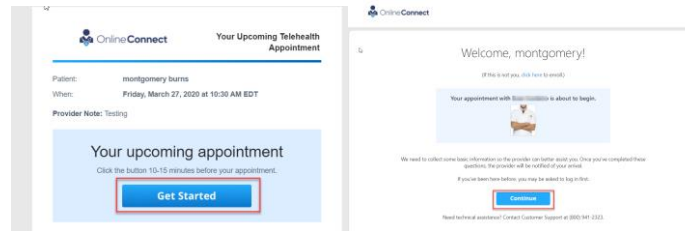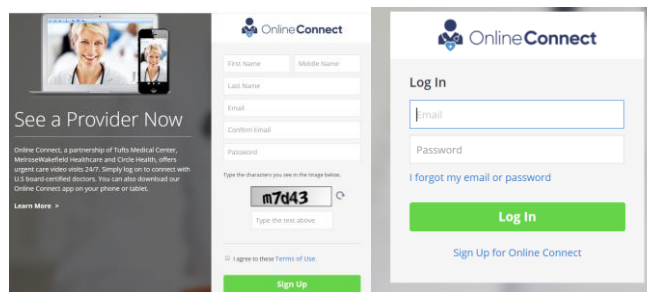1. Open email, check inbox for "Your Upcoming Telehealth Appointment", Click on **Get Started**
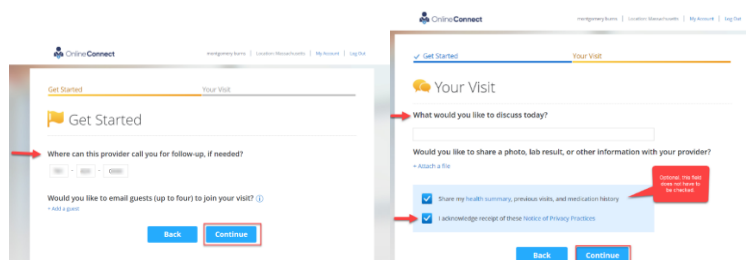2. A new window will pop-up to welcome the patient, click **Continue**

3. The Online Connect log in page will open. If this is your first time, use the "**Sign Up for Online Connect**" option - otherwise log in with Email and Password
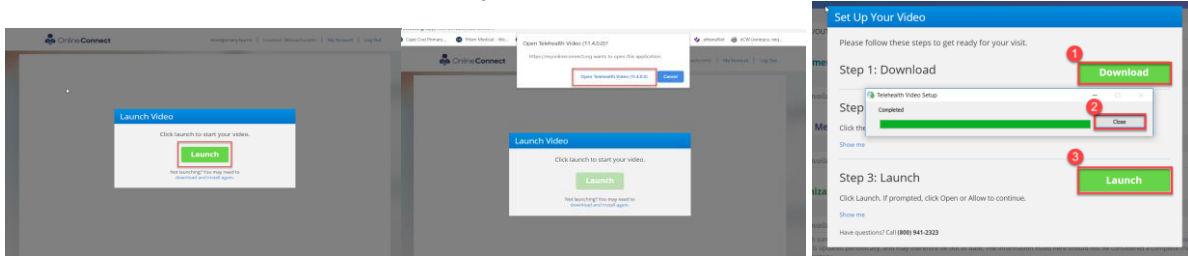

Once you have logged in to the application, you will proceed with the following steps:
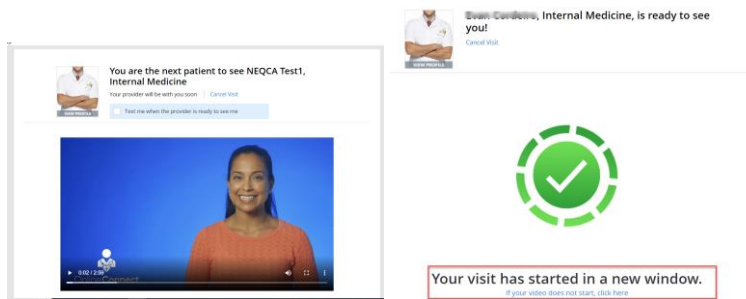
1. Enter your phone number if this field is blank and select **Continue**
2. You have the option to enter any information that you would like to discuss with your provider
3. Check off the box "I acknowledge receipt of these Notice of Privacy Practices" and **Continue**

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4. Your telehealth visit is now ready to connect, click **Launch**
5. Click "Open TeleHealth Video"
    a. *Please note, if this is your first time using your Online Connect, you will need to download the "TelehealthVideoInstall.exe" file*

6. Your Appointment is now in a Virtual Waiting Room
7. When your provider is ready to connect to your Telehealth appointment, a new window will open

8. If you do not see the "Telehealth Video" screen, please minimize the current window or click on the "Camera" icon in the Task Bar.

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