



# GROVE CITY ALLIANCE CHURCH

## Employment Application

Please complete the following application in its entirety, sign, date, and submit to:

### Grove City Alliance Church

845 North Liberty Road  
Grove City, PA 16127  
Phone: 724-458-8497

### PERSONAL INFORMATION

Name: \_\_\_\_\_

Phone Number: Home \_\_\_\_\_ Cell \_\_\_\_\_

Present Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Do you belong to a local church?  Yes  No

If so, what is the name of the church you belong to? \_\_\_\_\_

Are you a member of this church?  Yes  No How Long? \_\_\_\_\_

### EDUCATIONAL BACKGROUND

High School Graduate?  Yes  No Name of School \_\_\_\_\_

College / Trade School / Degree Earned? \_\_\_\_\_

Grad School / Area of Study / Degree Earned? \_\_\_\_\_

### POSITION OF INTEREST

Please list the job title(s) or department for which you are applying:

\_\_\_\_\_

### AVAILABILITY

Date available to begin work: \_\_\_\_\_

Availability restrictions (if applicable): \_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT EXPERIENCE

For type of work, list nature of experience. Starting with your present position, list your most recent positions.

**1. Name of Present Employer** \_\_\_\_\_

Present Position \_\_\_\_\_

Type of Work; Duties Performed \_\_\_\_\_

Date Range of Employment: \_\_\_\_\_

Name, Title & Phone Number of an appropriate person who can assess your work there fairly and objectively: \_\_\_\_\_

\_\_\_\_\_

**2. Name of Employer** \_\_\_\_\_

Position \_\_\_\_\_

Type of Work; Duties Performed \_\_\_\_\_

Date Range of Employment: \_\_\_\_\_

Name, Title & Phone Number of an appropriate person who can assess your work there fairly and objectively: \_\_\_\_\_

\_\_\_\_\_

**3. Name of Employer** \_\_\_\_\_

Position \_\_\_\_\_

Type of Work; Duties Performed \_\_\_\_\_

Date Range of Employment: \_\_\_\_\_

Name, Title & Phone Number of an appropriate person who can assess your work there fairly and objectively: \_\_\_\_\_

\_\_\_\_\_

## PERSONAL REFERENCES \*\*

Please include the name of the individual, his/her phone number, address, occupation and title. How you are acquainted with the person should also be noted, as well as the length of your relationship.

Reference Name	Phone Number	Length of Relationship	Occupation & Title
Address		How Acquainted	
Reference Name	Phone Number	Length of Relationship	Occupation & Title
Address		How Acquainted	
Reference Name	Phone Number	Length of Relationship	Occupation & Title
Address		How Acquainted	

NOTE: Please include, in the section below, any other information or experience that you feel relevant or important in relation to your qualifications or the position for which you are applying.

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**\*\* Please do not include letters of recommendation as part of your application materials. Persons listed as references will be contacted by GCAC at the appropriate time in the pre-employment process. Letters of reference may be requested at that time.**

**I hereby agree that GCAC, in the course of considering my employment application, may make inquiries to ascertain information concerning my work record.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please include a copy of your résumé on a separate page.*