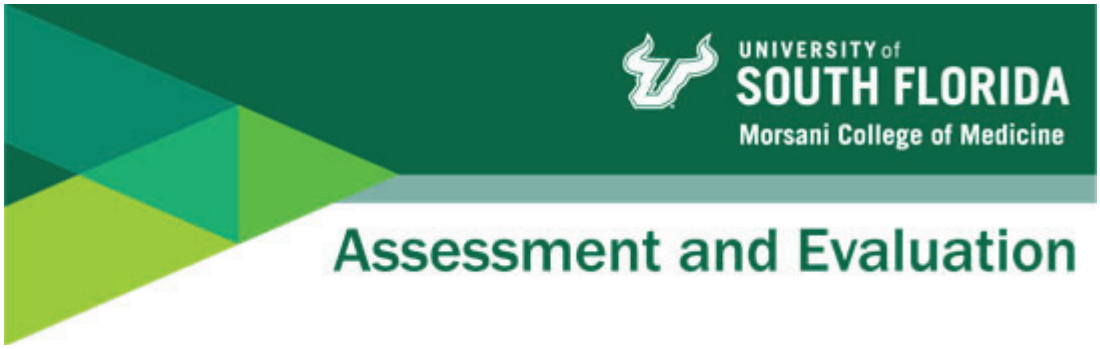
From: Ashley Metelus <ametelus@usf.edu>
Sent: Friday, October 14, 2022 9:06 AM
To: List: COM 2023 Mail List <2023@usf.edu>

Subject: IMPORTANT: MS4 Mandatory Evaluation Session on October 29th
Importance: High



Dear MS4 Students,

The Department of Medical Education has a guideline that students must complete 80% of assigned evaluations, so the Evaluation Team will be conducting their first Mandatory Evaluation Session for those not in compliance on **October 29th from 10 – 11 am via Microsoft Teams**.

1. We ask that you complete any remaining pending evaluations in eValue.

2. You will receive an email on **October 24th** from me that you **MUST** attend the session, if your compliance rate is still less than 80%.

Please email evalsupport@usf.edu if you have any questions regarding your compliance rate. Additionally, we ask that you suspend evaluations if you do not remember working with a faculty member or did not attend a lecture/session.

Thank you,
The Evaluation Team



Ashley Metelus, M.Ed
Assistant Director, Evaluation
Department of Medical Education
University of South Florida | Tampa campus
560 Channelside Drive MDD 54 | Tampa, FL 33602
Ph: (813) 974-0952 | ametelus@usf.edu
USF Health
Morsani College of Medicine

Due to Florida's broad open records law, email to or from university employees is public record, available to the public and the media upon request.