

College Hill Presbyterian Church  
Session Minutes – Stated Meeting  
August 13, 2019

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:00 p.m. in the Fellowship Hall of College Hill Presbyterian Church on August 13, 2019. **Rev. Todd Freeman** moderated and **Becky Doyle** opened the meeting with a Devotion and Prayer.

The agenda was approved as presented. A quorum was present.

Ruling Elders present:

Class of 2019: Robert Babcock, Gay Miller, Alicia Odum, David Robertson, Haley Brobston

Class of 2020: Terry Baxter, Becky Doyle, Sue Haskins, Bill Nole

Class of 2021: Mary Ann Bumgarner, Clay Finck-Ward, Gretchen Hrachovec, Chris Newsome

Guest: Susan West, Jan Swafford

**Clerk's Report:**

- ❖ **Correspondence:** Letters from the following churches were received acknowledging that CHPC Hispanic Ministry was incorporated in their prayers during Worship Service on August 4: First Pres. Church, Miami; First Christian-Presbyterian church of Pryor; Grace Pres. Church, Grove; First Pres. Church, Chouteau.
- ❖ **Correspondence:** Letter from the following church was received acknowledging that CHPC was incorporated in their prayers during Worship Service on June 2.
- ❖ **Correspondence:** Letter of receipt and gratitude for the quarterly pledge to KWI of \$2625 and cash donation of \$225 for the KWFP.
- ❖ **Approved Minutes of Stated Meeting June 11, 2019.**

**Receive New Member:**

- **Following a brief statement of her faith journey and answering in the affirmative the Book of Order questions required for membership, the Session unanimously approved a motion to accept #3123 Jan Swafford into Active Membership of College Hill Presbyterian Church by letter of transfer from First Presbyterian Church, Tulsa, OK.**

**Pastor's Report:**

- Eastern Oklahoma Presbytery:
  - ✓ Serving on the Council of EOP as an At-Large member.
  - ✓ Moderator of an ongoing EOP Investigation Committee.
  - ✓ Moderator of the Personnel Committee
- Phillips Theological Seminary:
  - ✓ Continue as a member of the Professional Advisory Group for their CPE program.
  - ✓ Will teach a Presbyterian Polity Class at the seminary starting Aug. 26 through Dec on Monday afternoons.
- Will be off for a week for Study Leave, primarily to prepare for the polity class.
- Rev. Sheri Curry will be preaching on Sunday, August 25.
- Two different pastor gatherings each month, one through OCCJ, and the other dealing with issues of racism and white privilege
- Participating (Zoom) in a national PCUSA newly formed Mental Health Network
- Lisa Hays, Office Manager, 9<sup>th</sup> year anniversary with the church on Aug. 9.
- Led Memorial Service for JoAnn Smith on July 13.
- Attended Annual TMM Award Dinner on June 27.
- Many hospital visits in the past two months

**New Business**

1. Susan West presented Session with a Safety Protocol Plan for the church. She works at Tulsa Safe Kids and does this for them.
  - **Session moved and approved to adopt the Safety Protocol as presented by Susan West**

2. **It was moved and seconded to elect Gay Miller as Commissioner to the EOP meeting Aug. 27, at Trinity Presbyterian in Bixby.**
3. Approved building use request for Pat Valencia Family Reunion Sun., Sept1, in Fellowship Hall.
4. Approved building use request for Alexia Medlock and the Psycho-Education group of 10-15 adults and children to use Fellowship Hall and Adult Church School room on Saturdays, Oct 5-Nov 9; 9:30-11:30am.
5. David Robertson, with the Finance Ministry Team, presented a draft of the Investment Policy which is not ready for session to adopt.
6. The Harold Hill Lecture Series will be moved from Oct. 5 to Oct 20.
7. Rev. Freeman reminded Ministry Teams to review the 2018-2020 Goal Timeline (from Session Retreat)

**Old Business**

There was no old business.

**Ministry Team Reports**

- ❖ **Building and Grounds:** No Report.
- ❖ **Christian Education:** No Written Report. Gini Fox needs either a younger adult or a tech savvy adult to help her with the Youth Church School Class. A letter to the parents of the Soulful singers will be going out to obtain the degree of interest their children have with this program.
- ❖ **Congregational Care:** Report received. Discussed needs of the church members.
- ❖ **Fellowship:** Report received. Coordinating upcoming events: Rally Day; Retreat at Dwight; Fall Festival; Holiday Prime Rib; Advent Activities...
- ❖ **Finance & Stewardship:** Report Received. Reminded Session members that request for the 2020 Budget for their area is due by the end of September. The following motion was Approved:
  - **Creation of a new designated fund, COLLEGE SCHOLARSHIP, with oversight to be Christian Education:**

**July Budget Summary**

	Income	Total Op. Expense	Excess
2019 Annual Budget	336,485	340,286	-3,801
2019 YTD Budget	196,283	198,500	-2,217
2019 YTD Actual	188,039	171,396	16,642
Budget Remaining	148,446	168,889	-20,443

➤ **July 2019 Financial Report Received by Acclamation**

- ❖ **Nominating:** No report. Committee will meet in September. Robert Babcock asked Session members to think of a name or two of members that would be great leaders on Session and their area of expertise and to please send names to him.
- ❖ **Outreach and Mission:** Verbal Report. The 5<sup>th</sup> Sunday Offering in June collected \$513 to which funds from our budget was added so each school, KWE and Sequoyah, received \$600 to use for uniforms.
- ❖ **Personnel:** No Report.
- ❖ **Technology & Communication:** Report received. Bids are being solicited for a new projector and screen in Fellowship Hall and also to install a control panel of some sort. Working on updating the donation function on our website to allow the donor to pay the service fee instead of the church. Discussed getting a new host for the website.
- ❖ **Visitor & New Member Nurture:** No Report.
- ❖ **Worship & Music:** No report. Thrilled to have Rev. Sheri Curry preach Aug. 25.

A motion to adjourn was approved, and the meeting closed at 7:50 p.m. with a prayer by **Rev. Todd Freeman** during a standing "Group Hug".

Respectfully submitted,