



FAQs About Waitlists

- **A class I want is full. What do I do?**

Be sure to put yourself on the Waitlist. That option will pop up on your screen as soon as you're notified the course is full. If an instructor can add a student, those on the Waitlist will be notified first, in order of when they added themselves to the list.

- **If a seat opens for me before the semester begins, how will I know?**

Students are notified via their college email and/or text message if a seat becomes available...BUT you must opt-in to receive texts! If you receive text messages from the college on your device, you already opted in. If you don't receive texts, or want to check, follow these instructions..

OPT-IN FOR TEXTS: Log-in to MySite, click My Classes, click Waitlists, click the box, under Text Message Notifications. Make sure your mobile phone number is correct too. (If not, change it in the Update Profile screen in MySite.)

FORWARD EMAIL: Make sure you don't miss a notification by forwarding your college email to your personal email. Instructions are on the Emeritus website at www.saddleback.edu/emeritus .

- **How soon after being notified do I need to enroll?**

After you receive notification, you only have until 11:00 pm the following day to register for that class. After that the APC number expires and can no longer be used. So, if you put yourself on a Waitlist, be sure to watch for a possible notification.

- **I missed the deadline for enrolling in a waitlisted class. Can I get my invitation reinstated?**

No, sorry. If you miss the deadline, you can only put yourself back on the Waitlist.

- **What is an "APC"?**

APC stands for Add Permit Code. It's a 4-digit number that allows you to register for a class that's full. You enter it next to the ticket number on the registration screen. Only the Waitlist System or the instructor can give you an APC. When registering, you only need an APC if a class is full.

- **How do I enroll after being notified?**

You can enroll on your mobile device OR your desktop computer.

- **Can I check my status on the Waitlist?**

Absolutely!. Log into MySite, click My Classes, click Waitlists, select the correct semester and the screen will show that information.

- **Where can I read more about the Waitlist System?**

Copy and paste this link into your browser for the complete Wait List Guide:

<https://conta.cc/2WpAkk3> This guide can also be accessed from the Emeritus Institute website under "Student Guides, Instructions & Forms."