CALENDAR

Must be Church Board Approved

To add Events / Meetings:

- 1. Secretary TAB Calendar New Event
- 2.Enter Title Select type of Event (event type is important for COY points)
- 3. Setup dates (starting date Home; ending date End)
 - 4. Add a description
 - 5. Set up a reminder (if needed)
 - 6. Click "Save"



