



The Board of Education of School District No. 83 (North Okanagan-Shuswap)

VERSION #2 - 2021-2022 ANNUAL BUDGET DEVELOPMENT TIMELINE AND PROCESS

December	Regular Public Board Meeting <i>Approve 2021-2022 Annual Budget Development Timeline and Process</i>
Late January	Budget Committee Meeting “Budget 101” and “Talking Tables 2021” Opportunity for trustees to hear directly from the field; facilitated interactive group discussion around key educational topics/issues; to ensure priorities are established prior to determining where budgets are allocated; opportunity for partner groups to present and share values and perspectives directly with trustees and the Senior Leadership Team
February	Regular Public Board Meeting <i>Approve the Budget Development Guiding Principles</i>
Mid March	Budget Committee Meeting Review projected student enrolment and the Ministry of Education’s 2021-2022 <i>Preliminary Operating Grant</i> announcement; review/discuss known cost pressures; present primary operational goals and initiatives for discussion and feedback
Mid March/Early April	Departments develop budget overviews including priorities and initiatives based on the approved <i>Budget Development Guiding Principles</i> , approved district plans and the Board’s <i>Strategic Plan</i> . Executive summaries from each department will be provided to Budget Committee members via email.
April	Budget Committee Meeting Presentation of first draft of the 2021-2022 Preliminary Annual Budget, along with the <i>Past, Present and Proposed Budget Summary</i> identifying budget changes, adjustments and initiatives for review, discussion, feedback and final recommendations from committee members; all department leads will be invited to join this meeting
Late April	Public Budget Consultation Meeting Budget consultation meeting for school communities and the public
Late April	<i>Circulate online 2021-2022 Preliminary Annual Budget Feedback Form</i>
Early May	Committee of the Whole Review and consider all feedback, including Budget Working Committee recommendations, online survey results, and comments/feedback received at the Public Consultation Meeting; final discussion/review of proposed draft budget
May/June	Regular Public Board Meeting <i>Approve the 2021-2022 Preliminary Annual Budget Bylaw</i>

October	Budget Committee Meeting Review of estimated block revenues based on September 30th 1701 student data submission, and discussion of budgetary impacts. Review proposed adjustments to allow for discussion and feedback from committee members
January	Committee of the Whole Review the district's <i>2021-2022 Interim Operating Grant allocation</i> and engage in final discussion/review of proposed draft amended budget
February	Regular Public Board Meeting <i>Approve the 2021-2022 Amended Annual Budget Bylaw</i>

NOTES:

1. Meeting dates, times and locations to be confirmed a minimum of one month prior to the meeting
2. Additional Budget Committee meetings may be called as deemed necessary by Budget Committee Chair

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