



Archbishop Riordan Varsity Jacket Order Form

ORDER INSTRUCTIONS

1. **Jacket Info.** – Each jacket consists of a purple **WOOL** body, **SATIN** lining, and ivory **LEATHER** sleeves with custom gold embroidery.
2. **Order Form** – Please complete the jacket order section below. Jacket orders are taken twice a year. Once in fall and again in spring. **Delivery takes 10 weeks** from the date the jacket order is placed.
3. **Payment** – **ALL ORDERS** must be **PAID IN FULL** by check, cash, credit card or money order **ONLY** at the time your jacket order is placed. **Please make checks payable to Jostens-Bill Reid.**
4. **Payment Plans/Deposits** - We do not offer payment plans or accept deposits on varsity jacket orders. Each jacket is made to order based on the size and graduation year date that you provide below.
5. **Refunds/Exchanges** – There are **NO REFUNDS or EXCHANGES** on jacket orders. Each jacket is made to order based on the size and graduation year date that you provide below. Please ensure the accuracy of this information before proceeding with your order.
6. **Sizing** – Sizes range from S - 2XL. **There is an additional charge of \$20.00 for 3XL, \$30.00 for 4XL, and \$40.00 for 5XL.**
A representative will have jackets in various sizes available at the order table for students to try on to determine their best fit.

JACKET ORDER SECTION

DATE: **Wednesday, August 23rd (Cafeteria during LUNCH)**

NAME: _____

EMAIL: _____

PHONE NUMBER: _____

GRADUATION YEAR: _____

JACKET SIZE: _____ **X** _____
Please initial here to confirm size is correct

TOTAL: **\$271.86 (\$249.99 plus 8.75% tax is \$271.86)**

PAYMENT METHOD: _____ **CHECK # (if applicable):** _____

RECEIPT (Please detach and keep this portion for your records)

NAME: _____

JACKET SIZE: _____

AMOUNT PAID: _____

DATE: _____

Questions or Comments, Please Call 415-472-7871 or email bill.reid@jostens.com
If you are mailing your order, please send to: Jostens, 454 Las Gallinas Ave #300 - San Rafael, CA 94903
BY FRIDAY, AUGUST 25TH