

61ST ANNUAL GENERAL MEMBERSHIP MEETING (DRAFT) MINUTES

Date: Wednesday, June 23, 2022, 6:30 pm
Location: Zoom
Attendance: 71 registered participants

1. **Welcome to members and guests**

- Chad Sutherland, 1st President welcomed everyone to the 61st Annual General Meeting. Sue Desjarlais, President is out of town for a family event and unable to join this evening.
- Due to the COVID 19 pandemic the AGM was held virtually for the third time.
- The agenda and supporting documents were emailed to registrants and posted on the agency's website.
- The voting rules and Zoom tips for the Annual General Meeting were reviewed.
- A quorum was confirmed for the meeting.

2. **A Year in Review / Celebration**

- Chad introduced the year in review slide show and the In Memoriam tribute.

3. **Land Acknowledgement**

- The Land Acknowledgement was read by Chad Sutherland

4. **Approval of Agenda**

- C. Sutherland reviewed the agenda and asked for a motion to approve.

AGM6101	Moved by Gillian Heisz, seconded by Robert Tomek That the agenda be accepted as written. <u>Carried</u>
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5. **Introductions and Official Greetings**

- C. Sutherland introduced the 2021/22 Board of Directors
- The following people shared greetings and were thanked for their continuing support:
 - Warden Gary McNamara on behalf of all Essex County Mayors (a pre-recorded greeting)
 - Jonathan Bradshaw, Executive Coordinator, OASIS
 - Chris Beesley, CEO, Community Living Ontario
 - Jessica DeSantis, Family Consultant on behalf of Ensemble
 - Brianne Taggart, President, New Day

5. **Approval of Annual General Membership Meeting Minutes**

AGM6102	Moved by Ron Giofu, seconded by Gillian Heisz That the 60th Annual General Meeting minutes of June 23, 2021 be approved as written. <u>Carried</u>
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6. **Report on the Audited Financial Statements, ending March 31, 2022**

- presented by Gillian Heisz Treasurer
- the Treasurer's Report and audited financial statements were reviewed

AGM6103	Moved by Chad Sutherland, seconded by Sharon O'Hagan-Wong That the audited Financial Statements for the year ended March 31, 2022 be approved as presented. <u>Carried</u>
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7. **Appointment of Auditor for 2022/2023**

- Presented by Chad Sutherland, 1st President

AGM6104	Moved by Chad Sutherland, seconded by Diane Bourbeau That the firm of BDO Canada LLP be appointed as the Agency's auditors for 2022/2023. <u>Carried</u>
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8. Nominations and Elections of the Board of Directors for 2022/2023

- presented by Robert Tomek, Past President and Chair of the Nominating Committee.
- In accordance with the current By-Laws, a committee consisting of two Board Members and three Agency members met twice to bring forward names for nomination to the Board of Directors. The Nominating Committee was comprised of Robert Tomek (Chair), Brianne Taggart, Audrey Bajic, Aldo DiNardo, Dan Gemus, Karen Bolger (Secretary to the Board), and Linda Hurst (Executive Assistant) as staff resource.
- A notice was sent to all members in March, 2022 requesting nominations to the Board of Directors.
- The Nominating Committee confirmed the following list of nominees: Diane Bourbeau, Sue Desjarlais, Chad Sutherland, Sharon O'Hagan-Wong, Raymond Renaud, Ian Phillips
- A notice was sent to all members with the list of nominees and their biographies. The Nominating Committee report was also provided to participants in advance of the AGM.

AGM6105	Moved by Robert Tomek, seconded by Michelle Mastellotto That the slate of nominees for the Board of Directors, as presented by the Nominating Committee, be accepted to the Board of Directors for 2022/2023. <u>Carried</u>
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- Congratulations were extended to the Board of Directors for 2022/2023
- At this time all Board Members moved to a Zoom breakout room to elect the Executive for the 2022/2023 year.

9. Approval of Activities of the Board over the Past Year - The Annual Report

- presented by Karen Bolger, Executive Director
- highlights and accomplishments from the past year were showcased
- Board members were welcomed back.

AGM6106	Moved by Chad Sutherland, seconded by Diane Bourbeau That all contracts, bylaws, proceedings, appointments, elections and payments and acts made, done and taken by the Directors and Officers of the Association since the last annual meeting of the members be and the same are hereby approved, ratified and confirmed. <u>Carried</u>
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10. Induction of Members to the Board of Directors

- Gerry Trotter, legal counsel with the firm Bartlet & Richardes, was introduced and performed the induction ceremony of the Board of Directors.
- the Board of Directors is pleased to confirm the Executive Committee and Members of the Board:
 - Sue Desjarlais, President
 - Chad Sutherland, 1st Vice President
 - Michelle Mastellotto, 2nd Vice President
 - Gillian Heisz, Treasurer
 - Robert Tomek, Past President
 - Diane Bourbeau, Director
 - Ron Giofu, Director
 - Sharon O'Hagan-Wong, Director
 - Brianne Taggart, Director
 - Ian Phillips, Director
 - Ray Renaud, Director
 - Secretary to the Board, Karen Bolger, Executive Director
- the newly inducted Board of Directors was thanked and congratulated!

11. Recognition of Board Members

- This year there are no changes to the Executive Committee and no Board members with terms ending

this evening.

- All Board members were thanked for their dedication, volunteerism and ongoing meaningful contributions to the agency.

12. Motion to Adjourn

- Chad confirmed the award presentations will follow the motion to adjourn the business portion of the AGM.

AGM6107 Moved by Brianne Taggart, seconded by Gillian Heisz
That the 61st Annual General Meeting be adjourned at 7:23 pm.
Carried

13. Awards and Presentations

- The awards were presented in advance of the AGM, following all COVID 19 guidance to the following recipients:
 - Mary Ellen Smith: Outstanding Achievement Award, North Area
 - June Smith: Outstanding Achievement Award, South Area
 - Shane Ruston: Outstanding Achievement Award, West Area
 - Cassandra Armstrong: Outstanding Achievement Award, Central Area
 - Arley Hutchins: The Kevin McMullan Memorial Award
 - Jason Caravaggio: The Kevin McMullan Memorial Award
- A slide presentation included photos of recipients with their award and quotes from them.
- A yearbook of all employees receiving length of service awards this year was played.
- All award and milestone recipients were congratulated.

14. Backyard Makeover Raffle Draw

- Chad welcomed Tony DeSantis, Manager, Community Relations and Resource Development to conduct the raffle draw.
- Tony thanked sponsors involved in this first time raffle along with all ticket purchasers. Almost all 1200 tickets were sold.
- Prizes were drawn and the winners will be notified.

- Chad thanked everyone for joining the 61st Annual General Meeting virtually and ended the meeting at 7:45 pm urging everyone to continue to inspire possibilities, stay safe and stay connected.

Minutes taken by Linda Hurst, Executive Assistant