

# Enroll in a Waitlisted Class Via Your Mobile Phone in 5 Easy Steps

## STEP 1

You'll receive this text message on your cell phone when a waitlisted seat is available.\*

- Tap on the blue link.

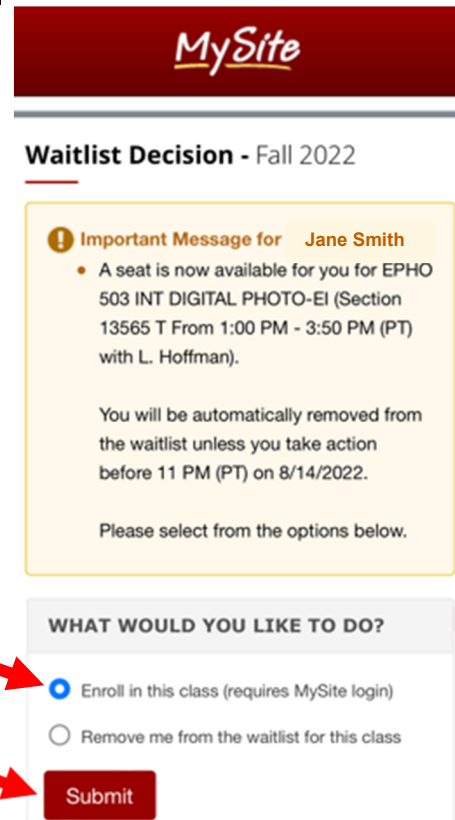
Saddleback College  
Waitlist Alert! Immediate  
action is required for your  
waitlisted class. Please  
click on <https://tinyurl.com/2gh9kzux> for  
details.

\* When you added yourself to the waitlist, you checked the YES box indicating you wanted to receive a text if a seat became available.

## STEP 2

This first screen tells you which waitlisted class now has a seat available.

- Tap "Enroll in this class" under *What Would You Like to Do*.
- Tap "Submit".



**MySite**

**Waitlist Decision - Fall 2022**

**Important Message for Jane Smith**

- A seat is now available for you for EPHO 503 INT DIGITAL PHOTO-EI (Section 13565 T From 1:00 PM - 3:50 PM (PT) with L. Hoffman).

You will be automatically removed from the waitlist unless you take action before 11 PM (PT) on 8/14/2022.

Please select from the options below.

**WHAT WOULD YOU LIKE TO DO?**

☒ Enroll in this class (requires MySite login)

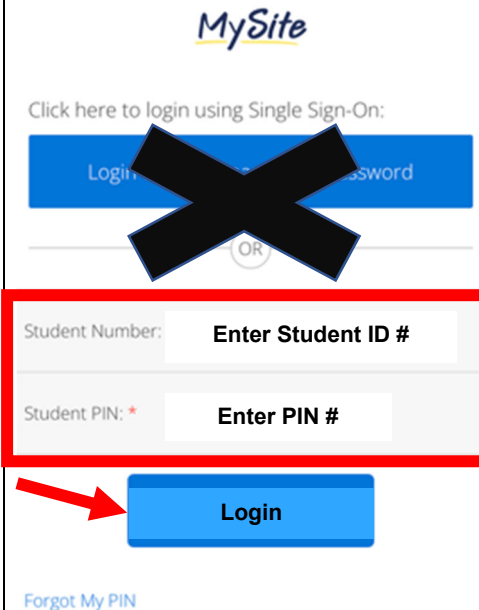
☐ Remove me from the waitlist for this class

**Submit**

## STEP 3

Now log in to MySite.

- Enter your **STUDENT ID NUMBER** and **PIN**. (Disregard Single Sign-On)
- Click Login.



**MySite**

Click here to login using Single Sign-On:

Student Number: Enter Student ID #

Student PIN: \* Enter PIN #

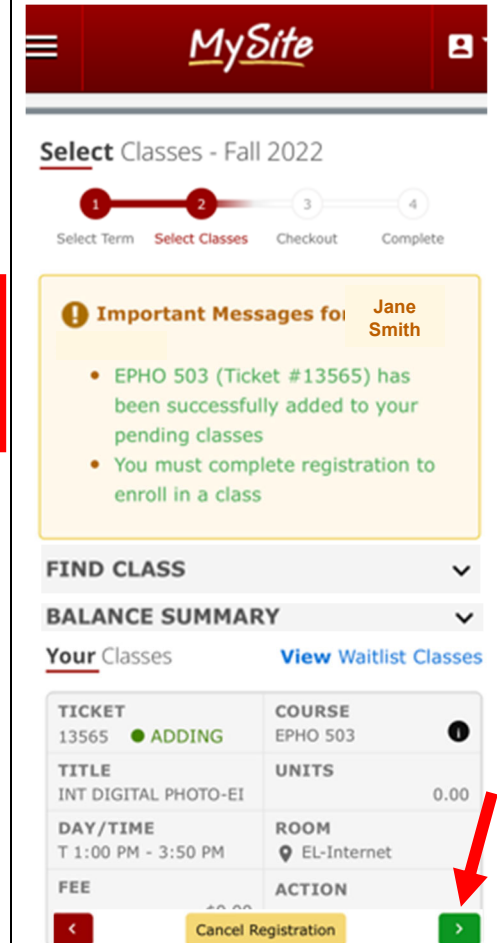
**Login**

Forgot My PIN

## STEP 4

This screen states your waitlisted class is pending so you **MUST** continue registration to enroll.

- Click the green arrow at bottom right.



**MySite**

**Select Classes - Fall 2022**

1 Select Term 2 Select Classes 3 Checkout 4 Complete

**Important Messages for Jane Smith**

- EPHO 503 (Ticket #13565) has been successfully added to your pending classes
- You must complete registration to enroll in a class

**FIND CLASS**

**BALANCE SUMMARY**

**Your Classes** [View Waitlist Classes](#)

TICKET	COURSE	TITLE	UNITS	DAY/TIME	ROOM	FEE	ACTION
13565	EPHO 503	INT DIGITAL PHOTO-EI	0.00	T 1:00 PM - 3:50 PM	EL-Internet		<b>&gt;</b>

**Cancel Registration**

**CONTINUED ON NEXT PAGE**

# Enroll in a Waitlisted Class Via Your Mobile Phone in 5 Easy Steps

## STEP 5

This is the Checkout screen.

- Tap the green “**Complete Registration**” button at bottom right.

**Checkout - Fall 2022**

1 Select Term 2 Select Classes 3 **Checkout** 4 Complete

**Fees Summary**

< Cancel Registration Complete Registration

**CHARGES AND CREDITS** ☐ Expand All

FEE DESCRIPTION	AMOUNT
EPHO 503 (Ticket #13565)	\$0.00
<b>Sub Total:</b>	<b>\$0.00</b>
<b>Total:</b>	<b>\$0.00</b>

< Cancel Registration Complete Registration

## REGISTRATON CONFIRMATION

- This is your class confirmation. (Classes you've enrolled in during a previous session WON'T be listed.)
- OPTIONAL: Tap “Print This Page” if you have a wireless printer.
- Disregard drop/withdraw survey.

**Registration Confirmation - Fall 2022**

1 Select Term 2 Select Classes 3 **Registration Confirmation** 4 Complete

[Print This Page](#)

**Drop/Withdraw Survey**

Why are you dropping or withdrawing? Please take our survey.

TICKET	COURSE
13095	EHEA 501
TITLE	TERM
CARDIO HEALTH-EI	Fall 2022

Take Survey Decline

### Important Messages for Jane Smith

- Print this page as confirmation of your registration. This is your receipt.
- You may view your up-to-date account balance at any time by selecting *My Information*, then *View Fee Statement* in your MySite account.
- You will receive an email version of this information at \*\*\*\*\*@\*\*\*.\*\*\*

SCREEN CONTINUED

Be sure the class you just added is listed here.

**STUDENT DETAILS**

Student Name: Jane Smith  
Student No.: 000000

Registration Completed on: August 14, 2022

**COMPLETED ENROLLMENT ACTIONS**

<b>ACTION</b> ENROLLED	<b>TICKET</b> 13565
<b>COURSE</b> EPHO 503	<b>TITLE</b> INT DIGITAL PHOTO-EI
<b>UNITS</b> .00	<b>DAY/TIME</b> T 1:00 PM - 3:50 PM
<b>ROOM</b> EL-Internet	<b>REFUND</b> 9/4/2022
<b>DROP W/O 'W'</b> 9/11/2022	<b>CLASS DATES</b> 8/23/2022 - 12/20/2022

**CHARGES & CREDITS** ☐ Expand All

FEE DESCRIPTION	AMOUNT
EPHO 503 (Ticket #13565)	\$0.00
<b>Balance due:</b>	<b>\$0.00</b>

**Congratulations!**  
You've enrolled in your waitlisted course.  
Enjoy the semester!