



At SobelCo we are facing the same challenges as all of our colleagues across the business community regarding the most effective and least disruptive response to the Coronavirus. Like you, we are walking a fine line as we do our best to make the right choices for our personnel, operational and client service decisions. This is especially true when it comes to impacting the well-being of our employees, clients, associates, and everyone we serve. We want to be thoughtful and prudent – without panicking or overreacting.

As we continue to strive for high standards and excellent client service, we promise we will deliver the same level of care and attention that you deserve. As such, our key goal today, as it has always been, remains the same. We are committed to addressing your needs while adhering to a safe protocol.

Like many businesses, we have instructed our employees to avoid unnecessary meetings and travel. This includes encouraging, when possible, working from home. Fortunately, the technology we deploy today enables us to continue operating on a normal business schedule from anywhere, whether we are physically in the office or we are working remotely.

You will be hearing from your client service team about any upcoming scheduled appointments, planned fieldwork or other in-person interactions and how they should be best approached given the directive for social distancing. Where we can, we will encourage virtual meetings, via video or phone conferencing, and the digital exchange of information. For example, we recommend that you send us your documents and written correspondence by scanning and uploading to [Sharefile](#), a [client portal](#) or emailing directly information directly to us.

In some instances, we won't be able to avoid onsite visits to clients. In those situations we will work with you to reduce health risks and take the necessary precautions by following the guidelines of the Center for Disease Control.

We are delighted to personally connect with you in any way that makes you most comfortable whether by email or a call as you normally would. You can be assured that you will be able to reach us without experiencing any significant inconvenience or concerns.

Finally, we will strive to keep you up to date with information as we learn more about the tax deadlines, government stimulus programs and any other opportunities for outside aid to you, your employees or those that you may know.

Our support of you and our ability to serve you without interruption remains a solid and unwavering commitment.

On behalf of all of us at SobelCo, I wish you and those that you care about the best of health and safety as we all navigate these unprecedented times.

A handwritten signature in blue ink that reads "Alan D. Sobel".

Alan D. Sobel, Managing Member