

SBMS Parking Procedures

DROP-OFF AND PICK-UP IN THE LOWER PARKING LOT ONLY – NEVER ON ALAMEDA PADRE SERRA. The official entrance to our school is in the back of the building by the lower parking lot. It is essential that all parents drive to the lower parking lot for drop-off and pick-up. **Under no circumstance should students be dropped off or picked up on A.P.S. or in the upper visitor parking lot.**

FOLLOW THE DIRECTIONS OF THE PARKING ATTENDANTS. Teachers and parent volunteers will be on hand during drop-off and pick-up times to help direct drivers and maintain a safe and orderly environment. **Left-hand exits out of the driveway are strongly discouraged during peak exit time of 3:20 pm to 3:45 pm.** Your compliance with their directions is essential to smooth and safe transitions.

REMAIN IN YOUR VEHICLE while in the drop-off loop. Vehicles must be occupied at all times to ensure the smooth flow of traffic. If you need to leave your vehicle, you are welcome to park in the secondary loop in the lower parking lot.

PARK IN THE LOWER PARKING LOT ONLY – NEVER ON ALAMEDA PADRE SERRA. If you are visiting school, please make use of the ample parking available in the lower lot.

NO CELL PHONE USE IN THE PARKING LOT. Your full attention is needed at all times when driving through the lot. Please do not use cell phones unless you are parked.

PICK UP AFTER 3:45 PM, IF POSSIBLE. Peak pick-up is between 3:30-3:45 pm. If possible, please pick-up after 3:45 pm to improve traffic flow in the parking lot.

COMMUNICATE WITH YOUR CHILD. Make sure your child knows who is picking him/her up. If you are at the front of the pick-up line and your child/carpool is not there within a reasonable amount of time, please drive around the loop so that the loaded cars behind you can exit. Please refrain from texting with your child during school hours.

ALWAYS DRIVE SLOWLY AND CAUTIOUSLY. Please obey the speed limit in the neighborhood on your way to and from school. Do not use your cell phone while driving.

