



## August 20, 2019 Council Meeting St. Paul Lutheran Church

COUNCIL MEMBERS IN ATTENDANCE					
X	Sarah Friesen-Carper, Pastor	X	Chris Clark, Member at Large		
X	Tom Miller, President	X	Dale Brainard, Member at Large		
X	Tyler Kroschel, Vice President	X	Arlie Post, Member at Large		
X	Julie Coozennoy, Secretary	X	Jon Quale, Member at Large		
X	Katie Fetterly, Treasurer	X	Karen Rozeske, Member at Large		

Meeting called to order at 6:31 pm by Tom Miller and Pastor Sarah opened meeting with devotions.

### CONSENT AGENDA

- A motion was made by Arlie Post, seconded by Julie Coozennoy, to approve the consent agenda, committee & financial report. Unanimously approved.

### FINANCIAL REPORT

As of July 30, 2019	ACTUAL
General Fund Offering	\$ 15,653.68
Total Revenue*	\$ 73,703.88
Total Expenses (before mortgage)**	\$ 29,068.81
Net Income (after mortgage payment)	\$ 43,304.87*
Mortgage Balance	\$427,999.68
Edward Jones Balance	\$ 38,034.47

\*Includes insurance check for roof

\*\*Includes payments for mission trip and roof deductible

### **FINANCE REPORT:**

- Insurance policies have been renewed.
- Our insurance carrier offers a free property walk-through to point out opportunities to improve basic security and personnel protective measures. SPLC will take advantage of this.

### COMMITTEE REPORTS (as submitted by Team Leads)

#### **All God's Children Preschool**

- The Preschool is coming along with getting everything ready for the upcoming school year. The first day of school is Sept. 9, 2019 and the preschool will be running 5 days a week with a Kindergarten Readiness class and a Preschool Exploration Class. We currently have 20 kids registered for the classes.
- The Preschool will have its Open House on Tuesday August 27, 2019 from 5:30-7:00 pm. Julie is smoothly transitioning into the Director's position and getting everything all scheduled and ready for the upcoming school year. Kathy is excited to just be working on Lesson Plans and teaching for this upcoming school year. We also hired a Teacher Aide Kirstin Olson, to work on Tuesday, Thursday, and Friday. She also has the flexibility to sub on Monday and Wednesday when/if it is necessary.
- The Preschool will be holding a Fundraiser, Selling the boxed cards for 30 for \$30.00. This will be available to the congregation members from Sept. 11-18 and Julie will be at church on Sept. 15, to take any orders. Other than that things are going well.

#### **Building & Grounds**

- No Report

**Education Report**

- VBS week was a success. We had about 90 attendees and volunteers throughout the week. I'd like to give a huge thanks to the small, but mighty decorating and planning crew. Our teenage leaders did a wonderful job leading the kids. The kids really enjoyed them and responded well to them. I got some thank you cards from kids who especially loved their experience and one was even in tears that it wasn't continuing the next week. Next year's theme is Rocky Railway.
- We met as an Education Team last week. We would like to involve the teenagers and older youth as well as folks that don't have children in the program. The kids will be presenting what they have learned each month to the congregation. We discussed options for SPLASH. Shirley Zierke had offered to take responsibility for the curriculum planning. Janet Nutter and Jaime Fraley have offered to take the lead each week. We are concerned at our small number of kids and ensuring that we will have TWO adults available each week. Janet would likely be a consistent adult; however, Jaime works evenings some weeks and would not be a consistent adult. If we are unable to find two leaders each Wednesday, we may have to move SPLASH to Sundays after church.
- We discussed confirmation and possible guides for the incoming class. We may have to combine the 7<sup>th</sup> and 8<sup>th</sup> graders if we do not have someone who can be available each week. We discussed the option of having this year include a bit of a focus on how the church is run. We'd like the kids to understand how to run a service, how to keep a church operational day to day and how the church fits in with the Synod.
- We talked briefly about the national youth gathering in 2021. It would require a lot of fundraising and there was a bit of hesitation from some of the parents about whether the kids would want to go since it will be in Minneapolis. Chris Timmons has volunteered to take the reins on planning for a Minnesota mission trip next summer. Both could fundraise simultaneously.
- The Mission Trip youth and guides presented a video about their trip. It was a great way to hear and see what they did each day.

**Communications**

- No Report

**Counters**

- No Report

**Global Missions**

- Ruth opened the meeting with devotions based on Psalm 91.
- Fran informed us she received an email from Nelea; she had been to Mtera and visited with the Lufygillas.
- Claudia spoke with Greg Triplett at SPAS and resolved the concern we had with the Mtera account. The
- \$1,000 donation we sent last fall will be transferred to the "Raise the Roof" campaign.
- Creation Vacation is scheduled for Oct. 4-5. Claudia will apply for Thrivent Action Team funding. Jenn will send sign-up information to Melissa for the website and other notifications.
- Tanzanian Sunday is scheduled for October 6. Ruth will meet with Pr. Sarah to discuss.

**Loaves & Fishes**

- No Report

**Martha's Servers**

- No Report

**Outreach**

- No Report

**Prayer**

- Zella opened the meeting with a prayer.
- Prayer Team assignments were made for September services.
- Pr. Sarah introduced the team to the practice of a brief check-in to share highs and lows of team members.
- She informed the team of the intent to have a weekly open prayer session on Wednesdays before Bible Study. We also talked of providing lists of people, events, etc. to pray for.
- Kathie shared ELCA Prayer Ventures for September 2019.
- Ended the meeting with prayers of intercession, followed by the Lord's Prayer.

**SPPRT**

- No Report

**Visitation (from August 20<sup>th</sup> Meeting)**

- We reviewed the list of folks receiving visits and added one person

**Visitation (from July 16<sup>th</sup> Meeting)**

- There are currently 5 members receiving regular visits. Two more members are being visited but on a more social basis - they are not receiving communion regularly but have occasionally been able to attend church. We looked at the prayer shawls available for distribution and were reminded that they are available to distribute if appropriate.

**OLD BUSINESS**

- Roof: Repairs on the roof have been completed. Final bill is yet to be received.
- Sealcoating of Parking Lot: No update at this time
- Fall Worship & Fellowship Activities
  - Welcome (Rally) Sunday is September 8
  - Looking at Fall Fellowship activities to encourage fellowship through a variety of events:
    - Small groups forming to discuss Congregational Fitness (some would be held during the educational hour immediately following church)
    - Bread Breakers: possibly starting in early 2020
    - Lefse Making Event: October?
    - Yule Log Presentation: Continue the tradition of making Yule Logs
- Exterior Locks/Key Guidelines: with the rekeying of the exterior locks; we revisited who needs actual keys compared to the lock box code. This information is subject to change.
  - All people entering the church will need to come through the main doors; there are no longer keys to enter the church through the kitchen door. You may come in through the main doors, and unlock the kitchen door.
  - The lock box code will be changed quarterly.
    - It is an individual's responsibility to contact the church office to receive the code.
  - Physical Exterior Keys will be issued to: Pastor, Office Administrator, Preschool Director, Maintenance, Janitor/Custodian, Education Lead, Executive Council
    - Others individuals must request a key with the reason they cannot use the code
  - Everyone issued keys will be asked to sign a Key Issuance form.
    - **A motion was made by Jon Quale to adopt the above Exterior Lock/Key Guidelines. Katie Fetterly seconded. Majority approved. One abstained.**
  - Alarm system: We need to look into the times the alarm is armed, and be sure the office administrator and pastor have the codes.
- Designated Funds for Technology: We received a quote from TR Computer Sales to update computer equipment in the office.
  - **A motion was made by Karen Rozeske to accept the bid from TR Computer Sales. Seconded by Chris Clark and unanimously approved.**

- Next steps in healing of the congregation:
  - Encore Video Presentation of the Susan Nienaber's recommendation to the congregation on Sunday, September 8 (immediately following service)
  - Begin small groups to discuss the book Susan Nienaber recommended we read: "Congregational Fitness for Layfolks" by Denise Goodman. We will be looking for small group leaders.
  - Beginning Wednesday, September 11 at 1:00 pm Pastor Sarah will be leading weekly prayer time in the chapel.
  - If members are comfortable, to begin having discussions with others they have conflicts with to lead to healing, openness and a willingness to listen to one another.

**NEW BUSINESS:**

- Umbrella Policy:
  - **A motion was made by Katie Fetterly to add an Insurance Umbrella Policy to our policy. Seconded by Tom Miller. Unanimously approved.**
- Constitution / Bylaw Amendments Update: The Constitution/Bylaws needs to be reviewed and updated. Each council member will review the constitution for areas they see may need updates. A list will be compiled from these suggestions. From here a small group will be formed to begin a thorough review.
- Service / Emotional Support Animals: Originally permission for an emotional support animal was granted on a trial basis. The council reviewed the request for Kathy Mills to continue bringing her Emotional Support animal to worship. Discussion was held around the current guidelines and inconsistencies. Dale Brainard will review the policy and bring to the September council meeting.
  - **Jon Quale made a motion to give Kathy Mills permission to bring her Emotional Support animal to worship for another six months with the understanding the guidelines are being followed. Karen Rozeske seconded. Majority approved, one abstained.**
- Safeguarding God's Children: The guidelines are being updated to reflect current staffing at SPLC. Arlie Post and Katie Fetterly agreed to coordinate Safeguarding God's Children classes for the fall.
- Education:
  - SPLASH staffing: This has been deferred to the Executive Committee
  - Confirmation Program: Interest was expressed about having confirmation students attend the church council meetings. They would be welcomed to attend the open meetings.
  - Operation Christmas Child: Katie Edwards requested permission to order the Operation Christmas Child shoe boxes. Tyler will contact Katie Edwards to let her know we have plenty of boxes for this year; but are excited to work with the program again. Dale Brainard will contact Katie to see if she is coordinating the Metro Dining Club fundraiser to offset the shipping costs for the OCC boxes.
  - Nursery Staffing: There was concern expressed at the last education meeting as to why the Nursery can no longer be staffed by only confirmation students. Per our Safeguarding God's Children guidelines, there is a *Two Adult Rule: Two adults will be present during congregational activities involving children or vulnerable adults.* With confirmation students staffing the nursery, it does not meet the Safeguarding God's Children criteria.
- Request for Building Use: We received a request for a Robotics Team (Tuesday & Thursday evenings) and Girl Scout group (one Friday per month) to use our church. Robotics Team would also like a space to put a small, locked storage cart for their Legos.
  - **Arlie Post made a motion to approve the building use request, with the understanding the storage unit will need to be further discussed. Chris Clark seconded. Unanimously approved.**
- **A motion was made by Julie Coozennoy to adjourn the meeting. Seconded by Katie Fetterly. Unanimously approved.**

**Date & Time: Tuesday, September 17 at 6:30 pm**

**Devotions: Arlie Post**

Submitted by:

*Julie Coozennoy*

Julie Coozennoy

St. Paul Lutheran Council Secretary

**Summary of Motions Made at August Church Council Meeting**

- A motion was made by Arlie Post, seconded by Julie Coozennoy, to approve the consent agenda, committee & financial report. Unanimously approved.
- A motion was made by Jon Quale to adopt the above Exterior Lock/Key Guidelines. Katie Fetterly seconded. Unanimously approved. One opposed.
- A motion was made by Karen Rozeske to accept the bid from TR Computer Sales. Seconded by Chris Clark and unanimously approved.
- A motion was made by Katie Fetterly to add an Insurance Umbrella Policy to our policy. Seconded by Tom Miller. Unanimously approved.
- Jon Quale made a motion to give Kathy Mills permission to bring her Emotional Support animal to worship for another six months with the understanding the guidelines are being followed. Karen Rozeske seconded. Unanimously approved.
- Arlie Post made a motion to approve the building use request, with the understanding the storage unit will need to be further discussed. Chris Clark seconded. Unanimously approved.
- A motion was made by Julie Coozennoy to adjourn the meeting. Seconded by Katie Fetterly. Unanimously approved.

**The following motion was made via email between the July and August Council Meeting:**

- A motion was made by Julie Coozennoy on Thursday, July 18, 2019 to approve the July Council Minutes. Seconded by Katie Fetterly. Majority approved, one abstained.
- A motion was made by Julie Coozennoy on Tuesday, August 6, 2019 to elect Karen Rozeske to fill Julie Hyrkas' vacated member-at-large position until the annual meeting. Seconded by Jon Quale. Unanimously approved.