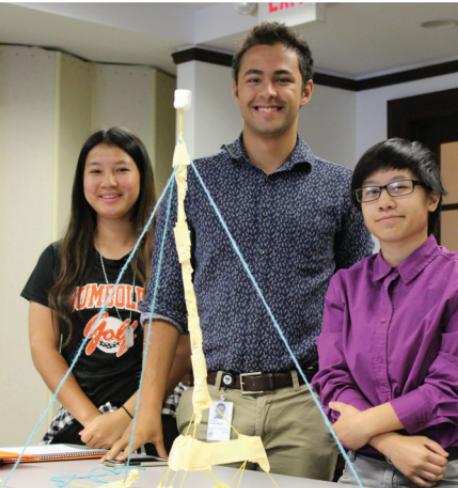


HELP BUILD
SAINT PAUL'S
FUTURE
WORKFORCE



**RIGHT
TRACK**

SAINT PAUL. YOUTH JOBS.



"Our Right Track intern was a great asset to my team and assisted with no hesitations, very professional and attentive which made it hard to see him go. My team even comments now that they wish he was still here helping us out!" —HIWAY FEDERAL CREDIT UNION



<http://righttrack.stpaul.gov>



Last summer, 77 employers joined Right Track to provide paid summer internships for 147 low-income Saint Paul high school students. Right Track interns worked in a variety of fields including business, finance, health care, marketing, government, education and more.

We have been overwhelmed by the number of businesses in our community who have supported the growth of Right Track. It is truly inspiring to see our community's motivation to address the growing shortage of skilled workers and prepare a more diverse generation of workers for future success.

Internships change lives. Research shows that summer work experiences are directly linked to positive short - and long-term outcomes for teens including higher graduation rates, better future employment prospects, and increased earnings later in life.

Our goal is to continue to recruit even more businesses to hire Saint Paul high school students for Right Track internships. We ask that you identify internship opportunities at your organization and pledge to hire Right Track interns for next summer.

For more information about how your business can get involved, visit <http://righttrack.stpaul.gov/> or contact Right Track Program Director Trenton Henspeter at 651-266-6364 or trenton.henspeter@stpaul.gov.

Thank you for investing in Saint Paul's future workforce.



MATT KRAMER
PRESIDENT, SAINT PAUL
AREA CHAMBER OF COMMERCE



CHRISTOPHER B. COLEMAN
MAYOR, CITY OF SAINT PAUL

WHAT IS RIGHT TRACK?

Right Track provides low-income Saint Paul high school students with summer internships and professional skills training.

Right Track connected 147 youth with a summer internship in 2016. 92% of youth completed their internship and 97% of supervisors said they would recommend their intern for a similar position with confidence.

BENEFITS FOR EMPLOYERS

- >> Expose youth from diverse backgrounds to careers in your industry
- >> Provide extra help for your organizations projects
- >> Offer developmental opportunities for your staff to gain supervisory experience by overseeing an intern
- >> Recognition on Right Track marketing materials as a supporter of Saint Paul's future workforce

WHAT EMPLOYERS PROVIDE

- >> A 6 – 9 week paid internship between June 19 and August 18, 2017
- >> 15 – 40 hours of work per week
- >> A minimum wage of at least \$9.50 per hour
- >> Human resources management (i.e. employment verification, time cards, payroll)
- >> A designated supervisor to oversee intern performance

WHAT RIGHT TRACK PROVIDES

- >> Youth intern recruitment, interviewing, screening, placement and support
- >> 2 days of skills training before the internship starts and ongoing training while employed. Training includes soft skills (professional dress, interpersonal communication) and entry-level administrative skills (Microsoft Office, data entry, filing)
- >> On-site job coaching and mentorship for interns as needed

97% OF SUPERVISORS WOULD RECOMMEND RIGHT TRACK TO ANOTHER SAINT PAUL BUSINESS OR ORGANIZATION.

WE'RE READY TO HIRE! WHAT'S NEXT?

- 1: Pledge online at: <http://righttrack.stpaul.gov>
- 2: Submit job descriptions by March 17, 2017
- 3: Receive info about your interns by May 15, 2017
- 4: Internships start June 19, 2017

**JOIN US! YOU'LL BE IN GOOD COMPANY.
2016 RIGHT TRACK EMPLOYERS INCLUDED:**



FOR MORE INFORMATION about the Right Track internship program, contact program director Trenton Henspeter at **651-266-6364** or Trenton.henspeter@stpaul.gov