

Parish Faith Formation: *Circle of Grace* - Recording the Training 2024-25

1. **Conduct lessons** no later than March 31st.
2. **Complete** *Circle of Grace* **Recording Form** below by compiling attendance numbers for each grade level.
3. **Scan and email** the form back to sep@seattlearch.org.

Please print clearly:

Parish Name: _____

Parish Location (City): _____

Reminders:

- There is no longer an Opt-Out form. We presume attendance unless parents ask about opting out after receiving the general parent letter.
- If a parent chooses to opt-out their child(ren) please ask for a written request from them. *If you do not receive a written request by the time the lessons are conducted then the child(ren) will simply be counted as absent.*
- Please include all opt-out requests when emailing this Recording Form to the Safe Environment office.

Grade:	Kindergarten
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	First Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Second Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Third Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Fourth Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Fifth Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Sixth Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Seventh Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Eighth Grade
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	

Grade:	Ninth through Twelfth Grades
Educator Name:	
Date Lessons were conducted:	
Total Number of Children Enrolled:	
Number of Children Trained:	
Number of Children Opted Out:	
Number of Children Absent:	
Comments:	