



SEDONA VERDE VALLEY ASSOCIATION OF REALTORS®

859 Cove Parkway
Cottonwood, Arizona 86326

eMail: INFO@SVVAR.com
Phone: 928.282.5409

CREDIT CARD AUTHORIZATION FORM FOR AUTOPAY

This form authorizes SVVAR to charge my credit card for all my Quarterly SVVAR invoices for NAR, AAR and SVVAR Dues, MLS Quarterly Service Fees, and, if applicable, ActiveKEY Rental, ActiveKEY Insurance and Supra Bluetooth Keybox Fees.

_____ svv. _____
Agent Name (Please Print) Agent MLS ID# eMail Address Phone

For your security, do not send credit card information. eMail completed form to info@svvar.com, fax to 928-282-5409 or mail to the address above.
Please send in this completed form and then call 928-282-5409 with your credit card information.

_____ _____ _____
Cardholder's Name (Please print) Office Name Office ID

_____ _____ _____ _____
Billing Address City State Zip Code

If your credit card information changes, please notify SVVAR by calling (928) 282-5409. You must notify SVVAR in writing to cancel Autopay for any reason.

Your signature authorizes Sedona Verde Valley Association of REALTORS® to put your credit card on file for billing purposes. SVVAR will charge your credit card each quarter for all dues and fees billed quarterly. Cards will be charged the first business day of each quarter. Quarterly Dues and fees for 2019 are listed on page 2.

A receipt will be emailed to the address on file with SVVAR when payment is applied to your credit card.

Authorization and Signature	
I understand that placing my payment on file does not guarantee that dues will be paid. I understand that it is still my responsibility to ensure all outstanding invoices are paid in a timely manner.	
I understand that \$35 RAPAC Fair Share amount will be included with NAR dues payment unless I specify another amount here \$ _____ or check this box to Opt Out: <input type="checkbox"/>	
I understand that I will be subject to a \$30 service fee each time my credit card is declined, and I may also be subject to an additional late fee of \$25.	
X _____ Signature	_____ Date

NOTE: To participate in Autopay, this form must be completed and returned to the SVVAR office by Friday, January 11, 2019.

1st Quarter Payment

Your Credit Card Will Not Be Charged Before January 2

NAR Dues	\$185	
AAR Dues	\$190	
SVVAR Dues	\$148	
RAPAC Fair Share (Optional)	\$ 35	\$35 Fair Share will be added unless another amount is specified or Opt Out is checked on page 1.
MLS 1 st Qtr Fee	\$115	
	\$673	This will be your total if you do not have an ActiveKEY
Additional Fees		
Supra ActiveKEY Fee, if applicable	<u>\$ 75</u>	If you have an ActiveKEY, \$75 will be added to equal \$748.
1 st Quarter ActiveKEY Fee	\$748	

2nd Quarter Payment

Your Credit Card Will Not Be Charged Before March 1

MLS 2 ND Qtr Fee	\$115	This will be your total if you do not have an ActiveKEY
Additional Fees		
Supra ActiveKEY Fee, if applicable	<u>\$ 75</u>	If you have an ActiveKEY, \$75 will be added to equal \$190.
2 nd Quarter ActiveKEY Fee	\$190	
Supra iBox Rental Fees, if applicable (\$24 per keybox per year)	\$24 each	If you have Supra iBoxes, \$24 will be added for each Supra iBox in your possession.
Supra ActiveKEY Insurance yearly fee, if applicable	\$40	If you have signed up for ActiveKEY Insurance, \$40 will be added for the current year.

3rd Quarter Payment

Your Credit Card Will Not Be Charged Before July 1

MLS 3 rd Qtr Fee	\$115	This will be your total if you do not have an ActiveKEY
Additional Fees		
Supra ActiveKEY Fee, if applicable	<u>\$ 75</u>	If you have an ActiveKEY, \$75 will be added to equal \$190.
3 rd Quarter ActiveKEY Fee	\$190	

4th Quarter Payment

Your Credit Card Will Not Be Charged Before October 1

MLS 4 th Qtr Fee	\$115	This will be your total if you do not have an ActiveKEY
Additional Fees		
Supra ActiveKEY Fee, if applicable	<u>\$ 75</u>	If you have an ActiveKEY, \$75 will be added to equal \$190.
4 th Quarter ActiveKEY Fee	\$190	

ALL ABOVE DUES AND FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE.