

WESTMINSTER PRESBYTERIAN CHURCH

Minutes - Stated Meeting of Session

May 25, 2021

Class of 2021

X Jo Broadston (Y6) M
X Dean Thede (Y6) Prop
X Mickey Waschkat (Y6) Per
X Felicia Cass (Y3) Fin
EX Tasha Knight (Y3) CE
X Matt Loesche (Y6) Nom

Class of 2022

EX Judy Kester (Y5) M
X Karen Siler (Y5) N
X John Speas (Y5) Fin
EX Cody Alberts (Y2) Prop
X Jodi Fabrizio (Y2) Per
X Ryan Greve (Y2) WM
X Regina River (Y2) M

Class of 2023

X Marie Hills (Y4) WM
X Erin Arickx (Y1) WM
X Scott Cose (Y1) Per
X Rebecca Hoffman (Y1) CE

X Rev. Ken Locke, Transitional Head of Staff, Moderator
X Rev. Dan Voigt, Associate Pastor

X Gary Iversen, Clerk

The Ministry of Session

- The Elders gathered in person in the Shared Life Center at 7:00 p.m. Rev. Locke presented a Devotion, reading from Matthew 16:24-27 and the Book of Order F-3.0202 (Principles of Presbyterian Government), emphasizing that the responsibility of Ruling Elders extends beyond just being the decision-making body, but rather to carrying out a ministry of helping our congregation grow in faith and ministry. The Stated Meeting of Session was called to order by the Moderator at 7:18 p.m.

Approval of Minutes

- Rev. Locke asked if there were any corrections to the Minutes of the Stated Meeting of Session of April 27, 2021 as distributed. There being none, the Minutes were approved.

Clerks Report

- Clerk reported that, at the request of Rev. Locke, the current Clerk's Report includes, and all future Reports will include, the current WPC membership total in order to document membership fluctuations.
- Clerk's Report was accepted as presented.

Motions for Discussion and Vote

- **Elders Seeking Wisdom (ESW)** – The ESW team presented a proposed slide show to be used in an upcoming meeting with the congregation reflecting trends in membership and financial conditions both nationally and locally affecting WPC. Following discussion and questions from the Elders, **Motion Siler/Second Cass** to approve presenting the slide show, with minor adjustments, to the congregation following the worship service on June 6th. Motion passed. Considerable discussion followed regarding potential steps needed after input at the meeting of the congregation and possible interaction needed between the ESW and the PNC as the Mission

Study process begins. Session consensus was that any decision should be deferred to the June Session meeting; ESW will report back to Session in June with a proposed quarterly communication strategy with the congregation.

- **COVID Guidelines** – Possible changes proposed by W&M to previously adopted WPC COVID Guidelines had been made prior to recent changes to state and local proclamations regarding masks and social distancing. Following discussion, **Motion Speas/Second Siler** to amend the previously approved Guidelines, effective immediately, to follow recent changes by the CDC to include the following: vaccinated individuals will not need to wear a mask in the church, unvaccinated persons will be requested to continue wearing a mask, pod seating and social distancing will be retained within the sanctuary, singing will be allowed by all individuals whether masked or unmasked and Speas and Siler were directed to prepare a more detailed communication on behalf of Session to be provided to the congregation setting forth the new Guidelines. Motion passed.

Staff Reports

- Rev. Locke advised that it will be his practice to provide the Session with a Report each month summarizing his activities. Rev. Locke's Report had been previously distributed with the Docket. Rev. Voigt distributed a Report of his activities and advised that he would email the Elders the Report prepared by Director of Youth Ministries Erica Rissi.

Committee Minutes and Reports

Committee Minutes from Finance, Mission and Worship & Music were received with the following comments/additions:

- **Finance – Motion from Committee** to accept the February, March and April Financial Statements. Motion passed.
- **Worship & Music** – Hills advised that W&M had discussed the possible need for a dress code for worship and determined that general guidelines developed would be handled and administered by and at the discretion of the Head of Staff. **Motion from Committee** to continue with one blended service at 10:00 a.m. through September 5, 2021 with the service being held outdoors on the last Sunday in June, July and August (weather permitting), with a target of returning to two services on September 12, 2021. Motion passed.
- **Motion from Committee** to approve the hiring of a Music Coordinator for the months of June through August 2021 with duties to include **selecting people to lead** hymns and special music and other duties as assigned; the Coordinator will report to the W&M Committee through the Head of Staff. Motion passed. **Motion from Committee** that compensation for the Music Coordinator position be set at a total of \$1,000 for the three month period. Motion passed.
- **Deacons** – Rev. Voigt reported that the luncheon for the Kingsley teachers (WPC's Partner in Education school) was scheduled for June 3. Rev. Voigt further advised that the Deacons would begin training for serving home communion to shut-ins in accordance with Book of Order requirements.

New Business

- Rev. Locke reported that new procedures were needed to assure appropriate lock-up to the building occurs following Sunday services. Thede advised that Property Committee members had previously volunteered (pre-COVID) to open and close the building on Sundays and would address the issue with Rev. Locke.

Session Sharing

- Prayer requests were solicited from the Elders.

Upcoming Meetings

- June Session Committee Meetings
 - Thursday, June 3: Finance – 5:30 p.m.
 - Tuesday, June 8: Mission – 6:00 p.m.; Christian Education – 7:15 p.m.
 - Monday, June 21: Property – 7:15 p.m.
- Deacons - Monday, June 21 – 6:30 p.m.

There being no further business, the meeting was adjourned at 9:00 p.m. with prayer.

Respectfully submitted,

Gary D. Iversen, Clerk

Next Session Meeting: June 22, 2021 at 7:00 p.m.

WESTMINSTER PRESBYTERIAN CHURCH

Clerks Report, May 25, 2021

- A. Baptisms –
- B. Deaths – Robert Shafer 5/4/21, Justin Koenen 5/12/21
- C. Membership –
 - a. Total Membership - 460
- D. Home Communions – Don Benson, Betty Cline, Lois Marsch, Darlene Peterson
- E. Communion Dates Served – 5.2.21
- F. Ordinations and Installations –
- G. Correspondence Received –
- H. Denominational Relations –
- I. Worship Attendance and Offering –

2020			
Recorded Services only due to Covid-19			
4/26		\$4,118	
5/3		\$17,736	
5/10		\$8,061	
5/17		\$5,079	

2021			
<u>Online views in ()</u>			
4/25	109	10:00 (44)	\$3,193
5/2	88	10:00 (34)	\$19,626
5/9	119	10:00 (54)	\$17,269
5/16	100	10:00 (33)	\$15,648