

Experience: 5-15 years

Experience: Candidates must have relevant experience with LIHTC (Low Income Housing Tax Credit)

location: **Maryland**

JOB DESCRIPTION

This position will be responsible for coordinating all aspects of the development process. This includes the overall responsibility for guiding, coordinating, and driving all applicable projects from conception through completion, ensuring that each development represents the company's interests, and meets or exceeds the financial goals of the project.

Title depends on the level of experience that is why I have different titles.

Responsibilities:

- Oversee all proposals and bids put forth by the team to ensure they meet our investment strategy
- Analyze financial investments of each project to ensure profitability
- Research and identify new markets for company expansion
- Develop individual goals and tools to reflect the performance of the development team
- Directs and coordinates the efforts of subordinates
- Oversee projects in the Mid-Atlantic region
- Having the acquisitions experience is key
- Ground up as well as preservation background

A bachelor's degree or equivalent experience is required and a minimum of 5 years in development.

Masters Degree preferred.

- Manage LIHTC development process from inception to completion.
- Ability to work with architects, attorneys, brokers, owners and lenders.
- Capacity and experience with transactions and deals within the market.
- Generate and handle a pipeline on land for new development and future development projects.
- Also oversee rehabilitation projects as well as ground-up
- Candidate must be capable of leading a comprehensive program with the highest degree of professionalism.
- Must have supervisory, management, and planning skills as well as leadership skills and an ability to inspire staff.
- Candidate must have the proven track record of bringing projects in or under budget. Strong negotiating skills.
- Proven management, organizational, planning, influencing and communication skills are essential.
- Technical Skills: Proficient in Excel

PLEASE SUBMIT A RESUME IN WORD FORMAT TO: JULIA@SIMONEXEC.COM