

College Hill Presbyterian Church
Session Minutes – Stated Meeting
March 12, 2019

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:04 p.m. in the Fellowship Hall of College Hill Presbyterian Church on March 12, 2019. **Rev. Todd Freeman** moderated and **Alicia Odum** opened the meeting with a Devotion and Prayer.

The agenda was approved as presented. A quorum was present.

Ruling Elders present:

Class of 2019: Haley Brobston, Gay Miller, Alicia Odum, David Robertson

Class of 2020: Becky Doyle, Sue Haskins, Bill Nole

Class of 2021: Clay Finck-Ward, Gretchen Hrachovec, Chris Newsome

Excused Absences: Robert Babcock, Terry Baxter and Mary Ann Bumgarner

Clerk's Report:

❖ **Correspondence:**

Received Christian Education Curriculum from PCUSA. Passed this on to Alicia Odum.

Forwarded the 2018 statistical report for College Hill to PCUSA.

❖ **Approved Minutes of Stated Meeting February 12, 2019.**

Pastor's Report:

- ✓ Memorial Service for member Jeff Ream, Feb. 23.
- ✓ Met with other Presbyterian pastors to prepare joint good Friday service.
- ✓ Served on an interfaith panel for OCCJ's 2019 Trialogue Series: Ourtown-Conflict, Peace and Justice-Religion & Community.
- ✓ Met with Judith Nakibuuka, Phillips Theological Seminary student doing part of her Supervised Ministry Program at CHPC during Lent.
- ✓ Need to be true to our "Trust Bank Account" (from Session Retreat).

New Business

- a. Clerk presented the Demographics Table for Session approval. Due to some questions on age distribution, and member count, this was tabled until April.

Old Business

The following motion was presented to Session and Approved:

➤ **Judith Nakibuuka to preach Sunday, April 7.**

Ministry Team Reports

- ❖ **Building and Grounds:** Report received. Work day is scheduled for April 6th. Proposals to replace the west entry doors and frame are coming in. Discussed request to PSO for reimbursement for the damages cause during the power surge that occurred on Nov. 12, 2018.
- ❖ **Christian Education:** Verbal Report. Talking with University United Methodist Church about VCS. Possible dates would be June 17, 18, & 19th.
- ❖ **Congregational Care:** Verbal report. Discussed members' needs. Susan West is making Easter cards which will be taken with Easter baskets and cookies to the shut-ins.
- ❖ **Fellowship:** Report received. Potluck planned for Palm Sunday, April 14.
- ❖ **Finance & Stewardship:** Financial Report received. Annual Financial Review was held March 2, 2019.

February 28, 2019 Budget Summary

	Income	Total Op. Expense	Excess
2019 Annual Budget	336,485	340,287	(3,802)
2019 YTD Budget	56,081	57,714	(1,634)
2019 YTD Actual	80,410	39,971	40,439
Budget Remaining	256,075	300,316	(44,241)

➤ **Motion to receive the February 2019 Financial Report by acclamation.**

- ❖ **Nominating:** No report.
- ❖ **Outreach and Mission:** No Report.
- ❖ **Personnel:** Report received. Discussed staff evaluation process to be conducted in the future. Looked at tasks at this time of year. Discussed staff supervision with Rev. Todd and how we can support.
- ❖ **Technology & Communication:** Report received. Activated Gsuites for the church and working with Terry Gamel on the implementation of this. Asked for a spreadsheet of the congregation's contact info so we can start usage of the Remind app. It's free and geared towards schools but useful for churches. It can be used in cases of cancellations of programs or worship services.
- ❖ **Visitor & New Member Nurture:** Report Received. Bulletin Board was changed in the narthex with pictures of Session members and their Ministry Teams. Gretchen's article about new member Kathy Brandon appeared in the last newsletter.
- ❖ **Worship & Music:** Received report. Monastic soup supper planned for Ash Wednesday service. For Palm Sunday, the team is working with the CE ministry team to include the children of the church processing with palms at the beginning of the service and then singing at the end of the service.

A motion to adjourn was approved, and the meeting closed at 7:20 p.m. with a prayer by **Rev. Todd Freeman** during a standing "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator