

HOW TO READ CLUB OF THE YEAR (COY) POINTS ON YMMS

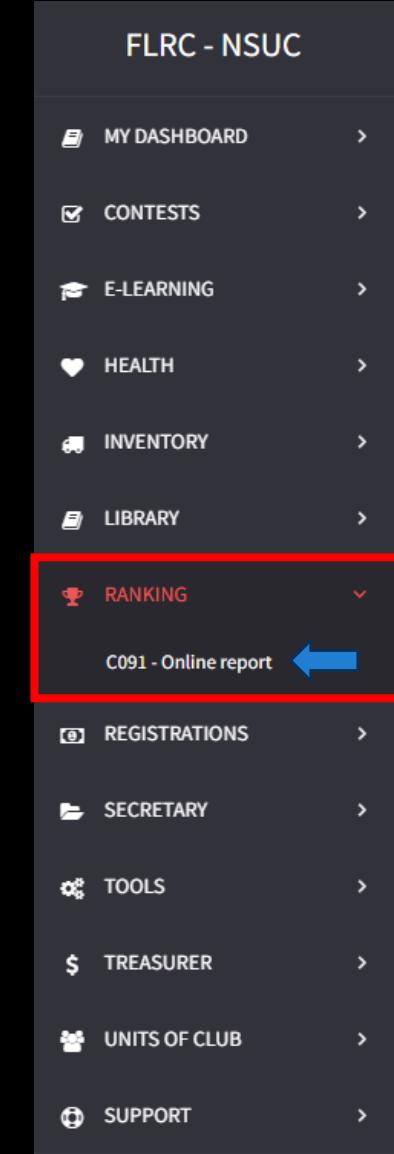
By Karen Rivera

Pathfinder Club – Viewing Points

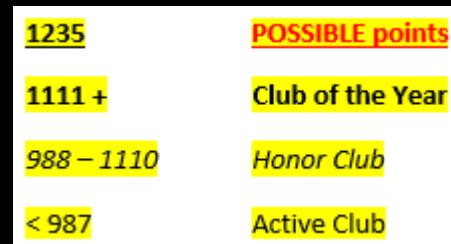
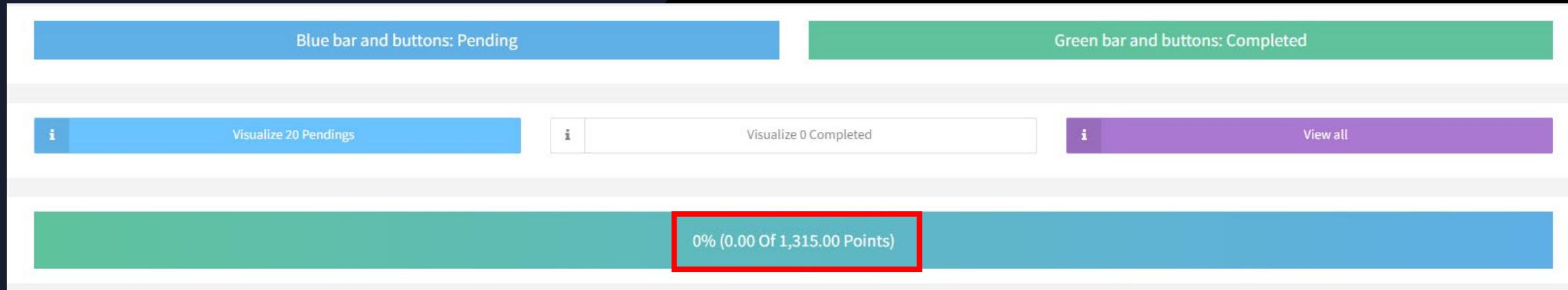
- Ranking Tab: click C091 – Online report
- Click green button under “Completed” column for CLUB OF THE YEAR report



Nº	Title	Completed
199	2024-2025 - CLUB OF THE YEAR - PATHFINDERS	

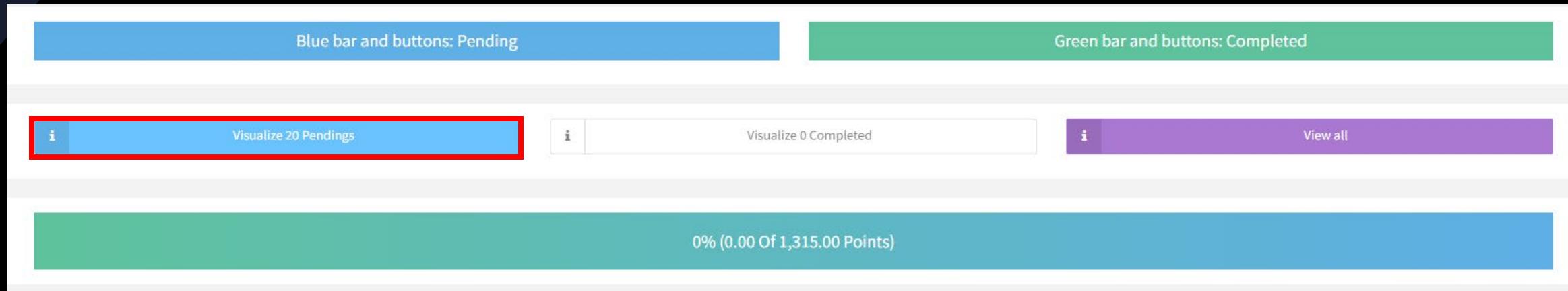


Total points



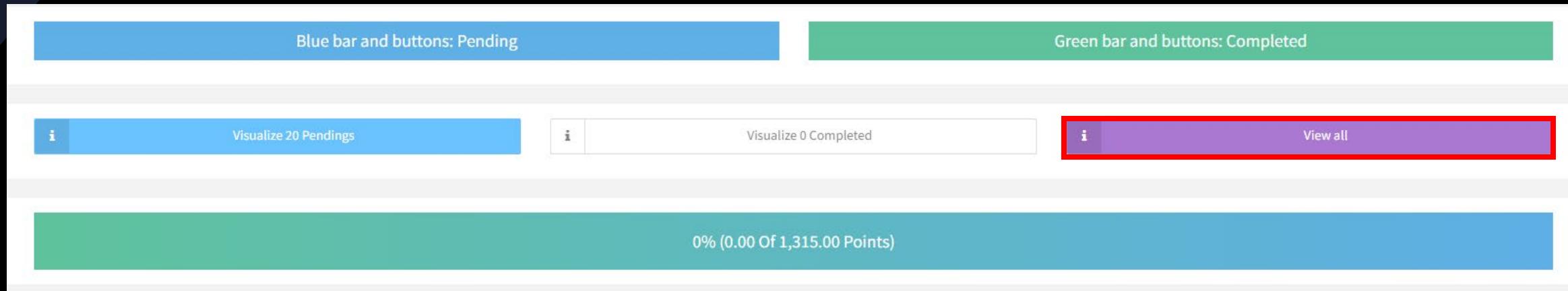
- The top shows total points possible, INCLUDING BONUS points (COY document shows points possible WITHOUT bonus points included)
- As points get added, the number and percentage will increase

Total points



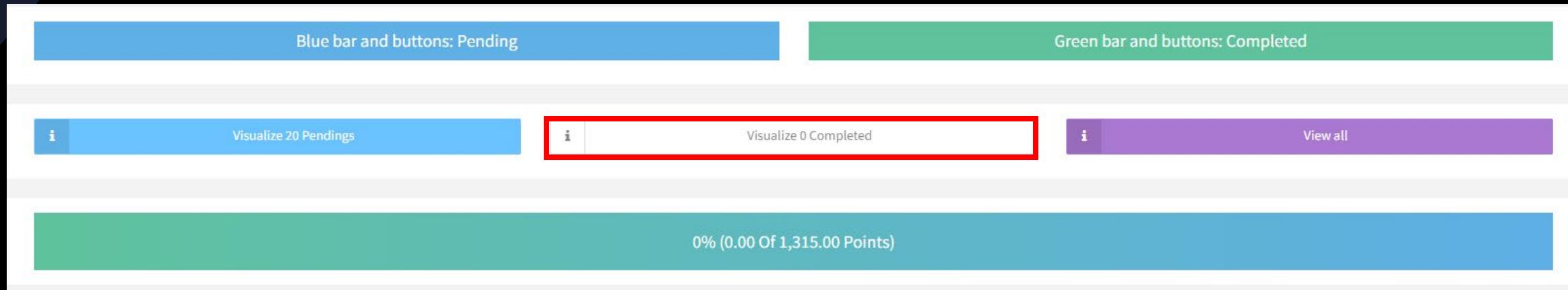
- Click **blue** “visualize pending” button to see which points are not completed

Total points



- Click purple “view all” button to see all points possible

Total points



Visualize 1 Completed

- The “visualize completed” in the middle will be **green** when points have been added. Click to view the points received.

- Will look like this.

PLEASE NOTE

- Points are entered manually and take time. Your club may not have the points due to not being entered yet.



PATHFINDER

Categories for Points

- You will see 6 categories:
 - YMMS Registration*
 - Calendar*
 - Event Attendance*
 - Share Your Faith*
 - Club Evaluation*
 - Drill Evaluation*

Categories for Points

- Each category provides a description for each item
- You can also refer to the COY document in the Pathfinder Manual
- Click image to download document



CLUB OF THE YEAR / HONOR CLUB – 2024-2025

Pathfinder and Adventurer Clubs may achieve Club of the Year / Honor Club based on the following data:
Youth Ministries Management System (YMMS) – Points are earned by meeting requirements in YMMS.
Points are entered and approved by FLC PAD.

Applies to BOTH Clubs, Applies to PATHFINDERS ONLY, Applies to ADVENTURERS ONLY

REGISTRATION

- YMMS REGISTRATION (50 points)**
 - Request/reactivate account in YMMS by end of day, **August 15** (full points)
 - 20 points:** If a Club misses the deadline, but still requests/reactivates by **February 1** (partial points)
 - Bonus points:** YMMS Director/Secretary Orientation Course with Quiz – Club Director or Club Secretary must review materials & take quiz by: **October 1** for 20 points or **February 1** for 10 points
- YMMS PRACTICE EVENT REGISTRATION I** (regular: 100 points or early bird: 130 points)
 - Register for a **FREE** practice event
 - 100%** of your Club **must be registered** (all staff, parents, kids, siblings)
 - Update your Club roster/membership in YMMS
 - Activate/inactivate members accordingly
 - Adults MUST have their ASV/SV **approved** in YMMS (**exception is Parents of Adventurers**)
 - Early bird:** Register between **September 15** and **September 25** 1:00 p.m.
 - Regular:** register between **September 26** and **October 2** 1:00 p.m.
- YMMS PRACTICE EVENT REGISTRATION II** (regular: 100 points) or (early bird: 130 points)
 - Register for practice event (**small fee**)
 - 100%** of your Club **must be registered** (all staff, parents, kids, siblings)
 - Update your Club roster/membership in YMMS
 - Activate/inactivate members accordingly
 - ALL** Adults **MUST** have their ASV/SV **approved** in YMMS (**including Parents of Adventurers**)
 - Early bird:** Register between **January 23** and **February 6** 1:00 p.m.
 - Regular:** register between **February 7** and **February 12** 1:00 p.m.

CALENDAR – Enter calendar information by **October 1** in YMMS by type of event

- Induction (20 points):** If in Your Club YMMS Calendar; 0 points if missing in Your Club YMMS Calendar
- Investiture (20 points):** If in Your Club YMMS Calendar; 0 points if missing in Your Club YMMS Calendar
- Quarterly Risk Management Meetings (3 total; 30 points)**
 - One meeting per quarter, 10 points each (Q=quarter) – Q1 (July – Sept), Q2 (Oct – Dec), Q3 (Jan – Mar)
 - Bonus 20 points** for having all 3 meetings in Your Club YMMS Calendar
 - More info on page 29 of Pathfinder Manual (item I), page 32 of Adventure Manual (item J)
- Special Visits / Coordinator Visits (2 total; 40 points)**
 - 20 points per meeting in Your Club YMMS Calendar: 10 points for YMMS Calendar, 10 points for submitting report in YMMS
 - 0 points if missing in Your Club YMMS Calendar
 - Summary of visit for the report does NOT include** coming to support on Pathfinder/Adventurer Sabbath, induction, investiture, inspections, family network meetings, or other activities on this list. It must be a separate meeting to do a check-in or help with planning, sharing resources, training staff, etc.
- Share Your Faith I (Local project) – required (10 points)** if in Your Club YMMS Calendar; 0 points if missing in Your Club YMMS Calendar

Points not being counted this year:



- **YMMS REGISTRATION (50 points)**
 - Request/reactivate account in YMMS by end of day, August 15 (full points)
 - **20 points:** If a Club misses the deadline, but still requests/reactivates by February 1 (partial points)
 - **Bonus points:** YMMS Director/Secretary Orientation Course with Quiz – Club Director or Club Secretary must review materials & take quiz by: October 1 for 20 points or February 1 for 10 points



- Bonus points for orientation quiz

Adventurer Club – Viewing Points

- Ranking Tab: click C091 – Online report
- Click green button under “Completed” column for CLUB OF THE YEAR report

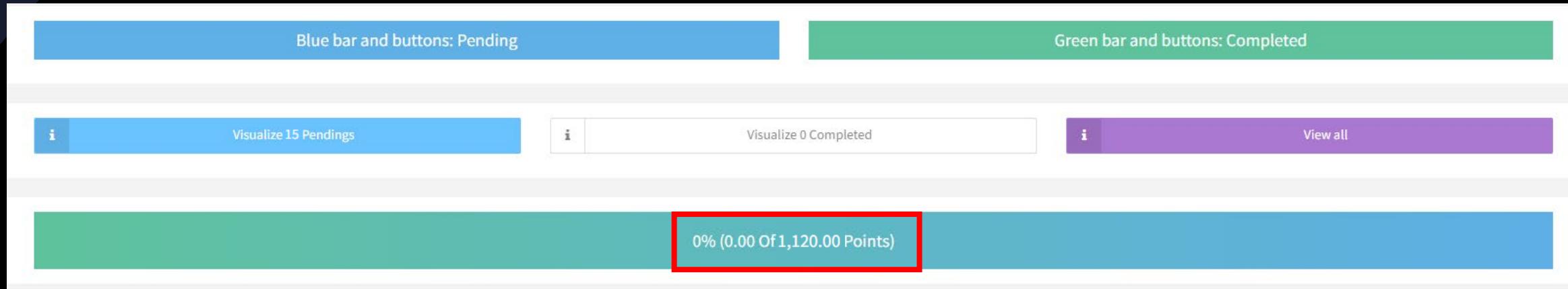


Nº	Title	Completed
203	2024-2025 - CLUB OF THE YEAR - ADVENTURERS	

FLRC - NSUC

- MY DASHBOARD >
- CONTESTS >
- E-LEARNING >
- HEALTH >
- INVENTORY >
- LIBRARY >
- RANKING** >
- C091 - Online report** 
- REGISTRATIONS >
- SECRETARY >
- TOOLS >
- TREASURER >
- UNITS OF CLUB >
- SUPPORT >

Total points

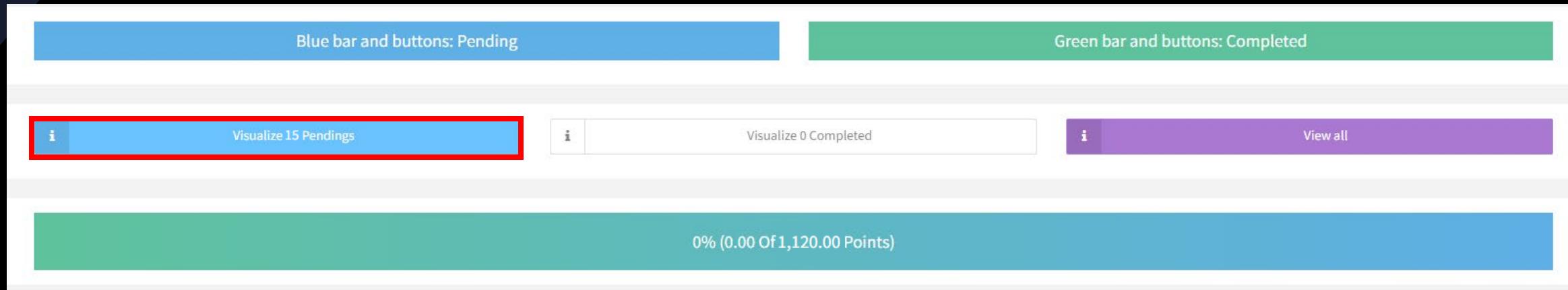


1040	POSSIBLE points
936 +	Club of the Year
832 – 935	Honor Club
< 831	Active Club

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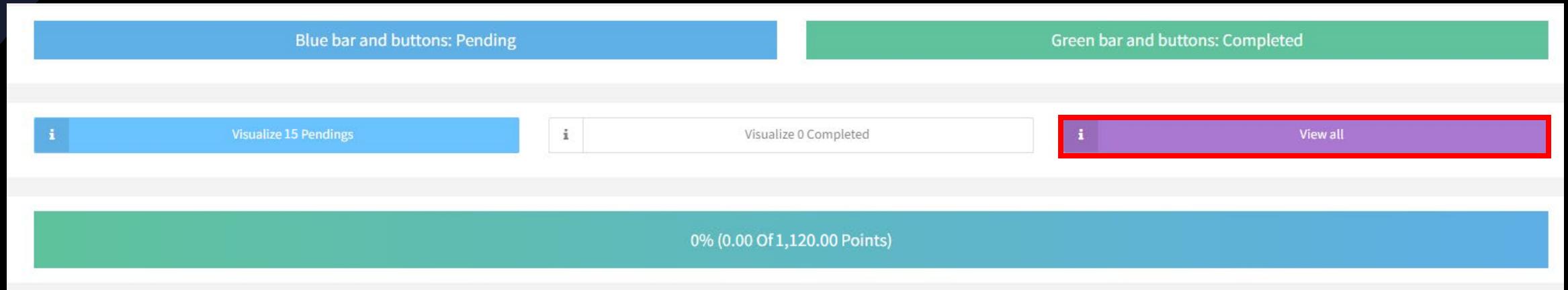
← (COY document shows points possible WITHOUT bonus points included)

Total points



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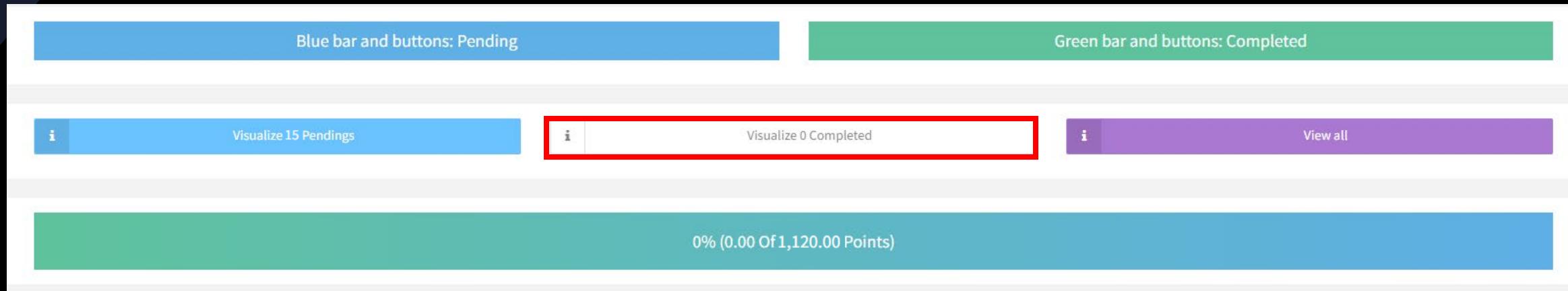
Total points



- Click purple “view all” button to see all points possible



Total points



i **Visualize 1 Completed**

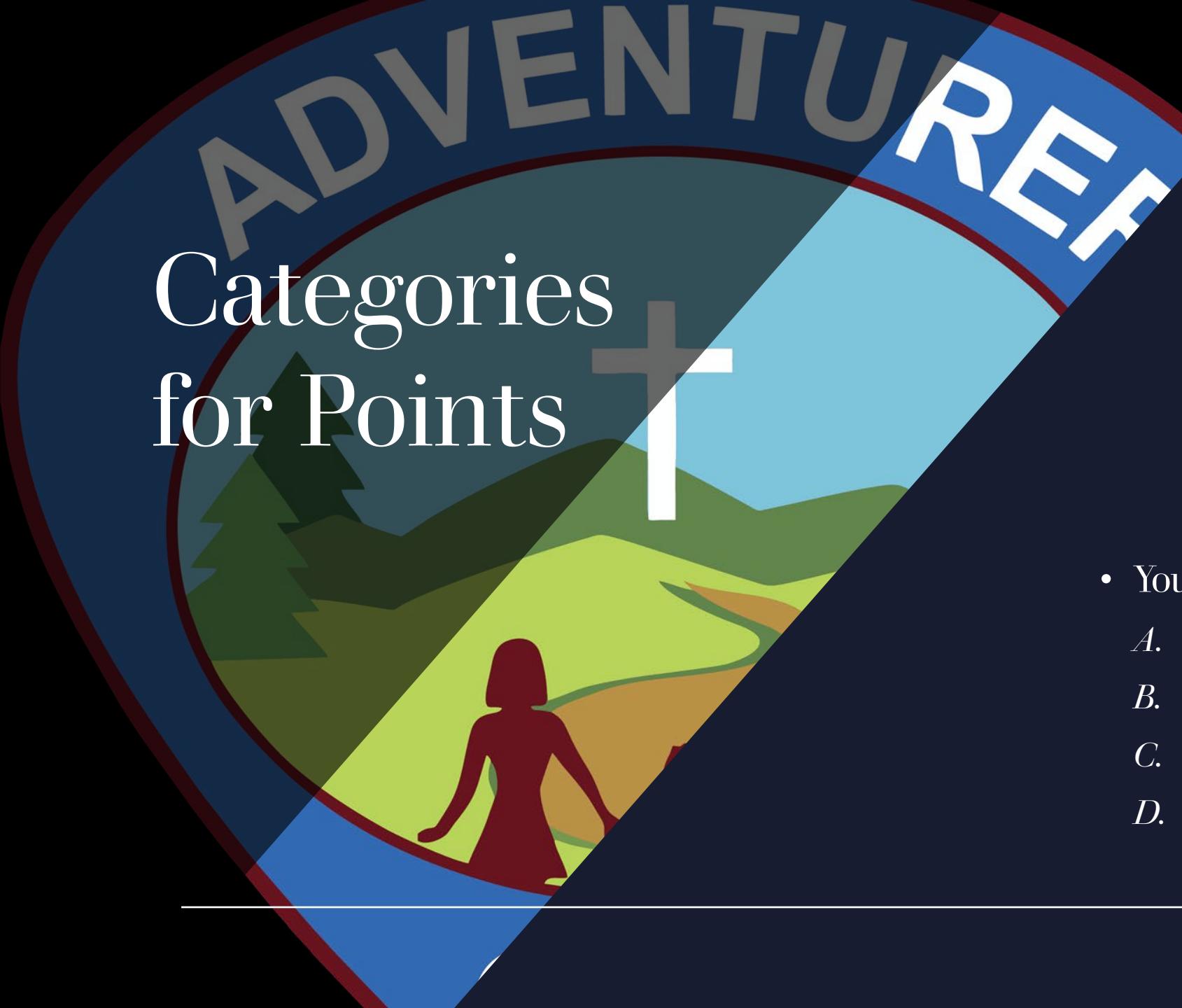
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Categories for Points

- You will see 4 categories:
 - YMMS Registration*
 - Calendar*
 - Event Attendance*
 - Share Your Faith*

Categories for Points

- Each category provides a description for each item
- You can also refer to the COY document in the Pathfinder Manual
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CLUB OF THE YEAR / HONOR CLUB – 2024-2025

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Applies to BOTH Clubs. [Details](#)

REGISTRATION

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 - Bonus points: YMMS Director/Secretary Orientation Course with Quiz – Club Director or Club Secretary must review materials & take quiz by: **October 1** for 20 points or **February 1** for 10 points

- YMMS PRACTICE REGISTRATION (regular: 100 points) or (early bird: 130 points)
 - Register for the FREE practice event
 - 100% of your Club must be registered (all staff, parents, kids, siblings)
 - Update your Club roster/membership in YMMS
 - Activate/reactivate membership card
 - All adults in your club that ASWV approved in YMMS (exception is Parents of Adventurers)
 - Early bird: Register between September 15 and September 25 1:00 p.m.
 - Regular: register between September 26 and October 2 1:00 p.m.

- YMMS PRACTICE EVENT REGISTRATION (regular: 100 points) or (early bird: 130 points)
 - 100% of your Club must be registered (all staff, parents, kids, siblings)
 - Update your Club roster/membership in YMMS
 - Activate/reactivate membership card
 - All adults in your club that ASWV approved in YMMS (including Parents of Adventurers)
 - Early bird: Register between January 23 and February 6 1:00 p.m.
 - Regular: register between February 7 and February 12 1:00 p.m.

CALENDAR

- **Induction (20 points):** If in Your Club YMMS Calendar: 0 points if missing in Your Club YMMS Calendar
- **Investiture (20 points):** If in Your Club YMMS Calendar: 0 points if missing in Your Club YMMS Calendar
- **Quarterly Risk Management Meeting (3 total: 30 points)**
 - 0 points per quarter meeting (each quarter) – Q1 (July – Sept), Q2 (Oct – Dec), Q3 (Jan – Mar)
 - Bonus 20 points if have all 3 meetings on Your Club YMMS Calendar
 - Move info on page 29 of Pathfinder Manual (item 1, page 32 of Adventure Manual (item 1))
- **Special Visits / Coordinator Visits (2 total: 40 points)**
 - 20 points per meeting in Your Club YMMS Calendar: 10 points for YMMS Calendar, 10 points for induction, 10 points in YMMS Calendar
 - 0 points if missing in Your Club YMMS Calendar
 - **Summary of visit** if report does **NOT include** coming to support on Pathfinder/Adventurer Sabbath, induction, investiture, inspections, family network meetings, or other activities on this list. It must be a separate meeting to do a check-in or help with planning, sharing resources, training staff, etc.
- **Share Your Story (10 points)** – requires **10 points** if in Your Club NWIS Calendar, 0 points if missing in Your Club YMMS Calendar

Points not being counted this year:



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 - Request/reactivate account in YMMS by end of day, August 15 (full points)
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- Bonus points for orientation quiz

Extra Tutorials

- How to do reports on YMMS for:
 - a) Coordinator visits
 - b) Share Your Faith I & II

Click to view tutorial



Reports on YMMS