

College Hill Presbyterian Church
Session Minutes – Stated Meeting
November 15, 2016

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:02 p.m. in Fellowship Hall on November 15, 2016. **Rev. Todd Freeman** moderated and Christy Lyke opened the meeting with a Devotion and Prayer.

Elders present:

Class of 2016: Danielle Hovenga, Christy Lyke

Class of 2017: Nancy Gammie, Clay Finck-Ward, Johnna Thurston

Class of 2018: Terry Gamel, Marilyn Hill, P.J. Brobston

Elders excused: Jim Brown, Tally Ferguson, David Zerger, Stefanie Olson

The agenda was approved as presented. A quorum was present.

Clerk's Report:

- ❖ Correspondence: Received end of year packet from EOP with Online Statistical reporting information, Necrology Report for Ruling and Teaching Elders, Terms of Call Report for 2017, the 2017 Mission Pledge form and the name with contact information of Clerk of Session for 2017.
- ❖ **Approved Session Minutes of Stated Meeting on October 11, 2016.**
- ❖ **Approved Called Congregational Meeting Minutes on October 30, 2016.**

Pastor's Report:

- ❖ Volunteered as a scheduled "On Call" pastor/chaplain for the Equality Center.
- ❖ Attended a new interfaith monthly OCCJ study group today.

New Business

- **Motion for Building request: Perry's Grocery Christmas Party Dec. 8, Fellowship Hall (\$100). Seconded and Approved.**
- **Motion for Building request: Sierra Club, Dec. 10, Fellowship Hall (\$50). Seconded and Approved.**
- **Motion made, seconded and approved to elect Johnna Thurston as Commissioner to Presbytery Meeting, Tuesday, December 6 in Tahlequah.**
- ❖ Date for the Annual Session Retreat: Saturday, January 14, 2017 at Rev. Freeman's home.
- ❖ Elder installation on January 15, 2017 during Worship.

Old Business

- ❖ Funding for the Hearing Loop: Half from the Memorial Special Funds and half from the Capitol Special Funds.
- ❖ Picture Directory is in the process of being assembled.

Ministry Team Reports

- ❖ **Building and Grounds:** Report received. Re-sealing of south wall foundation 95% complete. New sink and disposal installed. Dishwasher repaired. Evaluating bids for ceiling and lighting replacement in Narthex.
- ❖ **Christian Education:** Report received. Program for Christmas Eve worship service has been decided by the children and CE team. Trinna Burrows will be working on this with the Soulful singers.
- ❖ **Congregational Care:** Report received. Discussed members' needs in the congregation.
- ❖ **Evangelism & Communication:** No report.
- ❖ **Fellowship:** Report received. Upcoming activities: Nov. 27-Advent luncheon and activities, Dec. 18-Delivery for the shut-ins, Jan. 2017-Retirement dinner for Mike Evanston, Zerger baby shower TBA.
- ❖ **Finance & Stewardship:** Report received. Pledges down approximately 10%; this is no different when comparing this time of year with previous years. Mike Patterson and Gary Watts will work together as co-treasurers. They will be working with Mike Evanston and begin handing over the Treasurer duties. Mike Patterson has agreed to be the Treasurer for the Book of Order requirements.

<u>Financial Report:</u>	<u>Income:</u>	<u>Total Operating Expense:</u>	<u>Excess (Deficiency):</u>
2016 Total Budget:	<u>\$305,570.00</u>	<u>\$305,570.00</u>	<u>\$ 0</u>
2016 YTD Budget:	\$254,642.00	\$254,642.00	\$ (0)
2016 YTD Actual	\$227,306.00	\$236,758.00	\$ (9,452.00)
Budget Remaining:	\$ 78,264.00	\$ 68,812.00	\$ 9,452.00

	<u>Summary of Selected Designated Funds:</u>			
	<u>Balance 1/1/2016</u>	<u>Receipts</u>	<u>Expenses</u>	<u>Balance 10/31//2016</u>
<u>Hispanic Ministry</u>	\$33,285.00	\$4,647.00	\$(8,294.00)	\$29,638.00

➤ **Motion to receive the October 2016 Financial Report by acclamation.**

- ❖ **Nominating:** Report received. Committee chose 4 new Elders for Class of 2019: Gay Miller, Alicia Odum, Trisha Thompson-Alexander and David Robertson. Also chose 2 new Nominating Committee members from the congregation: Tim Smith-Ream and Alice Stanford.
- ❖ **Outreach and Mission:** Report received. Hispanic Ministry raised \$350 from a dinner they hosted after service in October. Mission Fair results for this year are: Community Food Bank of Eastern OK received most votes for \$1000 of next year's unrestricted funds; Solar under the Sun came in 2nd and will receive \$500 of next year's unrestricted funds; 3rd and 4th place were Marion Medical Mission and Just Hope which will each receive \$250 of next year's unrestricted funds. Working on Thanksgiving dinner at the Equality Center and Alternative Christmas Cards to be purchased every Sunday after Worship until Christmas and starting Nov. 27.
- ❖ **Personnel:** No Report.
- ❖ **Worship & Music:** Received report. Discussed theme for Advent (Mary), Christmas Eve service at 6:00pm, Christmas Day Service at 6pm (A Night Nativity), New Year's Day Service at 10:30am and ask members to bring food for brunch.

Motion to adjourn was approved and the meeting closed at 6:53 pm with a prayer by Rev. Freeman during a standing "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator