



How Do I Re-set My PIN?

- Go to www.saddleback.edu and click on MySite at top right.
- Enter your student ID number.
- At the bottom, click “forgot my PIN.”
- At the next prompt, enter your student ID number.
- If the “Secret Question” is MMDD*, enter your 4-digit PIN** in the next three boxes.
 - If the “Secret Question” is anything other than MMDD, answer the question by entering it in the “Secret Answer” box, then enter your 4-digit PIN** in the next TWO boxes.
- Click “Change PIN”.

NOTE: If you get a prompt that states your PIN can't be re-set “Contact Administrator” -- email the Admissions Office at scadmissions@saddleback.edu for assistance or do a LIVE CHAT with them at www.saddleback.edu/admissions/home.

* MMDD = Your month and day of birth in a 4-digit format.

- Examples: January 8 = 0108 • November 24 = 1124. (Birth year is NOT included.)

** We recommend you use your month and day of birth (MMDD) as your PIN so Emeritus Staff can remind you of it. You CAN re-use your MMDD PIN when re-setting.