

Advocacy: Using ALIS 2019 Arizona Legislative Information System

Link to the Arizona State Legislature web page: www.azleg.gov

Take time to explore this website using the various menus!

Senate and House Member Lists	Constitution/Statutes
Live Proceedings	Calendar/Events
Meetings/Hearing Schedules	Joint Legislative Budget Committee
Bill Tracking	Comment on a bill online

Track a Bill -- azleg.gov

You may **track a bill** either by entering its number in the top right corner of the home page, or using the menu choices under "Bills" in the menu items header. "Bill info" will give you a list of all bills introduced.

Open a Request-to-Speak (RTS) Online Account

Make your feelings known, FROM THE COMFORT OF YOUR HOME!

- Indicate on a checkbox whether you support or oppose a bill and/or
- Submit a written comment and/or
- Sign up to testify in person

--RTS is **ONLY** for bills **IN COMMITTEE** (not on the House/Senate floor).

--Note that you will be **commenting as individuals** vs. on behalf of League (the more individual comments, the more powerful the statement)

--All comments will be on the permanent record of that Committee hearing -- this is good!

How to Open an RTS Account

1. First Open the Account

- Go to apps.azleg.gov in your browser, **OR** from azleg.gov home page, choose "Legislative Information" from the top menu; from there choose "Request to Speak".
- From the resulting window choose "Create an Account".
- You will need name/email/password. If you want to be identified as an Arizona voter, you will also need your birthdate, and *either* your driver's license number, voter ID #, or last four digits of your social security number.

2. Next Activate the Account

- Activation must be done at a kiosk at the State Capitol* for the first use only.
- Can't get there?** Contact lwvarizona@gmail.com and ask for activation by a League member.

FAQ on Request to Speak

- From the azleg.gov home page: Scroll down to very bottom dark-blue footer, click on "Frequently Asked Questions (FAQ)" and look for the RTS questions category.
 - Among other things, there is a link in case you forget your RTS password.
- Online manual** for RTS system: https://www.azleg.gov/alisPDFs/RTS_Manual_public.pdf

What Next? From the RTS page at azleg.gov:

- Sign on (menu item upper right).** To sign off or change your password, click on your name.
- Use Applications (also upper right):** Switch back and forth between "Bill Status Inquiry" and "Request to Speak"

Don't be Afraid to Explore!

Applications: "Bill status inquiry"

You can put in a particular bill number, or choose "calendar" or "agenda" from the left-side menu.

If you want to follow certain bills over time, click on **"personal progress"**. You will see that you can add "lists" (a category for bills, such as "Clean Elections") and then by clicking on that list name, you can add bill numbers.

When you then click on a bill number, you will see the history of the bill. You can then choose "documents", for instance, and read the bill. Or you may click on "RTS Current Positions", and you will see the names of all the people who spoke for or against the bill. If you click on "video" you can see a video of the committee hearing in which people spoke.

Applications: "Request to Speak"

To comment on a bill, choose "New Request" from the left-side menu, and enter the number of the bill you're interested in. Information on the bill will pop up under "Search Results", and you will see a blue button, "Add Request" on the right. Click on that.

You can follow the directions on the screen. "Do you wish to speak?" is a "NO" unless you want to go down to the Capital, BUT you can still indicate your position, including writing a comment (optional), which will be seen by the Committee members.

Side menu:

Home: Shows all of your requests and bill positions, which you can update or delete.

My Requests: Shows all of your requests, you can click to update or delete any of them

New Request: Use this to start a new "RTS" process

My Bill Positions: Shows all of your positions, which you can update or delete.

Upcoming Agendas: Shows when and where each committee is meeting, and what bills they'll hear.

Agenda Search: This is where you can find bills for which RTS is currently closed.

To the right of "Show Past Agendas", click "Yes". Type the bill number into the Search Phrase box and make sure to select "Legislative Body: Both" To see more info., click on the name of the bill.

This takes you to a screen where you see all of the bills that are assigned to this particular committee. Scroll down to find the bill (listed in numeric order), and by clicking on it you will be directed to the *Bill Status Inquiry* application -- where you can see full history of the bill and click on the various categories like Bill Status, Videos, Sponsor, RTS Current Bill Positions.

If a bill introduced in the House passes the House, **RTS will be open again** once it is in committee in the Senate (and vice versa).

Remember, LWV members can speak only for themselves unless registered as an approved lobbyist, who can speak on behalf of LWVAZ.