions or for an accessible document, please contact the port where the request was issued.

The automation of CBP Forms 368 Collections and 1002 Tonnage Tax Certificate is part of CBP's Revenue Modernization initiative. For additional information, please visit: <http://www.cbp.gov/368>.

This is an automatically generated email; please do not reply to this email.

 U.S. Customs and Border Protection

*To avoid scams or phishing:*

*-Always check the email is from @cbp.dhs.gov.*

*-If preferred, you may use the URL provided instead of selecting the Pay Now button*

## 1 On the eCBP payment portal, Select 'Vessel Payment (Single Receipt)'

 U.S. Customs & Border Protection  
U.S. Department of Homeland Security

eCBP Home

Maritime Fees

**Vessel Payment (Single-Receipt)**

**Vessel Payment (Multi-Receipt)**

Welcome to the Maritime Fees online payment portal

- Vessel (single receipt) allows for the payment of a single receipt for a specific vessel or fee

Future planned features: Vessel (Multi-receipt) - will allow vessel agencies/payers to select multiple receipts and pay with a single payment

**2** **Read and Select** the box to acknowledge Department of Homeland Security (DHS) Security & Privacy Notification, then **Select** 'Consent & Continue' button



Security & Privacy Act Notification

### 3 Enter vessel details to confirm payment reference then **Select 'Next'**

**Maritime Fees Vessel Clearance online payment portal:**

Enter the following to retrieve payment information -

Receipt Number: \*

Receipt Number: is required

Issued Port Code: \*

Issued Port Code: is required

IMO# or Registration #: \*

IMO# or Registration #: is required

**Next** **Exit**

**Maritime Fees Vessel Clearance online payment portal:**

Enter the following to retrieve payment information -

Receipt Number: \*

400110151

Issued Port Code: \*

2709

IMO# or Registration #: \*

7820409

**Next** **Exit**

*Receipt Number is the last 9 digits from the Receipt/Tonnage Tax Certificate .  
Second line is the port code which is the first four digits of the receipt number  
The third field will be a random selection of information known to vessel agent*

**Note:** If information is entered incorrectly three times the following message will be displayed, and the system will timeout for 20 minutes

Maritime Fees Vessel Clearance online payment portal:

Enter the following to retrieve payment information -

Values entered do not match the payment request, try again

Receipt Number \*

Issued

Payer S

**Exhausted maximum number of tries, redirecting to home page**

- Check the information and try again later
- For assistance, contact the payment request issued port of entry or contact the Rev Mod Service Desk

**Close**



**4** **Review** and verify the receipt/tonnage tax information. **Enter** your name on the line below the receipt to certify the information on the receipt is correct, and then **Select 'e-Sign and Pay'** to be redirected to **Pay.gov**

DEPARTMENT OF HOMELAND SECURITY  
U.S. Customs and Border Protection  
19 CFR 24.1 (b), 4.20, 4.21, 4.22, 4.23  
19 CFR 10.71, 123.4, 141.68, 143.23-143.25, 145.12, 148.27

**COLLECTION RECEIPT OR INFORMAL ENTRY AND CUSTOMS FORM 1002 TONNAGE TAX CERTIFICATE**  
Receipt/Tonnage Tax Certificate Number: **2709-400110151** Port Issued: Long Beach, CA

|                |  |                      |                |
|----------------|--|----------------------|----------------|
| Payer/Importer | Frontier North America, Inc.                 | Receipt Date:        | 08/17/2023     |
| Address:       | 123 Main St<br>Washington, DC, 22002         | Flag/Vessel Name:    | PA, MSC LAUREN |
| Telephone:     | (123) 456-7823                               | IMO/Registration No: | 7820409        |
| Email:         | christine.m.paris@associates<br>.cbp.dhs.gov | From (Foreign Port): | 22575 - Balboa |
|                |  | Net Tonnage:         | 11921          |
|                |  | Carrier Email:       |                |

| Class Code | Description   | Quantity | Rate     | Net Tonnage | Amount   |
|------------|---|----------|----------|-------------|----------|
| 030        | Tonnage Tax Higher Rate<br>(represents the '1' of '5' payments for the tonnage year beginning 08/15/2023) | 1        | \$0.06   | 11921       | \$715.26 |
| 481        | APHIS Commercial Vessel User Fee  | 1        | \$825.00 |             | \$825.00 |
|            | CBP User Fee for Barge and Bulk Carrier   |          |          |             |          |

**WARNING:** Verify that all information including the description and fee amounts are correct. (If incorrect, DO NOT PAY and contact the port where the payment request was issued to request a correction) Paid receipts cannot be voided after payment is made.

I, **Your Name** certify that the information provided above is correct and that I'm authorized to make the payment by the payer/importer displayed above.

Total Fee Amount: \$1,662.37 **e-Sign & Pay** **Exit**

*If any information is incorrect, do not pay, and contact the port*

**5** Review payment amount then Select 'Debit or credit card'

**eCBP**

**U.S. Customs and Border Protection**

**Payment Information**  
Payment Amount \$2,066.11

I want to pay with my  
 Debit or credit card

**Continue** [Cancel](#)

**eCBP**

**U.S. Customs and Border Protection**

**Payment Information**  
Payment Amount \$2,066.11

I want to pay with my  
 Debit or credit card

**Continue** [Cancel](#)



**6** Enter card details and review information, **Select** the box next to the authorization statement, then **Select** the 'Continue' button



Please provide the payment information below. Required fields are marked with an \*

Agency Tracking ID  
301157518

Payment Amount  
\$1,662.37

\* Cardholder Name

\* Cardholder Billing Address

Billing Address 2

City

Country

State/Province

ZIP/Postal Code

\* Card Number  
Card Number is required.

Expiration Date  
 Select ...  Select ...

\* Security Code

[What's this?](#)

**eCBP QA**

Please review the payment information. Required fields are marked with an \*

Agency Tracking ID  
301157518

Payment Amount  
\$1,662.37

Payment Method  
Plastic Card

Cardholder Name  
test

Card Type  
VISA

Card Number  
\*\*\*\*\*2

Cardholder Billing Address  
test

Billing Address 2  
test

City  
test

Country  
United States

State/Province  
VA

ZIP/Postal Code  
22121

\* I authorize a charge to my card account for the above amount in accordance with my card issuer agreement.

**7** The Payment Summary will display. When finished, **Select** either 'Return to Maritime Home' or 'Close' to exit the eCBP portal

Your payment has been processed successfully! A receipt has been emailed to your email address on file.

### Payment Summary

|                      |                 |
|----------------------|-----------------|
| Receipt Number:      | 400110151       |
| Total Amount:        | \$1,662.37      |
| Payment Method:      | PLASTIC_CARD    |
| Payment Date:        | August 17, 2023 |
| Pay.Gov Tracking ID: | 3FPQH95J        |
| Agency Tracking ID:  | 301157518       |

*If you did not receive the receipt by email, contact the Port of Entry*



Copy of receipt will be emailed to the assigned email address(es)

| COLLECTION RECEIPT OR INFORMAL ENTRY AND CUSTOMS FORM 1002 TONNAGE TAX CERTIFICATE  |   |                                     |          |                     |                   |
|---|---|-------------------------------------|----------|---------------------|-------------------|
| Receipt/Tonnage Tax Certificate Number: <b>2709-400110151</b> Port Issued: Long Beach, CA   |   |                                     |          |                     |                   |
| Payer/Importer: Frontier North America, Inc.  |   | Receipt Date: 08/17/2023            |          |                     |                   |
| Address: 123 Main St<br>Washington, DC, 22002   |   | Flag/Vessel Name: PA, MSC LAUREN    |          |                     |                   |
| Telephone: (123) 456-7823   |   | IMO/Registration No: 7820409        |          |                     |                   |
| Email: christine.m.paris@associates.cbp.dhs.gov   |   | From (Foreign Port): 22575 - Balboa |          |                     |                   |
|   |   | Net Tonnage: 11921                  |          |                     |                   |
|   |   | Carrier Email:                      |          |                     |                   |
| Class Code  | Description   |                                     | Quantity | Rate                | Net Tonnage       |
| 030   | Tonnage Tax Higher Rate<br>(represents the '1' of '5' payments for the tonnage year beginning 08/15/2023) |                                     | 1        | \$0.06              | 11921             |
| 481   | APHIS Commercial Vessel User Fee  |                                     | 1        | \$825.00            |                   |
| 498   | CBP User Fee for Barge and Bulk Carrier<br>(represents the '1' of '14' payments for the year 2023)        |                                     | 1        | \$122.11            |                   |
| <b>Total Collection Amount</b>  |   |                                     |          |                     | <b>\$1,662.37</b> |
| Payment Type: Online  |   | Pay.Gov Tracking ID:                |          | Agency Tracking ID: |                   |
| <b>CBP Authorized Signature</b><br><b>TCSECBPQAX TCSECBPQAX</b>   |   |                                     |          |                     |                   |
| <small>Digitally signed by TCSECBPQAX TCSECBPQAX<br/>Department of Homeland Security, CBP<br/>DigitalSignatureX509v3PKIXCert128bitSHA256</small>  |   |                                     |          |                     |                   |
| The merchandise declaration in front of a CBP employee has resulted in your payment of the fees and the issue of the 368 receipt. The payment constitutes the declaration that the information provided is accurate to the best of your knowledge and belief. |   |                                     |          |                     |                   |
| <b>IMPORTER/PAYER MAY PROTEST/PETITION DUTIES/PENALTIES COLLECTED TO THE APPROPRIATE PORT DIRECTOR IN ACCORDANCE WITH CBP REGULATIONS</b>   |   |                                     |          |                     |                   |

**Note:** Completion of payment is required by CBPO to issue vessel clearance; When Online payment is opted, it will require Internet/Cellular connection to the eCBP portal and can be done at the dock or anywhere else; Vessel agents must ensure timely payment in coordination with the CBPO to ensure timely vessel clearance.