

HOPE RIDGE UMC
9870 Johnnycake Ridge Road * Concord, Ohio 44060

Nursery Coordinator / Caregiver

Part Time

Sundays 8:30 - Noon and occasional special services

\$55 per session

Reports to Pastor

Qualifications

- Experience in caring for children between the ages of 0 to 4
- Minimum 18 years of age
- Satisfactory completion of CPR training for infants and children
- Successfully pass a background check
- Must be able to lift & move objects weighing up to 35 pounds.
- Must be able to bend and reach from the floor to waist and sit on floor.

Responsibilities

- Adhere to Child Protection Policies.
- Provide age-appropriate care to include feeding, changing diapers, assistance with toileting.
- Maintain a safe environment & clean environment, clean toys and remove trash.
- Hold or sit with and cheerfully interacting with children through games, stories, play and/or prayer.
- Maintain attendance records.
- Stay until the children are secured with parent/guardian as listed on registration form.
- In the event of an emergency, notify the parent via the communication system (e.g., a text message via cell phones)
- Maintain professional conduct as well as appropriate personal practices and boundaries as found in the employee handbook while demonstrating love for children along with an appreciation of parental concerns.
- Assist with #Ridgkidz when there are no children in the nursery.

To apply or for more information email: hopeoffice@hoperidge.com