



## 2020-21 BOARD ANNUAL WORKPLAN\*

### September

#### Regular Board Meeting Agenda Items

- Review the Audit Findings Report and Management Letter
- Approve Audited Year End Financial Statements
- Approve the Superintendent's Report – Reflective Focus
- Adopt Board Annual Work Plan
- Consider Motions to BCSTA Provincial Council
- Reach out to local governing bodies
- Update – Education Outreach Program

#### COW/Education Session

- Long Range Facilities Plan (LRFP) – next steps
- Public Board Meetings – Recording and Live-Streaming Options

#### Events

- Orange Shirt Day – September 30

### October

#### Regular Board Meeting Agenda Items

- Review Student Enrolment and Updated Teacher/PVP Staffing Report
- Update – Equity Scan and Truth and Reconciliation
- Update – Inclusive Education

#### Special Public Board Meeting

- Elect Chair, Vice-Chair, BCSTA Provincial Counselor (& alternate) and BCPSEA Representative (& alternate)

#### COW/Education Session

- Budget Structure/Process Review
- Communications/Transparency Review

#### Standing Committee Work

- Early Learning – Ed Directions
- Climate Action – Facilities & Finance/Audit

#### Other

- Long Range Facilities Plan (LRFP) – Stage 2 Consultation - Salmon Arm Urban

#### Events

- BCSTA Branch Meeting (October 2, 2020)

- BCSTA Board Chairs Meeting (October 15, 2020 online)
- BCSTA/MoE Joint Liaison Meeting (October 16 & 30, 2020 online)
- Represent Board at BCSTA Provincial Council Meeting (October 24, 2020 online)
- World Teachers' Day (October 5)
- Staff recognition

## November

### Regular Board Meeting Agenda Items

- Approve Statement of Financial Information (SOFI) Report
- Review School Growth Plans
- Update – French Immersion
- Update – Strategic Maintenance Plan

### Standing Committee Work

- Student Voice – Ed Directions

### Events

- BCSTA Trustee Academy (November 27 – 28, 2020)
- Remembrance Day Ceremonies

## December

### Regular Board Meeting Agenda Items

- Approve Budget Development Process and Timeline
- Update – Athletic Programs
- Update – Mental Health

### Events

- School Concerts

## January

### Regular Board Meeting Agenda Items

- Adopt Long Range Facilities Plan (LRFP)
- Approve Superintendent's Report – Achievement Focus
- Provide direction through Board representative to BCSTA Provincial Council Meeting regarding provincial policy matters
- Review policy positions for submission to BCSTA Annual General Meeting

### Events

- BCPSEA AGM (January 30 & 31, 2021)
- Stakeholder Budget Consultation Dinner – 'Talking Tables'
- SOGI/LGBTQ Recognition

## February

### Regular Board Meeting Agenda Items

- Review Recommended District Calendar
- Approve Amended Operating Budget for current fiscal year
- Update – Trades & Careers Programs

### Events

- Represent Board at BCSTA Provincial Council Meeting (February 19 & 20, 2021)
- Pink Shirt Day (May 4, 2021)

## March

### Regular Board Meeting Agenda Items

- Approve School District Calendar
- Update – International Program

## April

### Regular Board Meeting Agenda Items

- Provincial Funding Announcement Review
- Approve 5-year Capital Plan Bylaw Spending
- Trades/Careers Program Update
- Update – Academies

### Events

- BCSTA AGM (April 15 - 18, 2021)
- National Day of Mourning (April 28, 2021)

## May

### Regular Board Meeting Agenda Items

- Approve Preliminary Annual Operating Budget for following fiscal
- Develop Annual Work plan for following fiscal
- Assign Trustees to grad ceremonies
- Update – Academies

## June

### Regular Board Meeting Agenda Items

- Approve School Fees
- Approve Board/Authority Authorized Courses
- Approve 5-year Capital Plan
- Develop, adopt and circulate Administrative Calendar
- Chair to assign Trustees to Committees for following fiscal

### Events

- Represent the Board at Graduation Ceremonies
- Represent the Board at Retirement Ceremonies
- Indigenous Peoples Day (June 21, 2021)

## July/August

- Special meetings to be scheduled as required

## As Required

- Financial Updates
- Risk Management Updates
- Human Resources Updates (staffing, R&R, grievances)

## Monthly

- Attend Board Meetings
- Attend Board Standing Committee meetings