

# WESTMINSTER PRESBYTERIAN CHURCH

## Minutes - Stated Meeting of Session

February 23, 2021

### Class of 2021

X Jo Broadston (Y6) M  
X Dean Thede (Y6) Prop  
EX Mickey Waschkat (Y6) Per  
X Felicia Cass (Y3) Fin  
X Tasha Knight (Y3) CE  
X Matt Loesche (Y6) Nom

### Class of 2022

X Judy Kester (Y5) M  
AB Karen Siler (Y5) N  
X John Speas (Y5) Fin  
X Cody Alberts (Y2) Prop  
X Jodi Fabrizio (Y2) Per  
X Ryan Greve (Y2) WM  
X Regina River (Y2) M

### Class of 2023

X Marie Hills (Y4) WM  
X Erin Arickx (Y1) WM  
X Scott Cose (Y1) Per  
X Rebecca Hoffman (Y1) CE

X Rev. Dan Voigt, Acting Head of Staff, Moderator  
X Erica Rissi, Director of Youth Ministries, Susan Larsen,  
Confirmands Benjamin Ritter and McKenna Galanits

X Gary Iversen, Clerk

### **The Ministry of Session**

- The Elders gathered by Zoom at 7:00 p.m. for the February Stated Meeting of Session. Confirmands in attendance presented the devotional based upon Psalm 126 and the Lenten Devotional entitled "Those Who Dream". The Confirmands asked and responded to questions with the Elders concerning WPC and the Youth program. The devotional was closed in prayer by Confirmand Ritter; the Confirmands, Rissi and Larsen excused themselves from the Zoom meeting. Rev. Voigt called the February Stated Meeting of Session to order at 7:15 p.m.

### **Approval of Minutes**

- **Motion Cose/Second Loesche** to approve the Minutes of the Stated Meeting of Session of January 26, 2021 and the Minutes of the Congregational Meeting of January 24, 2021. Motion passed.

### **Clerks Report**

- Clerk reported that the Fodor baptism approved at the January Session meeting took place during the February 21<sup>st</sup> worship service. Clerk's Report was accepted as presented.

### **Motions for Discussion and Vote**

- **Transitional Pastor Nominating Committee (TPNC) & Personnel** – Fabrizio reported that Personnel had negotiated Terms of Call for Rev. Kenneth M. Locke, the pastor recommended by the TPNC to serve as Transitional Pastor/Head of Staff, subject to approval by Session and the Commission on Ministry (COM). Total annual cost of the proposed contract is \$120,258.90, which amount is \$2000 more than the budgeted amount; (actual 2021 expenditure for 8 months is less than the budgeted figure). The contract is for a 12 month period but contains a 30 day termination clause for both parties. The contract could be extended, if necessary, upon the

agreement of all parties. Fabrizio indicated that, subject to Session approval of the terms, Rev. Locke would be meeting with COM representatives on February 25. **Motion Fabrizio/Second Cass** to accept the recommendation to employ Rev. Locke as Transitional Pastor, commencing May 10, 2021 on the terms negotiated by Personnel. Motion passed.

- **Personnel** – With the resignation of Patrick Marchant, Fabrizio reported that Personnel believed filling some of the Music Director responsibilities should be done on a temporary basis. Rev. Voigt and the Clerk briefly described the WPC Policy that generally provides for a Search Committee to be formed to fill Program Director positions. It was recommended that, as discussion and study is happening for future staffing and financial options, attempting to fill positions on a permanent basis should be delayed. In addition to music related duties, there may be a need to consider filling IT and custodial needs in the immediate future. **Motion Cass/Second Fabrizio** to authorize Personnel to hire persons on a temporary basis, as needed, to fill such needs provided that such hires shall stay within budgeted financial levels. Motion passed.
- **3-4 Year Plan** – Rev. Voigt asked for feedback from Committees on discussions at recent Committee meetings as to how to proceed. Finance reported it was in the process of compiling information regarding pledging levels and trends that it believed would assist Session in determining available assets to fund future years. Finance will provide results of its process for future discussion.
- **Wednesday Music Personnel** – Rev. Voigt reported that with the recent budget cuts, music was being covered on Wednesday night activities on an every other week basis. With the return to meeting in-person weekly, Rev. Voigt requested that the compensation for Charissa Lambert be returned to prior year levels to permit her to attend every week. **Motion Fabrizio/Second Cass** to authorize Personnel to negotiate with Lambert to adjust her salary to a prorated full-time basis for the remainder of 2021. Motion passed.

#### **Committee Minutes and Reports**

**Committee Minutes from Christian Education, Finance, Missions, Personnel, Worship & Music and Deacons were received with the following comments/additions:**

- **Finance** – **Motion from Committee** to accept the January Financial Statement. Motion passed.
- **Deacons** – Rev. Voigt reported that the Deacons were sponsoring a snow-shoeing event at Hartman Reserve on Sunday, February 28.

#### **Upcoming Meetings**

- March Committee Meetings
  - Monday, March 1: Worship & Music - 5:30 p.m.
  - Monday, March 15: Property – 7:15 p.m.
- Deacons - Monday, 15 - 6:30 p.m.

There being no further business, the meeting was adjourned at 8:46 p.m. by reciting the Lord's Prayer.

Respectfully submitted,

Gary D. Iversen, Clerk

**Next Session Meeting: March 23, 2021 at 7:00 p.m.**

**WESTMINSTER PRESBYTERIAN CHURCH**  
**Clerks Report, February 23, 2021**

- A. Baptisms –
- B. Deaths – Jay Ginther 2.4.21, Lloyd Harp 2.17.21
- C. Membership –
- D. Home Communions –
- E. Communion Dates Served – 2.7.21
- F. Ordinations and Installations –
- G. Correspondence Received –
- H. Denominational Relations –
- I. Worship Attendance and Offering –

<b><u>2020</u></b>					<b><u>2021</u></b>				
1/26	120	9:00		\$11,744	1/24	33 in person		\$15,957	
	73	11:15				85 views			
2/2	144	9:00		\$22,963		Prepaid Pledges		\$7,650	
	72	11:15			1/31	No in person – weather			
2/9	105	9:00		\$10,364		Zoom service		\$11,934	
	62	11:15			2/7	33 in person		\$17,308	
2/16	162	9:00		\$9,092		92 views			
	65	11:15			2/14	33 in person		\$2,843	
						96 views			