



**In accordance to the approved Bylaws (12.16.21)**

**Treasurer** - The Treasurer shall receive, record, and disburse the funds of the Chamber. The Treasurer shall oversee all monies of the Chamber, keep and preserve the books and records of the Chamber, and shall make a full accounting at the end of the fiscal year. At the expiration of his/her term of office, the outgoing Treasurer shall deliver to the newly elected Treasurer all books, papers, and property of the Chamber. The Treasurer shall also keep the Board of Directors informed of the status of membership dues, income, expenses, and other disbursements, and prepare the Chamber books for audit, if determined necessary by the Board of Directors. A copy of the current Treasurer's Report shall be made available to any Chamber member, upon request.