

How to Update Your College Account Information

- Go to <u>www.saddleback.edu</u>
- Click on "My Information"
- Click on "Update Profile"
- Scroll up and down and make any changes needed.
- When finished, click "Update" at the bottom TWICE.

EXCEPTION: If you need to make a change to YOUR NAME, SOCIAL SECURITY NUMBER, MAJOR OR EDUCATIONAL GOAL, you'll need to complete an ONLINE **Student Information Update Form** on the Saddleback College Admissions & Records website.

- Type www.saddleback.edu/admissions into your browser.
- On the right, click on FORMS AND PETITIONS
- Scroll down and click on STUDENT INFORMATION UPDATE FORM
- Log in with your Student ID Number and PIN.
- Follow the instructions to update your information.