



Now Hiring

UC Master Food Preserver Program Coordinator (Part-Time)

Job Description

The Master Food Preserver (MFP) Program Coordinator will coordinate a county-based public education program focused on safe food preservation, reducing food waste, increasing food security, and providing engaging ways for Californians to explore healthy food. The MFP Program Coordinator will be responsible for the coordination, management, and delivery of education to community members through a combination of direct education and volunteer management. This includes training, guiding, and supporting volunteer extenders with education, information and resources; evaluating program implementation; collecting and compiling enrollment, documentation, and evaluation data from volunteer extenders and participants; and writing reports in compliance with funding requirements. The MFP Program Coordinator helps to coordinate and monitor fiscal oversight and compliance of county-based activities of the Master Food Preservers statewide program, ensures compliance with statewide program policies and procedures, and effectively resolves conflicts and complaints.



This position is a career appointment that is 50% fixed.

Location Headquarters: South Coast Research and Extension Center, 7601 Irvine Blvd, Irvine, CA

Pay Scale: \$23.66/hour to \$31.51/hour

This job is open until filled. The first application review date will be 05/26/2025.

For more information and to apply, please visit: <https://ucanr.edu/jobs?keys=78227>

It is the policy of the University of California to undertake affirmative action and anti-discrimination efforts, consistent with its obligations as a Federal and State contractor.