

VOLUNTEER APPLICATION

Direct Service



Ready for Life Brevard

Changing Lives Beyond Foster Care

TODAY'S DATE: _____

FIRST NAME: _____

LAST NAME: _____

HOW DID YOU HEAR ABOUT READY FOR LIFE? _____

CONTACT INFO

MOBILE PHONE: _____ HOME PHONE: _____

E-MAIL ADDRESS: _____

MAILING ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____

A LITTLE ABOUT YOU

OCCUPATION: _____

EMPLOYER: _____

MARITAL STATUS: _____ SPOUSE'S NAME IF APPLICABLE: _____

OTHERS LIVING IN YOUR HOME & RELATIONSHIP TO YOU:

NAME: _____ RELATIONSHIP: _____

NAME: _____ RELATIONSHIP: _____

NAME: _____ RELATIONSHIP: _____

HIGHEST GRADE COMPLETED: _____

DO YOU HAVE A VALID DRIVER'S LICENSE?: _____

PLEASE DESCRIBE ANY SPECIAL TRAINING, SKILLS, OR EXPERIENCE YOU HAVE: _____

WHAT INTERESTS YOU ABOUT BEING INVOLVED WITH OUR MISSION TO HELP FORMER FOSTER YOUTH
SUCCESSFULLY TRANSITION TO ADULTHOOD? _____

HOW MUCH TIME DO YOU WANT TO SPEND VOLUNTEERING? _____

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WHAT VOLUNTEER OPPORTUNITIES SOUND INTERESTING TO YOU? (CHECK ALL THAT APPLY):

- ONE TO ONE MENTORING (minimum 1 hour/week for minimum of 1 year)
- SPECIAL EVENTS (typically 2-4 hours helping at various youth events and fundraisers)
- TUTORING (done in the RFLB Offices during normal business hours)
- PANTRY HELP (typically Tuesdays 11am-2pm weekly, however we can build in additional days)
- ADMINISTRATIVE & GENERAL SUPPORT (various projects to help out around the office)
- OTHER: _____

PLEASE DESCRIBE ANY PHYSICAL OR OTHER LIMITATIONS WHICH MIGHT IMPACT YOUR WORK AS A VOLUNTEER:

HAVE YOU EVER BEEN INVOLVED IN AN ABUSIVE SITUATION? PLEASE EXPLAIN: _____

ARE YOU AVAILABLE ONE NIGHT A MONTH TO ATTEND A VOLUNTEER MEETING OR EVENT/ACTIVITY? (CIRCLE)

YES OR NO IF NOT, PLEASE EXPLAIN: _____

YOU WILL BE ASKED TO SUBMIT TO A LEVEL 2 BACKGROUND SCREENING. THE COST OF THIS SCREENING IS \$65.

APPLICATION AGREEMENT

As a volunteer for Ready for Life Brevard Inc. (RFLB) (Agency) I agree to maintain the confidentiality of all information gained through contact with youth, other volunteers, staff, and agency information, except as stated below. As a volunteer for RFLB, I consider personal information to be confidential. I will protect the privacy of that information in accordance with the Federal and State privacy laws as well as our agency (RFLB) policies. This information is to be used only in activities directly related to the Agency.

RFLB does not cover injury to anyone who may be transported by volunteers. Volunteers who choose to transport RFLB Clients, Volunteers or others in their personal vehicle assume total responsibility for these passengers; it is recommended that volunteers check with their personal automobile insurance carrier to check on the limits of their coverage.

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In signing this document, I agree that I further understand that I am required to report to RFLB and/or the Department of Children and Families any episode of suspected abuse, which I may discern through contacts with youth. I understand such reports are kept confidential.

As a volunteer with RFLB, I understand that I report to RFLB and agree to follow the appointed communication chain of command for any of my volunteer activities at RFLB. RFLB staff is available on call for emergencies and will respond directly to such communications.

I will immediately report to the Director of Community Relations any information Ready for Life Brevard Inc. should know.

Date: _____ Signature: _____

RELEASE FROM LIABILITY

Ready for Life Brevard Inc. a Florida Not for Profit Corporation

- No Compensation.** I, the Undersigned Volunteer ("Volunteer"), agree to donate my time and services for Ready for Life Brevard Inc. ("RFLB"), a not-for-profit corporation, strictly as a Volunteer. As a Volunteer, I understand that I control the dates and times when I volunteer, but I commit that I will use my best efforts to uphold my commitments by honoring any schedule that I have agreed to with RFLB. I also understand that I will not be entitled to receive any money or compensation of any kind in exchange for any time which I spend volunteering. Furthermore, it is agreed that I shall not be entitled to receive any financial benefits including, but not limited to, unemployment insurance benefits, upon the termination of this agreement, or as a result of any service which I may perform.
- Assumption of Risk.** I am aware that participation as a Volunteer may require periods of standing, lifting, and carrying up to 30 pounds, and will require me to exercise reasonable care to avoid injury. I am voluntarily participating in this activity with knowledge of the hazards and

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potential dangers involved, and I agree to accept any and all risks of personal injury or death, and I further assume the risk of loss or damage to any of my personal property.

3. **Agreement Not to Sue.** As consideration for being accepted as a Volunteer for RFLB, I hereby agree that I, and my heirs, personal representatives, successors, assigns, guardians, and other legal representatives shall not have the right to bring any claim against or sue RFLB or its officers, employees, agents, board members, volunteers, clients, or contractors for injury or damage resulting from the negligence, whether active or passive, or other acts, however caused, by any of its officers, employees, agents, board members, volunteers, clients, or contractors of RFLB as a result of my volunteering. I HEREBY RELEASE AND DISCHARGE READY FOR LIFE BREVARD INC. AND ITS OFFICERS, EMPLOYEES, BOARD MEMBERS, VOLUNTEERS, AGENTS, CLIENTS, AND CONTRACTORS FROM ALL ACTIONS, CLAIMS, OR DEMANDS THAT I OR MY PERSONAL REPRESENTATIVES, OR MY HEIRS, GUARDIANS, AND LEGAL REPRESENTATIVES NOW HAVE, OR MAY HAVE IN THE FUTURE, FOR INJURY, DEATH, OR DAMAGE RESULTING FROM MY PARTICIPATION IN THE ACTIVITIES OF READY FOR LIFE BREVARD INC.
4. **No Insurance for Volunteers.** I understand that if I am injured in the course of volunteering for RFLB that I will not be covered by RFLB's insurance (including, but not limited to, Workers' Compensation Insurance), and that I will be solely responsible to pay for any medical costs incurred in the event of the occurrence of an injury to me while I am volunteering on behalf of RFLB. I authorize RFLB to seek and consent to emergency medical treatment on my behalf in case of injury, accident, or illness to me arising from my involvement as a Volunteer of RFLB. I understand that I will be solely responsible for medical costs incurred by such accident, illness, or injury to which RFLB consents on my behalf.
5. **Materials and Tools.** I understand that the materials and tools provided by RFLB are and shall remain the sole property of RFLB, and I agree to return these tools and any remaining materials to RFLB immediately upon demand, or at the end of my volunteer service, if no prior demand has been made by RFLB.
6. **Confidential Information.** I understand that respecting and protecting the privacy and personal information of RFLB's clients, donors, member, staff or volunteers is a basic value of RFLB, and protecting said privacy and personal information is a requirement of me being accepted as a Volunteer of RFLB. Personal and financial information of students, client, donors, members, staff or volunteers of RFLB is strictly confidential and shall not be disclosed or discussed with anyone without the express written permission or authorization from the CEO of RFLB. I understand and agree that the utmost care shall also be taken to ensure that unauthorized individuals do not overhear any discussions or otherwise receive any such confidential information and I agree that any documents containing confidential information shall be protected and safeguarded so that they are not inadvertently shared. It is the policy of RFLB that such confidential information must be kept confidential by all volunteers both during and after their volunteer service has

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ended. Staff and volunteers of RFLB including board members, are expected to return materials containing privileged or confidential information at the time of separation from employment or expiration of service. Unauthorized disclosure of confidential privileged information is a serious violation of this policy and will subject the person(s) who made the unauthorized disclosure to appropriate sanctions and all remedies available by law. Photographs of clients are only permitted with their direct permission.

7. **Authorization to Represent RFLB.** I understand and agree that no Volunteer of RFLB shall use RFLB stationery or otherwise hold himself or herself out, or misidentify himself or herself as an employee, officer, authorized agent, or Board Member of RFLB in connection with any matter for which he or she is not authorized. The undersigned acknowledges and agrees that only specific persons who have been authorized as an official spokesperson for RFLB shall make any public statements or express any opinions on behalf of RFLB, and the undersigned agrees not to act as a spokesperson for RFLB without first receiving the express written authority from CEO of the Board.
8. **Social Media.** I understand and agree that only certain volunteers designated by Ready for Life Brevard's Management staff or Board are permitted to post material on any social media in the name and on the behalf of Ready for Life Brevard Inc. and the undersigned agrees not to post material on social media in the name or on the behalf of RFLB without first receiving the express written authority from the Management staff or Board. Photographs of RFLB Clients and other Volunteers are included in this restriction.
9. **Release and Waiver of Liability.** I understand and agree that by executing this agreement I am expressly assuming the risk of, waiving my rights to sue, and I am hereby discharging, holding harmless and releasing RFLB and its employees, affiliates, agents, representatives, volunteers, officers, board members, independent contractors and any sponsors of our programs and projects, and their respective directors, officers, employees, volunteers, agents, contractors or representatives (collectively, the "Released Parties") from any and all liability or responsibility whatsoever for any personal injury, sickness, death, property damages, or any other type of damages to me, my family, my heirs, my personal/legal representatives, or my assigns, however caused, that may occur or arise as a result of any of my participation in any RFLB program or activity, including, but not limited to, travel to and from RFLB's programs and projects, including but not limited to, personal injury, death or any other types of damages as a result of any act or omission of any person or party, including the negligence of any of the Released Parties, whether passive or active, and regardless of the form of negligence. I assume full responsibility for the risk of bodily injury, death or property damage while I am participating in RFLB's programs and projects, including, but not limited to traveling to and from RFLB's programs and projects, whether caused by the negligence of the Released Parties or otherwise, and I expressly waive the right to sue the Released Parties and agree not to sue the Released parties for any such case.

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It is my express intent that this Release shall bind myself (and any minor child/children of mine participating) and the members of my family and my spouse, if I am alive, and my heirs assigns and personal representative, if I am deceased, and shall be deemed a release, waiver, discharge, hold harmless and covenant not to sue the Released Parties.

10. **Photographic Release.** By signing this Agreement below, I agree that the Released Parties may use my likeness or photograph and my Child's likeness or photograph and our names in any manner relating to our participation in RFLB's programs and project free of charge and without further notice of consultation or any further written consent.
11. **Assumption of Risk.** I am fully aware of the usual and unusual risks involved and hazards related to my participation.
12. **Authorization for Transportation.** As the undersigned, I agree on behalf of myself and as the as parent or guardian of any undersigned Child that I hereby consent and agree to release, indemnify, defend, and hold harmless the Released Parties for any claims, actions, causes of action, or damages of any kind arising out of or in any way connected to transportation of myself or my Child to or from or in connection with any RFLB program or project. The undersigned understands that I or my Child may ride with a licensed adult driver, driving a privately-owned automobile, or driving a vehicle owned by RFLB or another party, and, in any event, this release is intended to run in favor of the owners and operators of said motor vehicles. RFLB makes no representations about the availability of insurance for any privately-owned vehicle, and I fully assume the risk of my (or my Child/Children) riding in such automobile.
13. **Choice of Law, Venue and Waiver of Jury Trial.** I hereby further agree that this Agreement and any dispute arising out of or relating to this Agreement shall be construed in accordance with the laws of the State of Florida, without regard to its conflicts of laws, rules, and that enforcement of this Agreement shall be sought exclusively before a state court of competent jurisdiction located in Brevard County, Florida. If, despite signing this Agreement, I, or anyone on my behalf, should bring a lawsuit against the released parties, then I or anyone on my behalf, agree to waive the right to a Jury Trial.
14. **Severability.** I agree that if any position of this agreement is later determined to be invalid or unenforceable, that the remaining portions shall continue to be fully with RFLB.
15. **Criminal background Checks.** Criminal background checks may be required for certain volunteer positions at the discretion of RFLB. The undersigned hereby consents to RFLB conducting a background search to be paid for by the Volunteer as a condition of being allowed to serve as a Volunteer with RFLB.
16. **BY SIGNING THIS AGREEMENT AND RELEASE, I ACKNOWLEDGE AND REPRESENT THAT I HAVE READ THE FOREGOING AGREEMENT, UNDERSTAND IT, AND I HAVE SIGNED IT FREELY AND VOLUNTARILY; NO ORAL REPRESENTATION, STATEMENT, OR INDUCEMENTS, WHICH ARE NOT**

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SET FORTH IN THIS AGREEMENT HAVE BEEN MADE TO ME; I AM AT LEAST EIGHTEEN (18) YEARS OF AGE AND FULLY COMPETENT; AND I EXECUTE THIS RELEASE FOR FULL, ADEQUATE AND COMPLETE CONSIDERATION FULLY INTENDING TO BE BOUND BY THE SAME.

BY SIGNING BELOW, I AGREE TO AND ACCEPT ALL TERMS SET ABOVE.

Signed: _____ Date: _____

Print Name: _____

Child's / Children's Names if Applicable: _____

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TO BE FILLED IN BY STAFF

Area of Interest: _____

Orientation Date: _____

L2 BG Date: _____

Interview Date: _____

NOTES: