Presbytery of Mackinac

Petoskey, Michigan

Job Posting – July 3, 2024

Presbytery of Mackinac Shepherd

The Presbytery of Mackinac Shepherd position was formed to take a leadership role in the Presbytery, guiding individuals, churches, and the Presbytery itself toward better relationships, better organization, and better functioning in line with God's call for us.

Position: The Shepherd may form a committee of volunteers to help guide the flock within the Presbytery. It would be expected that the committee be as representative of the Presbytery as practical.

Type: Part-time employee position approximately 15 hours per week. Hourly pay rate $24/hr. Travel expected within the Presbytery, reimbursement available.

Purpose: The role of the Shepherd of the Presbytery of Mackinac is to provide Christ-centered and innovative leadership to help further the ministry and mission of the Presbytery. The Shepherd also provides a witness to the love, teachings, and good news of Jesus Christ in Northern Michigan. The Shepherd meaningfully collaborates with all members of the Presbytery to foster a cohesive and purposeful organization as guided by the provisions of the PC(USA) form of government.

Support: The Shepherd will work in conjunction with local pastors, the Office Manager, the Treasurer, the Bookkeeper, the Stated Clerk, and the volunteer Sheep Dog Committee.

Position Responsibilities

- Build and maintain friendly and respectful relationships within congregations. Facilitate sharing among congregations.
- Advocate for congregations by conveying their needs and concerns to appropriate Presbytery, synod, and general assembly entities.
- Provide pastoral support to congregations in distress.
- Facilitate relationship-building between pastors.
- Participate in the Synod of the Covenant EP/GP forum.
- Participate in the preparation and oversight of the Presbytery budget, in conjunction with finance committee.

- Keep in contact with retired ministers belonging to the Presbytery.

Relationships, Accountability, and Evaluation:

Reports to: The Coordinating Council, ultimately responsible to the Presbytery.

Coordination: With the Presbytery staff, Sheep Dog Committee, Presbytery Committees.

Skills, Knowledge, Attitude, and Commitments:

1. Advocate of the Mission and Vision of the Presbytery of Mackinac, bringing churches together to share and grow.

2. Effective communicator both verbal and written. Teacher, able to collaborate and work with ministers, elders, and other church leaders.

3. Share the vision of the ministries of our Presbytery.

4. Maintain the necessary degree of confidentiality.

5. Compassionate, sensitive, bridge builder, hopeful, have a sense of humor.

If interested, please send a resume and cover letter to John Jamar, chairperson of the Presbytery Personnel Committee, at admin@presbymac.org by July 19, 2024, 5:00 pm (Eastern).