

## **POLICY 138 LIVESTREAMING AND ELECTRONIC BOARD MEETINGS**

### LIVESTREAMING BOARD MEETINGS

Open meetings of the Board of Education of School District No. 83 (North Okanagan-Shuswap) may be broadcast as part of the effort to promote transparency, to invite public participation, and to provide access to the board's decision making. Meetings that are closed to the public will not be broadcast.

Whether in full session or remote session, the standards for the livestreaming of board meetings are as follows:

1. the written minutes will be the official record of board meetings;
2. the recordings of board meetings will be accessible to the public on the district website for the duration of the current Board's term and will be retained by the district indefinitely. The recording of a meeting will be available on the district website usually within 24 hours of the meeting;
3. the recording of board meetings will likely result in the collection of participants' personal information and will trigger the privacy provisions of the Freedom of Information and Protection of Privacy Act (FIPPA);
4. signage will be posted to ensure that presenters and members of the public are aware that open board meetings are being broadcast; and
5. meetings will not be unduly postponed, due to technical issues with live streaming or the recording of meeting.

Administrative Procedures that will be used to manage the livestreaming process are being developed.

Meetings that will be broadcast include:

1. Regular Board of Education Meetings;
2. Committee of the Whole Meetings;
3. Public Budget Presentation; and
4. Special Board of Education meetings as required.

Meetings that are being broadcast can be accessed on the district webpage and the public is able to participate via <https://sd83.bc.ca/board-meetings/>.

### ELECTRONIC BOARD MEETINGS

Except for Inaugural Meetings, the Board of Education of School District No. 83 (North Okanagan-Shuswap) recognizes there may be circumstances where it is practical or necessary to hold a

meeting through electronic means. Section 67(6) of the *School Act* enables a board to “allow trustees to participate in or attend a meeting of the board by telephone or other means of communication if all trustees and other persons participating in or attending the meeting are able to communicate with each other.”

Therefore, at the call of the Chairperson, board meetings may be held through electronic means providing that:

1. trustees who attend board meetings through electronic arrangements are counted for the purposes of establishing quorum;
2. time is made available for the public to submit questions; and
3. the board’s secretary-treasurer (or designate) is present at the time a decision is made by the board. All decisions of the board must be captured through the recording of meeting minutes.