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## Respite Reimbursement Request

DFS is offering reimbursement to caregivers who use normalcy respite, need support for spring break/summer camps, or Safekey.

### ***How to be eligible for this reimbursement:***

- A) Be a licensed DFS caregiver, an unlicensed relative, or fictive kin, and
- B) Have placement of a child in foster care who will attend one of the following normalcy respite.
  - 1) Respite with caregivers who are familiar to the children
  - 2) Safekey
  - 3) Register children for spring or summer camp

### ***Limitations of reimbursement for each eligible child:***

- A) \$20.00 per day for up to:
  - 1) 14 calendar days when you use a normalcy caregiver.
  - 2) 5 calendar days or maximum of \$100.00 (per week) for Safekey, day camps, spring, or summer camps. (reimbursement while funding lasts, receipts must be submitted with submissions)
- B) Only applicable for DFS children under your care.
- C) Reimbursements will be allocated while funding lasts.

### ***Process for requesting normalcy respite reimbursement:***

- A) Complete the form below with details of the respite request
- B) Submit request to [Trish.Welch@clarkcountynv.gov](mailto:Trish.Welch@clarkcountynv.gov) or [Chris.Russo@clarkcountynv.gov](mailto:Chris.Russo@clarkcountynv.gov) within 7 calendar days in advance of the respite request.
- C) Notify the child's assigned caseworker of the use of respite.
- D) Following approval and completion of respite, submit receipts or other verification of the respite occurring.

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## Respite Reimbursement Request

Name(s) of Foster Parent(s):

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Name(s) of Child(ren):


Dates the respite took place	From:	To:
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Respite Provider:

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Location the respite took place:

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Description of how child(ren) were included in normalcy (e.g. respite provider known to them, signed children up for spring break camp, summer activities, afterschool Safekey):

For questions, email [Denise.Parker@clarkcountynv.gov](mailto:Denise.Parker@clarkcountynv.gov) or call Peggy's Attic at 702-455-5424