

College Hill Presbyterian Church
Session Minutes – Stated Meeting
November 13, 2018

The stated meeting of the Session of College Hill Presbyterian Church was held at 6:00 p.m. in Fellowship Hall on November 13, 2018. **Rev. Todd Freeman** moderated, and **Marilyn Hill** opened the meeting with a Devotion and Prayer.

The agenda was approved as presented. A quorum was present.

Elders present:

Class of 2018: PJ Brobston, Terry Gamel, Marilyn Hill

Class of 2019: Robert Babcock, Gay Miller, David Robertson

Class of 2020: Terry Baxter, Becky Doyle, Sue Haskins, Bill Nole

Excused: Stefanie Olson,

Unexcused: Alicia Odum

Clerk's Report:

- ❖ Correspondence:
 1. Received Certificate of Transfer for Mary Ann Heck
 2. Mailed Necrology Report to EOP
 3. Completed and submitted the Clerks Annual Questionnaire to PCUSA
- ❖ **Approved Minutes of the Stated Session Meeting October 9, 2018.**
- ❖ **Approved Minutes of the Called Congregational Meeting October 28, 2018.**

Receive New Member:

- Following a brief statement of their faith journey and answering in the affirmative the Book of Order questions required for membership, the Session unanimously approved a motion to accept into Active Membership of College Hill Presbyterian Church:
#3119 Hayley Normile by Letter of Transfer from First Presbyterian Church, Norman, OK
#3120 Ethan Voelkers by Letter of Transfer from First Presbyterian Church, Bartlesville, OK.

Pastor's Report:

- ❖ Lots of pastoral care needs in October and first part of November.
- ❖ Church office will be closed on Wed., Nov. 21 through Thanksgiving weekend.
- ❖ Adult Church School class photographic tour of recent trips going well.

New Business

- Motion made, seconded, and approved to Elect Ruling Elder Terry Baxter as Commissioner to Eastern Oklahoma Presbytery Meeting. Tuesday, Dec. 4 at John Knox Pres. Church, Tulsa.
 - a. Date for Annual Session Retreat – Saturday, January 12 or 19th, at Camp L.
 - b. Ruling Elders Training Event: Todd asked session members what they think should be covered in the incoming class of new elders. Several had suggestions that they shared with Todd.
 - c. Reviewed Membership Rolls:
- Motion made, seconded, and approved the following members be removed from the rolls:

#2971 Tommy Ray	#3002 Keree Gallaway
#2996 Ramona Laura Silva Flores	#3017 Noe Solozano
#2997 Laura Abigail Castillo Silva	#3018 Nehemias Solozano
- Motion made, seconded, and approved that Polly Kelly would be granted another two-year Affiliate Member status with CHPC and remove Ben Buchanan from the Affiliate Member roll.

Old Business

- ❖ Rev. Freeman had everyone break into groups formed from the Session Retreat that established the 2018-2020 goals. He asked them to review the progress of goals for their prospective areas. When everyone reconvened, each group gave an overview how the goals were proceeding. Rev. Freeman asked for this information be typed up and sent to him before our next session meeting.

Ministry Team Reports

- ❖ **Building and Grounds:** Report received. Boiler installation completed on Oct. 26. Work day was very busy cleaning sanctuary, outdoor stairwells, floor drains, and roof drain over the east entry. Plant beds were cleaned. Mark submitted the 2019 budget request.
- ❖ **Christian Education:** No Report, however, flyer for the Kid Connection was included in Session packet. It included Advent activities each week during Advent for the children of the church.
- ❖ **Congregational Care:** Written and Verbal Report. Reviewed current church members' needs and health issues.
- ❖ **Fellowship:** No Report.
- ❖ **Finance & Stewardship:** Report received. **Deadline for submitting 2018 expenses is Monday, December 17**, otherwise it goes against the 2019 budget. Terry Baxter will be looking into taking CHPC Stewardship into moving into the age of SmartPhones. There was discussion as to what fund the payment for boiler would come from. F&S will come back with recommendation at the next Session meeting.
- ❖ **Nominating:** No Report.
- ❖ **Outreach and Mission:** Report received. \$300 was donated to KWE for teachers/staff Thanksgiving baskets. Terry Baxter will be taking over the ordering and stocking of the Fair Trade products.
- ❖ **Personnel:** Report Received. Committee has updated personnel forms and procedures for review. Session will need to approve.
- ❖ **Technology & Communication:** Verbal Report. Laptop computer was purchased for the Church.
- ❖ **Visitor & New Member Nurture:** No Report.
- ❖ **Worship & Music:** Received report. Robust discussion of themes for Advent, Christmas, and Epiphany. Christmas Eve Service will be at 6:30pm.

Motion to adjourn was approved and the meeting closed at 8:20pm with a prayer by Rev. Freeman during a standing prayer and "Group Hug".

Respectfully submitted,

Jennifer Campbell, Clerk of Session

Rev. Todd Freeman, Moderator