



How Do I Re-set My MySite **PIN**?

(**P**ersonal **I**dentification **N**umber)

- Go to www.saddleback.edu and click on MySite at top right.
- Enter your student ID number.
- At the bottom, click “forgot my PIN.”
- At the next prompt, enter your student ID number.
- If the “Secret Question” is MMDD, enter your month and day of birth in a 4-digit format in the next three boxes. (This will keep your PIN as your month and day of birth.)
 - If the “Secret Question” is anything other than MMDD, enter the answer to the Secret Question in the “Secret Answer” box, then enter your month and day of birth in the next TWO boxes.
- Click “Change PIN”

NOTE: If you see a prompt in red stating that your PIN can't be re-set – “Contact Administrator”, email the Admissions Office at scadmissions@saddleback.edu for assistance or go to their web page at www.saddleback.edu/admissions to do a LIVE CHAT.

MMDD = Your month and day of birth in a 4-digit format. (Example: January 8 = 0108)

