PLEASE INSERT COMPANY LOGO AND/OR LETTERHEAD

Insert Date Here

To whom it may concern,

Federal and State orders have recognized working construction as critical or essential to the continued critical infrastructure viability, and therefore have exempt construction workers from the mobility and other restrictions designed to prevent the spread of the COVID-19 virus. *See* United States Department of Homeland Security Critical Infrastructure Workforce Memorandum on Identification of Essential Critical Infrastructure Workers during COVID-19 Response dated 19 March 2020.

This letter is to denote the carrier of the letter Insert Employee Name Here, Insert Job Title Here has been deemed a member of Governor Gavin Newsom’s Essential Critical Infrastructure Workers list.

It has identified 16 sectors as noted on page 2 of the executive order dated March 19, 2020, which includes the following classification as essential:

* *Construction Workers who support the construction, operation, inspection, and maintenance of*

*construction sites and construction projects (including housing construction)*

* *Workers such as plumbers, electricians, exterminators, and other service providers who provide*

*services that are necessary to maintaining the safety, sanitation, construction material sources, and essential operation of construction sites and construction projects (including those that support such projects to ensure the availability of needed facilities, transportation, energy and communications; and support to ensure the effective removal, storage, and disposal of solid waste and hazardous waste)*

Under the governor’s ordinance, they are permitted to continue working under their essential status. For questions, please contact Insert Company HR/Legal/Admin/Executive Contact Name Here at Click Insert Phone Number Here or tap here to enter text..

Sincerely,

Insert Name Here.  
Insert Title Here.