

College Hill Presbyterian Church
Session Minutes – Stated Meeting
April 10, 2018

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:05 p.m. in the Adult Sunday School room on April 10, 2018. **Rev. Todd Freeman** moderated and **Robert Babcock** opened the meeting with a Devotion and Prayer.

The agenda was approved as presented. A quorum was present.

Elders present:

Class of 2018: P.J. Brobston, Terry Gamel

Class of 2019: Robert Babcock, Gay Miller, David Robertson

Class of 2020: Terry Baxter Becky Doyle, Sue Haskins, Bill Nole

Excused Absence: Marilyn Hill, Stefanie Olson, Alicia Odum

Clerk's Report:

- ❖ **Correspondence:** None received.
- ❖ **Approved Minutes of Stated Session Meeting February 13, 2018.**
- ❖ **Approved Minutes of Stated Session Meeting March 13, 2018.**

Pastor's Report:

- ❖ Attended March for our Schools, Saturday, March 24.
- ❖ Will officiate the wedding of church member Celia Ketcham, April 14 at Centennial Park.
- ❖ Appreciation to the Rev. Gordon Edward for leading worship on April 8 while I was on vacation.

New Business

- a. There will be a Called Session meeting on Sunday, April 15, at 9:30, in Fellowship Hall, for the purpose of receiving the Confirmation Class into Active membership.
- b. Elect Commissioner to EOP meeting:
 - **Motion made, seconded and approved to Elect Ruling Elder Gay Miller as Commissioner to Eastern Oklahoma Presbytery Meeting, Saturday, June 2, in McAlester.**
- c. Session members broke up into the four Ad Hoc committees and reviewed goals that were established at the Session Retreat in January. Afterwards, each group reported to the session where they are in their goal process.

Old Business

- ❖ Clerk of Session presented the demographics of CHPC that was tabled at the March Stated Session Meeting:
 - **Motion was made to approve the following statistics. It was seconded and approved.**

Demographics of the Elders on Session to the Congregation:

To comply with the Book of Order G-10.0301 (*The minutes shall state the composition of the Session with regard to racial ethnic members, women, men, age groups, and person with disabilities, and how this corresponds to the composition of the congregation.*) The 2018 Session of College Hill is composed of 7 women (58%) and 5 men (42%). Nine members are white (75%) and three identify as Native Americans (25%). As of December 31, 2017, there are 193 active members of College Hill which are composed of 119 women (62%), 74 men (38%), 38 members are non-white (20%) and 18 members have disabilities (9%).

Age Comparison of Session to Congregation is as follows:

	<u>Congregation</u>	<u>Session</u>
Age 25 and less	5	0
Age 26-45	56	2
Age 46-55	33	2
Age 56-65	44	6
Age 66 & Up	55	2
	193	12

- ❖ Many thanks to Terry Baxter for coordinating volunteers to help with CHPC as a food distribution center during the Teacher Walkout. It has been going smoothly. Harmony Music Project has also been using our building for their music sessions with KWE students. Those kids do stay for lunch.
- ❖ 10th Anniversary Dinner for Rev. Freeman scheduled April 13, at CHPC.

Ministry Team Reports

- ❖ **Building and Grounds:** Report received. **The following motion was made, seconded and approved by session:**
 - **Session will form an Ad Hoc committee with one member being from B&G for the purpose of making recommendations to session on the improvements of the west entrance in time to be included in the 2019 budget recommendations.**
- ❖ **Christian Education:** No Report.
- ❖ **Congregational Care:** Report received. Reviewed current church member's needs and health issues.
- ❖ **Fellowship:** No Report.
- ❖ **Finance & Stewardship:** Quarterly statements were sent out via e-mail on 4/5/18. Gary Watts sent out an email few days prior to members and offered an "Opt-Out" option. **Annual Financial Review is scheduled for June 16, 2018.**
 - **Motion from committee was approved to rename the Fellowship Ministry Fund to the Fellowship Penny Fund.**
 - **Motion from committee to accept the December 2017 Report was approved.**

<u>Financial Report:</u>	<u>Income:</u>	<u>Total Operating Expense:</u>	<u>Excess (Deficiency):</u>
2018 Total Budget:	<u>\$333,406.00</u>	<u>\$333,406.00</u>	<u>\$ 0</u>
2018 YTD Budget:	\$ 83,352.00	\$ 83,352.00	\$ (0)
2018 YTD Actual	\$ 109,835.00	\$ 69,410.00	\$ 40,425.00
Budget Remaining:	\$ 223,571.00	\$263,996.00	\$ (40,425.00)

- **Motion to receive the March 2018 Financial Report by acclamation.**

- ❖ **Nominating:** No Report.
- ❖ **Outreach and Mission:** Report received. A request to partner with All Souls Unitarian Church to build a school in Guatemala as a memorial to Marlin Lavanhar's daughter, Sienna. Committee decided to send a gift of \$100. **The following motion from committee was discussed and approved by session:**
 - **Fifth Sunday Offering for 2019 will be 4/29 Night Light Tulsa; 7/29 Uniforms for Sequoyah Elementary; 9/30 tba; 12/30 EIS**
- ❖ **Personnel:** Report received. Four committee members have been recruited. They will review current personnel documents as a team and discuss during the May meeting.
- ❖ **Technology & Communication:** Report received. Website is repaired and being updated. Working on a G Suite for the church which may allow Session to use the cloud to store documents.
- ❖ **Visitor & New Member Nurture:** Report received. New member names have been given to Alicia who will follow up with them to be invited to Dinners for 7 or 8 this spring. April New Member Lunch with Session and families is scheduled for April 29th after worship.
- ❖ **Worship & Music:** Received report. Reviewed Holy Week and Easter services. Feedback was very positive. Discussed goals for 2018 including a joint worship service with another progressive church in town.

Motion to adjourn was approved and the meeting closed at 8:02pm with a prayer by Rev. Freeman during a standing prayer and "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator