

MEMORANDUM

To: Viterbi International Student Community

From: Kelly Goulis, Senior Associate Dean for Admission & Student Engagement

Date: November 16, 2023

Subject: In-Person Learning Requirements for Viterbi Students Participating in CPT - REVISED

Post-pandemic, immigration regulations require F-1 students' physical attendance for classes during the fall and spring semester of their academic program. The summer term is an exception, if it is not the student's first or last semester at USC.

All F-1 students, including those participating in CPT, must attend in-person classes during the fall and spring semesters.

Effective spring 2024, and in accordance with this guidance, Viterbi will only approve fall or spring CPT applications for out-of-area internship opportunities under the following conditions:

- You **must** physically attend all enrolled courses in-person to comply with F-1 student regulations.
- You may **not** seek alternative attendance requirements or accommodations with your professors
- You **must** acknowledge that failure to comply with the in-person attendance requirement may jeopardize your current F-1 status as well as your ability to secure a future work visa post-graduation

If the distance of your internship makes returning to campus for in-person classes challenging, your only recourse is to negotiate a remote internship* with your prospective employer. A remote internship would allow you to remain in the LA area, attending in-person classes while fulfilling your work responsibilities. Should you need advice on approaching this negotiation, the Viterbi Career Connections team will gladly assist.

This update does not affect out-of-area summer internships unless the summer semester is your final semester.

Should you have any questions or concerns, please contact Steve Schrader, Asst. Dean, Academic Services & Programs - sschrade@usc.edu.

** Remote internship opportunities do not require students to physically work at an organization's site, allowing students to fully engage in on-campus courses at the University.*

