



UNIVERSITY  
OF WYOMING

Campus Sustainability  
Committee

## Campus Greenhouse Gas Emissions Student Internship

The University of Wyoming Campus Sustainability Committee (UW-CSC) is seeking a student intern to complete the University's annual greenhouse gas (GHG) emissions inventory for Fiscal Year 2021. Emissions tracking is a key component of UW's sustainability efforts, which are tracked by the Sustainability Tracking, Rating, and Assessment ([STARS](#)) tool.

Primary goals and responsibilities:

- Work with staff across campus—including Operations, Accounting, Research and Economic Development, and other units—to gather greenhouse gas emissions data
- Compile data into an Excel-based carbon calculator and upload to [SIMAP](#)
- Complete [a report](#) summarizing emissions and progress toward goals to reduce emissions.
- Summarize findings to Campus Sustainability Committee and work with CSC Communications Intern to disseminate findings
- Update procedure manual as needed for future GHG inventories

This internship is an excellent professional development experience for a motivated student with skills that include:

- Strong oral, written, and interpersonal communication
- Basic spreadsheet/ Excel knowledge including how to enter data, create graphs, etc.
- Ability to work independently and with others across campus

This internship will be approximately 10-12 hours per week during the spring semester and be paid a stipend of \$1800.

To apply, please submit a PDF document that includes the following:

- A cover letter explaining your qualifications for the position including any relevant work/volunteer/class experiences, how the position would benefit you academically and professionally, and why you are interested in the position
- Current resume or CV
- Contact information for two academic and/or professional references who can speak to your work ethic and communication skills
- A transcript of UW courses (can be unofficial printed off WyoWeb)

Submit materials electronically to Michael Ziemann via email at [Ziemann@uwyo.edu](mailto:Ziemann@uwyo.edu).

**APPLICATIONS ARE DUE BY FEBRUARY 20<sup>th</sup> AT 5:00PM.**

*The Campus Sustainability Committee is a Presidentially appointed campus-wide committee that advances sustainability at the University of Wyoming and the broader community by promoting sustainability awareness, using campus as a living laboratory, and providing strategies for sustainability operations.*

