Job Title: Commissioner Assistant

Agency: Commerce Commission

Closing Date/Time: Fri. 02/17/17 5:00 PM Central Time

Salary: $3,928.00 - $8,182.00 monthly

Job Type: Full-Time Location: Cook County, Illinois

Number of Vacancies: 2

Bid ID#: 31-17-0006

The Commissioner Assistant aids the Commissioner with research, analysis, and development of issues and opinions relating to the industries regulated by the Illinois Commerce Commission (ICC); conducts research projects, prepares reports and economic based studies; assists the Commissioner in drafting dissenting and concurring opinions; provides expert advice, analysis and research on a variety of issues related to the regulation of energy

Cheryl Barrett

HR Analyst

Illinois Commerce Commerce   
527 E. Capitol Ave.

Springfield, IL 62701

217-557-4206

cbarrett@icc.illinois.gov

Job Title: Conservation Grant Administrator I

Agency: Natural Resources   
Closing Date/Time: Thu. 02/16/17 5:00 PM Central Time

Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time

Location: Sangamon County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 12-12-5062

Under direction, participates in managing grant projects under the LWCF/OSLAD, Bike and public Museum grant programs, and other grant programs; participates in the preparation of technical grant information

WHERE TO APPLY

Department of Natural Resources

Attn: Steve Baggerly

One Natural Resources Way

Springfield, IL 60702

Phone: 217-785-3884

Job Title: Conservation Grant Administrator I

Agency: Natural Resources

Closing Date/Time: Thu. 02/16/17 5:00 PM Central Time

Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time Location: Sangamon County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 12-12-5063

Under direction, assists in managing grant projects under the following grant programs: Open Land Trust (OLT), Off-Highway Vehicle (OHV), the federal Recreational Trails Program (RTP), the Snowmobile Trail Establishment Fund (STEF)

WHERE TO APPLY

Department of Natural Resources

Attn: Steve Baggerly

One Natural Resources Way

Springfield, IL 60702

Phone: 217-785-3884

Job Title: Conservation Grant Administrator II

Agency: Natural Resources

Closing Date/Time: Thu. 02/16/17 5:00 PM Central Time

Salary: $4,873.00 - $7,392.00 monthly

Job Type: Full-Time Location: Sangamon County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 12-12-5064

Under general direction, independently performs a variety of grant application functions for LWCF, OSLAD, Bike Path, Museum and Boat Access grant projects for the Department of Natural Resources in northern Illinois; maintains project files, prepares project billings, amendments, project agreements

WHERE TO APPLY

Department of Natural Resources

Attn: Steve Baggerly

One Natural Resources Way

Springfield, IL 60702

Phone: 217-785-3884

Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)

Agency: Children & Family Services

Closing Date/Time: Wed. 02/08/17 5:00 PM Central Time

Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time

Location: Macon County, Illinois

Number of Vacancies: 1

Plan/BU: RC063   
Bid ID#: 1713009-136787

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes

Contact Person:   
Zack Booher

Zackary.Booher@illinois.gov

10 Collinsville Ave, Suite 301

East St. Louis, IL 62201

Phone: 618-583-2193

Fax: 618-583-2059

Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)

Agency: Children & Family Services

Closing Date/Time: Wed. 02/08/17 5:00 PM Central Time

Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time

Location: Champaign County, Illinois

Number of Vacancies: 1

Plan/BU: RC063

Bid ID#: 1713008-136752

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes

Contact Person:

Zack Booher

Zackary.Booher@illinois.gov

10 Collinsville Ave, Suite 301

East St. Louis, IL 62201

Phone: 618-583-2193

Fax: 618-583-2059

Job Title: Day Care Licensing Representative II (Upward Mobility Target Title)

Agency: Children & Family Services

Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time Location: Knox County, Illinois

Number of Vacancies: 2

Plan/BU: RC063

Bid ID#: Galesburg Licensing 2016

Under supervision, performs responsible functions of the day care licensing program in accordance with agency policies and procedures; maintains responsibility for the licensing of specific day care centers and homes

Contact:

Johnnie Rambo

DCFS Licensing

1911 S. Indiana 9th Floor

Chicago, Illinois 60616

Phone: 312-328-2461

Fax: 312-328-2321

Email: Johnnie.Rambo@illinois.gov

Job Title: Educator - Opt C Agency: Juvenile Justice

Closing Date/Time: Fri. 02/10/17 4:00 PM Central Time

Salary: $4,311.00 - $7,969.00 monthly $51,732.00 - $95,628.00 annually

Job Type: Full-Time   
Location: Jersey County, Illinois

Number of Vacancies: 1

Plan/BU: RC063

Bid ID#: IDJJ27-10-17-0352

Under general supervision of the Principal, instructs a targeted group of students identified as Special Education eligible; provides individual and group instruction to youth identified as special education eligible; prepares curriculum and participates in institutional committees.

CONTACT:

Mary Goetten

(618) 786-2371, ext. 110   
mary.goetten@doc.illinois.gov

Job Title: Engineering Technician IV Roadside Management Specialist

Agency: Transportation

Closing Date/Time: Tue. 02/14/17 4:30 PM Central Time

Salary: $4,695.00 - $6,735.00 monthly

Job Type: Full-Time

Location: Jackson County, Illinois

Number of Vacancies: 1

Plan/BU: PM-00

Bid ID#: IPR#41464

This position is responsible for the design, construction, and maintenance of roadway landscape features to ensure safety, compatibility, preservation and aesthetics within the highway system; oversight of rest areas in District 9; and for serves as the district Erosion Control Coordinator.

Technical Applications (PM 1080 rev 9/19/16) must be received by the Bureau of Personnel Management, Room 113, 2300 South Dirksen Parkway, Springfield, IL 62764 (Fax# 217/5573134) or emailed to DOT.CO.BPM.EmploymentApplications@Illinois.gov by Tuesday, February 14, 2017, 4:30 p.m. Please include address, daytime phone and position for which applying if not already listed on application. Applicants will be notified in writing to schedule

Job Title: Bridge Tender - 100%

Agency: Transportation

Closing Date/Time: Thu. 02/16/17 4:30 PM Central Time

Salary: $4,419.00 - $5,892.00 monthly

Job Type: Full-Time

Location: Will County, Illinois

Number of Vacancies: 5

Plan/BU: RC020

Bid ID#: IPR#41601

THE BRIDGE TENDER OPERATES, MAINTAINS AND MAKES MINOR EMERGENCY REPAIR TO THE MACHINERY OF AN ELECTRICALLY OPERATED LIFT BRIDGE OVER THE ILLINOIS WATERWAYS.

For further information, please contact Personnel Management at 217/782-5594.

Job Title: Building/Grounds Maintenance Worker

Agency: Military Affairs, Department of

Closing Date/Time: Thu. 02/09/17 11:59 PM Central Time

Salary: $3,371.00 - $4,826.00 monthly

Job Type: Full-Time

Location: Jefferson County, Illinois

Number of Vacancies: 1

Plan/BU: RC042

Bid ID#: 17-025

EXAMPLE OF WORK: Under direct supervision, regularly performs a variety of semi-skilled labor or building mechanical work below the journeyman level, may directly assist skilled craftsmen; operates heavy equipment, as required, in the maintenance of the facility and grounds.

AGENCY CONTACT:

Lindsi Morrow   
217/761-3633 or

Janice M. Estes

217/761-3786.

Job Title: Building/Grounds Maintenance Worker

Agency: Military Affairs, Department of

Closing Date/Time: Thu. 02/09/17 11:59 PM Central Time

Salary: $3,371.00 - $4,826.00 monthly

Job Type: Full-Time

Location: Sangamon County, Illinois

Number of Vacancies: 1

Plan/BU: RC042

Bid ID#: 17-024

EXAMPLE OF WORK: Under direct supervision, regularly performs a variety of semi-skilled labor or building mechanical work below the journeyman level, may directly assist skilled craftsmen; operates heavy equipment, as required, in the maintenance of the facility and grounds.

AGENCY CONTACT:

Lindsi Morrow

217/761-3633 or

Janice M. Estes

217/761-3786.

Job Title: Business Manager Agency: Human Services

Closing Date/Time: Thu. 02/09/17 4:00 PM Central Time   
Salary: $4,377.00 - $6,581.00 monthly

Job Type: Full-Time

Location: Lake County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 10-70-17-99511-0010

Supervises and evaluates activities of staff; responsible for the facility payroll and timekeeping departments; establishes goals and objectives for subordinate staff; provides training and assigns duties; sets staff schedules and approves time off; prepares, conducts and signs annual performance evaluations of staff; counsels employees concerning work performance, productivity and/or conduct; recommends disciplinary action, and carries out any necessary disciplinary action.

Contact:

Human Resources

Ann M. Kiley Center

1401 W. Dugdale Road,

Waukegan, IL 60085

FAX NUMBER: 1-847-249-0722

Job Title: Consumer Counselor I (Spanish Speaking)

Agency: Commerce Commission

Closing Date/Time: Fri. 02/10/17 5:00 PM Central Time

Salary: $3,829.00 - $5,609.00 monthly

Job Type: Exempt Location: Cook County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 31-17-0005

Using Spanish and English communication skills, this position investigates consumer complaints and potential violations of Administrative Codes, rules and regulations and approved tariffs; assists consumers in filing and resolving informal complaints; maintains pertinent information concerning consumers’ complaints, including utility replies; determines if a complaint falls within the Illinois Commerce Commission’s jurisdiction; participates in formal hearings and public meetings; and performs special projects and research as assigned.

Cheryl Barrett

HR Analyst Illinois Commerce Commission

527 E. Capitol Ave.

Springfield, IL 62701

217-557-4206

cbarrett@icc.illinois.gov

Job Title: Correctional Counselor I (Upward Mobility Target Title)

Agency: Corrections

Closing Date/Time: Tue. 02/07/17 4:00 PM Central Time

Salary: $3,957.00 - $5,854.00 monthly

Job Type: Full-Time

Location: Rock Island County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: IDOC-29-91-17-0126

Under direct supervision of the Clinical Services Supervisor, provides beginning level professional services to established caseload of inmates; provides input into the planning and coordinating inmate services; provides input in to the orientation of new inmates; processes routine reports; participates in recommending and reviewing treatment plans; assists in developing and implementing reentry assessment goals; receives formal and on-the job training for increased responsibilities and job proficiency and maintains safety, sanitary, security, and custodial measures.

CONTACT:   
Angela Bradley,

Human Resources Rep.

100 Hillcrest Road

East Moline, IL 61244

PH: 309-755-4511 ext. 2103

FAX:309-755-6484

Job Title: Educator - Career & Technical

Agency: Juvenile Justice

Salary: $2,779.00 - $5,755.00 monthly $33,348.00 - $69,060.00 annually

Job Type: Full-Time

Location: Jersey County, Illinois

Number of Vacancies: 1

Plan/BU: MS-13

Bid ID#: IDJJ27-10-16-0007

Under general supervision of the Principal, provides educational and occupational instruction in all career and technical areas including but not limited to Building Trades, Computer Skills, Culinary Arts, Horticulture, Landscaping and other areas that apply. Teaches vocational subject matter theory and information using standard professional educator skills; instructs students in areas of vocational and technical development

CONTACT:

Mary Goetten

618-786-2371, Ext. 110

mary.goetten@doc.illinois.gov

Job Title: Human Resources Representative

Agency: Human Services

Closing Date/Time: Mon. 02/06/17 5:00 PM Central Time

Salary: $4,159.00 - $6,218.00 monthly $49,908.00 - $74,616.00 annually

Job Type: Full-Time

Location: Sangamon County, Illinois

Number of Vacancies: 2

Plan/BU: RC062

Bid ID#: 10-99-99518-19

Under administrative direction, organizes, produces and initiates placement and tracks Hardship Transfers and Swap Transfers statewide for the Division of Family & Community Services. Maintains, updates and tracks Temporary Assignment(TA) Pay statewide for the Division.

Please submit applications to:

Krissie Buss

Bureau of Employee Services

100 S. Grand Avenue East, 3rd Floor

Springfield, IL 62762

FAX: 217-524-2116

PHONE: 217-557-0347

Job Title: Human Services Caseworker (Upward Mobility Target Title)

Agency: Human Services

Closing Date/Time: Tue. 02/14/17 5:00 PM Central Time

Salary: $3,969.00 - $5,913.00 monthly $47,628.00 - $70,956.00 annually

Job Type: Full-Time Location: Winnebago County, Illinois

Number of Vacancies: 1

Plan/BU: RC062

Bid ID#: 10-92-99637

Under direction, performs professional casework activities in providing public assistance services available from the Department of Human Services as well as auxiliary state, local and federal programs.

Contact Info:

Bureau of Employee Services

Bonita Jones

100 South Grand Ave East, 3rd floor

Springfield, IL 62762

217-557-0347

FAX: 217-524-2116

Job Title: Human Services Caseworker (Upward Mobility Target Title)

Agency: Human Services

Closing Date/Time: Tue. 02/14/17 5:00 PM Central Time

Salary: $3,969.00 - $5,913.00 monthly $47,628.00 - $70,956.00 annually

Job Type: Full-Time

Location: Kankakee County, Illinois

Number of Vacancies: 3

Plan/BU: RC062 Bid ID#: 10-92-99601-02/99636

Under direction, performs professional casework activities in providing public assistance services available from the Department of Human Services as well as auxiliary state, local and federal programs. Explains eligibility criteria and requirements for public assistance programs. Collects customer data and determines eligibility.

Contact Info:

Bureau of Employee Services

Bonita Jones

100 South Grand Ave East, 3rd floor

Springfield, IL 62762

217-557-0347

FAX: 217-524-2116