



Transforming Medical Education through Collaboratories Request for Proposals Frequently Asked Questions

The Robert D. and Patricia E. Kern Institute for the Transformation of Medical Education at the Medical College of Wisconsin is pleased to release a request for proposals to build *Medical Education Transformation Collaboratories*, cross-institutional, multi- and inter-disciplinary, multiple stakeholder communities of practice that work together in a sustained effort around a shared project to transform medical education by engaging in both innovation and scholarship.

In this document, please find Frequently Asked Questions about the RFP and their associated answers.

1. What are you looking for in submissions?

In general, we seek submission from teams of 3 to 5 individuals who will devote compensated time to build a community of practice around medical education transformation. These collaboratories will serve as incubators for the creation of generalizable knowledge as we move rapidly into a new era of medical education. Eligible groups must include at least one member employed at an LCME-accredited medical school, with other members currently affiliated with institutions or organizations with a stake in health and healthcare.

The full RFP details some of the priority topics, and we encourage you to review them carefully.

2. What parts of research can be funded through the RFP?

These grants can pay for researchers' time and incentives for participants. The funds may not be used for any other purpose, including equipment or facilities and administration costs. This requirement is in place because of the source of the funds (the grant that funds the Kern Institute), and we hope this restriction will not deter researchers from submitting innovative proposals.

3. Must proposals focus on educating physicians, or can they focus on education of other professions within healthcare (e.g., EMS workers, pharmacists, etc.)?

We recognize the need for transformative medical education in all realms of healthcare. For this RFP, all funded proposals will focus on transformative medical education for physicians; proposals may also focus on education efforts in other healthcare professions. For example, a

proposal for inter-professional education that includes medical students and students in other disciplines is acceptable.

4. Will LOIs receive feedback, or is the LOI process only so that the funders know how many proposals they may receive?

Yes, all LOIs will receive constructive feedback.

5. Will all proposals receive feedback?

Yes, all proposals will receive constructive feedback.

6. Do I need to submit an LOI if I intend to submit a proposal?

We encourage all teams considering submitting a proposal to submit an LOI. All proposals will be considered, even if they did not submit an LOI.

7. How many proposals will be funded? How much total money is available?

The total amount of funding is flexible, and it is our intention to fund the most promising proposals, however many there may be.

8. Additional funds will be paid for publication in a peer-reviewed journal. Does that apply to any peer-reviewed journal?

We recognize that the publishing options for scholars are greater than they have ever been. In general, this additional compensation applies to any peer-reviewed journal. Journals excluded from this include “pay-to-publish” and other predatory journals, journals that are not indexed in places like PubMed, and journals that are not associated with healthcare or education. We also exclude self-publishing or internal institutional publishing options (e.g., posting a “white paper” on a website). If you have any questions or concerns about this, please discuss your choice of journal with us ahead of submission.

9. I have an idea for a research project that cannot be completed in 1 year, which is how long the funding lasts. Should I bother submitting?

Ongoing funding is an option for the most promising proposals that make satisfactory progress over the course of their first year. We recommend you provide a specific timeline in your proposal with objectives you will achieve by set dates.

10. The LOIs and proposals require a letter of support from my institution’s IRB. But I won’t submit anything to the IRB unless my proposal is funded, so what is the IRB supposed to say in their letter?

We wish to affirm that the IRB is aware of the possible submission and that its general parameters are in line with their standards and expectations. For example, using an innovative

curriculum to teach about the specific concerns of patients with respiratory challenges is probably in line with research your IRB regularly approves. Proposing to replicate the Stanford Prison Experiment with medical residents is probably not.

11. My question isn't on this list. Who do I contact?

Please contact Dr. Michael T. Braun (micbraun@mcw.edu) with any other questions, and thank you for your consideration of this RFP!