

GREATER LAFAYETTE HOLOCAUST REMEMBRANCE COMMITTEE

Gedalyah Engel Education Award

The goals of the Greater Lafayette Holocaust Remembrance Committee, initiated by Rabbi Gedalyah Engel and the Mayors of Lafayette and West Lafayette in 1981, are to continue awareness of the Nazis' War against the Jews from 1933-1945, to honor the victims and survivors of the Holocaust, and to promote individual, community, and media responsibility for combating the forces of ignorance, hatred, and prejudice today.

To honor the work of Rabbi Engel, the Gedalyah Engel Education Award has been established by the GLHRC to support endeavors by local educators to educate and inspire their students to recognize discrimination, to stand up for minority groups and other vulnerable populations, and to speak out against manifestations of present-day hatred and prejudice.

The GLHRC will award annually a total of \$2000 to educators who are actively teaching in schools in Indiana ASP District 4 (Benton, Warren, Fountain, Montgomery, Tippecanoe, White, Carroll, Cass, and Clinton counties) who submit successful proposals in one of the following categories:

- A. Teacher Learning (e.g., an online or on campus course in Jewish Studies or Holocaust education, a travel opportunity to learn about the Holocaust) Educators applying in Category A must indicate how their learning will benefit students.
- B. Classroom Projects (e.g., a student-produced collection of oral histories)
- C. School-wide Projects (e.g., a school visit by an outside speaker or an interdisciplinary endeavor)
- D. Student Travel (e.g., a field trip to a Holocaust museum as part of a unit on the Holocaust or a culminating activity to a unit of study)
- E. Education Outreach (e.g., a service learning project)

Successful proposals will address issues related to genocide, discrimination, bullying, human rights, the Holocaust itself or "lessons to be learned from the Holocaust" with clearly outlined activities and specific student outcomes.

Due in part to the persistent work of the GLHRC, teaching about the Holocaust is now mandated in the Indiana public school curriculum. However, projects that reflect the goals of the Award are not limited to the history curriculum. They may be pursued at any grade level, in any discipline, and they may be extra-curricular in design.

Educators are encouraged to design feasible projects that demonstrate the applicant's commitment to the goals of the GLHRC and passion for teaching the Holocaust and/or related issues. Proposals should address a professional goal (Category A) or a classroom or school-wide need (Categories B-E).

Timeline:

The deadline for submission is Friday, February 1, 2019.
Recipients will be notified by or before March 15, 2019.

The announcement of the Award winner(s) will be made at the annual GLHRC Conference in April 2019. The Award cycle runs for one calendar year—from April of the year the award is made until April of the following year (i.e., from Conference to Conference).

Report to the GLHRC:

- A one-page written report, submitted to the Education Outreach subcommittee of the GLHRC is expected by the time of the next calendar year's Conference.
- Winners will be expected to present their projects at the next calendar year GLHRC Conference Teacher's Workshop.

Letter of Recommendation: The application must be accompanied by a short letter of recommendation on letterhead stationery from a principal, superintendent, colleague, or mentor who can attest to the applicant's ability to complete the course of activities outlined in the proposal in the time frame allowed by the grant cycle. The recommendation should confirm the reviewers' decision that the project is warranted and feasible and attest to the applicant's ability to fulfill responsibly the terms of the proposal.

Review Process: Reviewers will conduct a blind review of the submitted proposals. Applicants should not mention their name, their school, or their school corporation except on the cover page. The decision of the reviewers is final.

Partial funding: The Gedalyah Engel Educator Award is competitive. Educators may apply for an award up to \$2000; however, proposals for large amounts may be only partially funded. After funding decisions are made and recipients are notified, if a proposal is only partially funded and the amount will be inadequate for accomplishing the project, the recipient must return the funds to the GLHRC.

The following requests are ineligible for this award:

- Capital improvement requests
- Reimbursement for food and entertainment costs
- Stipends for educators or substitute teacher payments
- Donations to organizations

Format requirements: Applications must be no longer than one page, including the budget, single-spaced and typed using standard margins and a font no smaller than 11-point. All questions must be answered completely. Proposals should be spell-checked and proofread. Proposals that do not conform to these specifications may not be considered.

Cover Sheet: The cover sheet is the only place where your name, school, or school corporation should be mentioned. The cover sheet will be removed for a blind review of the proposal. Thus, please identify each page of your proposal in the upper right hand corner with the category letter and a short descriptor of your project. For example:

- A: Online Learning Course from Facing History and Ourselves
- B: Stories about Heroes of the Holocaust
- C: Holocaust Survivor Visits Our School
- D: Field Trip to the Illinois Holocaust Museum
- E: Teaching Anti-Bullying Strategies to Elementary Students

Previous Recipients: Previous Engel Award winners are not ineligible to apply. However, first-time award applicants may receive priority for funding.

Questions about the application process or suitability of a proposal for this Award may be directed to Sarah Powley: spowley@tsc.k12.in.us

Description of Proposal Components

Use a paperclip to keep your Cover Sheet; one-page, single-spaced Proposal; and Recommendation together. DO NOT STAPLE. The Cover Sheet and Recommendation will be separated from the proposal.

Cover Sheet:

Your Name

Title of Award Proposal

Category and Short Descriptor of Award (to be repeated on each page of the proposal)

Amount of Award \$ Requested

Project Start and End Date

Your Mailing Address

Your Email Address

Your Telephone Number

School Corporation

School

Grade Level Involved

Subject Area or Extra-Curricular Involvement

Statement re: Previous Engel Awards. Have you previously received an Engel Award(s)? If so, when?

Name and Title of Your Recommender

Proposal:

- Proposals should be no more than one page, single spaced. In the upper right hand corner of each page, state the Category (A-E) and the short descriptor of your proposal so that it can be separated from the cover page.
- On the left hand side of the first page of the proposal, write the title of the proposal and the amount of money requested.
- The following questions should be addressed in paragraph form in sufficient detail to demonstrate that the project is warranted and feasible and that the applicant has thought the project through and will be able to complete it.

1: Summary: In approximately 50 words, summarize your proposal: What will you do, why will you do it, and how will your students benefit?

2: Description of Proposed Project, Categories B-E:

- What need(s) does this proposal address?
- How does it address the goals of the GLHRC?
- What are the specific benefits you see this project providing to your students and how many students will this project impact?
- What activities will you and/or your students engage in during the period of the project?
- What outcome(s) do you anticipate?
- How will you measure the impact of these activities upon your students or yourself?

Description of Proposed Project, Categories A:

Though educators applying in Category A may not envision a specific project prior to the proposed coursework, they should indicate their previous experience with Holocaust education (or topics related to the Holocaust) and/or communicate their own passion for the topic so that the potential benefit to students is clear.

3: Budget

List specific items and costs and justify within your project description the necessity for these items or associated costs. It is acceptable and advisable to include 7% (or the appropriate tax bracket percentage) of the amount needed for the proposal in the total budget for income tax purposes.

Format:

| Item | Amount | Purpose |
|---------------------|--------|---------|
| | | |
| | | |
| | | |
| | | |
| | | |
| TOTAL AMOUNT | | |

4: Timeline

List the dates of the various activities including the April reporting date (Use April 1 for that date).

Submission Details

Proposals can be submitted electronically to spowley@tsc.k12.in.us but must include the letter of recommendation with a scanned original signature. The deadline for electronic submissions is Friday, February 1, 2019.

Proposals can be personally delivered to McCutcheon High School by the close of the school day on Friday, February 1, 2019. Please write ATTN: Sarah Powley on the envelope.

Proposals can be submitted by US Mail. A mailed proposal must be postmarked by Friday, February 1, 2019. Please mail to

Sarah Powley
McCutcheon High School
4951 US Highway 231 South
Lafayette, IN 47909

Criteria for Evaluation

Proposals must be complete and conform to the format and lengths described. A proposal that does not conform to these specifications may not be considered. A cover sheet with the required information and a letter of recommendation on letterhead stationery must be submitted with the proposal.

Proposals will be evaluated on a 100-point scale in these categories:

Worthiness: Proposal pertains to an identified need that corresponds to the goals of the GLHRC.

Impact: Proposal outlines clear and meaningful benefits to students and, in Category A, to the teacher.

Passion: Proposal demonstrates the applicant's commitment to the goals of the GLHRC and/or passion for teaching the Holocaust or topics related to the Holocaust.

Feasibility: Proposal outlines an endeavor that the applicant will be able to complete within the time frame of the award cycle.

Budget: Proposal presents a realistic budget in adequate detail.

Process: Proposals will be blind-reviewed by a panel of individuals. In the event of many competing proposals, the reviewers may choose to fund large requests only partially. In the event that a proposal is partially funded and the recipient cannot complete the project because the funding is insufficient, the recipient must return the funds to the GLHRC. The decisions of the reviewers are final.

Dispersal of Funds

1. Directly to teacher in the amount specified
2. At the time the award is announced
3. Not tax-exempt: Recipients will need to complete a W-9 form for the GLHRC
4. Reporting comes in the form of
 - o A one-page written report, submitted to the Education Outreach subcommittee of the GLHRC, is expected by the time of the next calendar year's Conference.
 - o Winners will be expected to present their projects at the next calendar year GLHRC Conference Teacher's Workshop
 - o Signed grant agreement