

Choir Director at Christ United Methodist Church – April 2021

Job Title: Choir Director, Christ United Methodist Church

Supervisor Pastor and Staff Parish Relations Committee

Appointment 5-10 hours per week, salary \$6000/annually

Position Summary

The Choir Director is a part time position at Christ UMC, a diverse 200 member congregation on Cleveland's West Side. The Choir Director oversees choral music for the worship of the church, including a traditional weekly service and other holiday services, directing the adult and children's choirs. The director is also responsible for management of the music ministry budget, recruiting new members to the music ministry of the church, and regular in person attendance at monthly after church meetings as well as regular worship planning meetings with the pastor and other staff.

Responsibilities:

- Conduct the choir weekly at the Sunday service, and at special services during the year (Christmas Eve, Maundy Thursday, other possible weekday services)
- On Sundays rehearse with the choir and lead musician for 30 minutes prior to the worship service
- Beginning in late August (the week before Labor Day) through Memorial Day, direct midweek choir practice and fill in for Bell Choir director if needed.
- During the summer months (June, July and August) recruit and schedule volunteer vocal and/or instrumental musicians to sing or play during worship and approved by the pastor. The choir will not sing during these months. Responsible for coordination of these volunteers.
- Direct the Kid's Choir – hold rehearsals and prepare for occasional appearances during worship
- Work collaboratively with the musician, pastor, and Worship Team to plan and lead vital, dynamic and coordinated worship
- Increase the level of choir participation and skill
- Inform the SPRC chair and the pastor of any planned or unplanned absences from duties listed above

Experience and knowledge:

- Experience directing choral groups
- Knowledge of traditional and contemporary church music
- Understanding of the seasons of the church year and lectionary cycle

Skills and abilities:

- Spiritual leader
- Collaborative nature, able to work with staff and volunteers
- Energetic and encouraging leadership style with strong interpersonal skills
- Positive motivational skills
- Skilled conductor and director of choirs