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From: Ray Mulligan, President

Date: March 10, 2020

Re: Coronavirus Crisis Management in our Communities

Flik Independent School Dining is aware of the impact the Coronavirus entering the United States has on our schools. We are taking this outbreak very seriously and care deeply about the health and safety of all members of your community.

Our parent company, Compass Group, USA has convened a response team for the Coronavirus outbreak to focus on the issue, monitor developments and execute actions. In collaboration, Flik Independent School dining is implementing and managing a proactive plan of actions and procedures, including recommendations by the Center for Disease Control and Prevention for businesses and schools as follows:

- Implementation of the COVID-19 Policy set forth by Compass Group, USA Human Resources department. In summary, this detailed policy highlights:
 - Adhering to client specific policies
 - Procedures for Associates with Virus Symptoms, Fever & Reporting of Symptoms
 - Link to CDC K-12 specific information: <https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/guidance-for-schools.html>
- Communication campaigns for employee education on the virus, including information from the CDC and World Health Organization. We conducted and tracked training in each account reinforcing existing health and hygiene standards, including:
 - Enforcing our "if you are ill, stay at home" policy
 - Refreshing knowledge of hand washing and coughing/sneezing practices
 - Reinforcing and increasing daily sanitization protocols of surfaces including high human contact points
 - Frequency of changing serving utensils at self-service stations
 - Ensuring adequate supplies of provision of disinfectants and disposable personal protective equipment at all sites
 - Reinforcing national Food Safety Management System/HACCP standards for food preparation and service
- In addition to our current best practices, some of our schools have made additional decisions to best accommodate the needs of their communities. To date, we can report the following number of changes in our community of 237 schools:
 - 14 schools have altered self-service areas.
 - 7 schools have temporarily closed for deep cleaning. All have plan to re-open following a 1-2 day closure.
 - 12 schools have elected to stay open during their Spring Break time off to accommodate international students staying on campus.
 - 3 schools have canceled large catering events in public settings.
 - **At Ranney, we will be implementing the current changes to service effective immediately:**
 - All self service soup will be moved to the hot line and served
 - All self-service salad bar will be suspended, every attempt will be made to make some pre made salads to have available at the salad bars
 - Desserts and Fruit will be individually wrapped
 - The following self-service stations will be closed: Noodle stations, panini stations & toaster stations

As we continue to monitor the spread of the Coronavirus, we welcome your feedback and questions. Thank you for your continued partnership and communication through these rapidly changing circumstances. If you have any additional concerns or questions, feel free to email our district manager for the NJ region, Richard Brown, at richard.brown@compass-usa.com

Sincerely,

President
Flik Independent School Dining