

**U.S. CUSTOMS AND BORDER PROTECTION
FIELD OPERATIONS, NEW YORK
PORT OF NEW YORK/NEWARK**

INFORMATIONAL PIPELINE NO. 24-009-NWK

TO: All Customs Brokers, Importers and other concerned members of the Trade Community

SUBJECT: Triennial Status Report and Fee Submission

DATE: **20 December 2023**

Title 19, Code of Federal Regulations, Section 111.30(d) requires each licensed broker to file a status report with U.S. Customs and Border Protection (CBP) every three years. A status report and fee are required for every Broker License that has not been previously revoked, suspended or canceled, whether the license is held by a corporation, limited liability company, partnership, association or individual.

This notice is to advise that the 2024 Triennial Status Report along with the required fee in the amount of \$100 is due by February 29, 2024. The report and fee must be submitted between December 18, 2023 and February 29, 2024.

The report and fee submission must be submitted online via the [eCBP portal](#). A [Login.gov](#) ID allows brokers to file their own status report and one organization status report. Brokers may not use their login.gov ID to file another individual's status report. eCBP accepts credit card and debit card payments. No additional fees are charged for any payments, and receipts are provided electronically. The website is open as of December 18, 2023.

Failure to file a TSR by March 1, 2024 will result in the suspension of the broker's license by operation of law on that date. By March 31, 2024, CBP will transmit written notice of the suspension to the broker. If the broker files the required report and pays the required fee within 60 calendar days of the date of the notice of suspension, the license will be reinstated. If the broker does not file the required report and pay the required fee within that 60-day period, the broker's license is revoked by operation of law without prejudice to the filing of an application for a new license. Notice of the revocation will be published in the Federal Register.

Vigilance

Service

Integrity

For more information, see the Frequently Asked Questions and TSR system Quick Reference Guides on the eCBP Portal resource page at <https://www.cbp.gov/trade/ecbp>.

For eCBP portal technical assistance, contact the Rev Mod Service Desk (RMSD) at revmodservicedesk@cbp.dhs.gov or call 1-800-366-8732 Ext 4670.

For TSR policy or regulatory questions, contact the Broker Management Branch at brokermanagement@cbp.dhs.gov.

TenaVel T. Thomas
Port Director
Port of New York/Newark

Vigilance * *Service* * *Integrity*